

ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP Planning/Need and Feasibility Study

MONTHLY PROGRESS REPORT #19

Period Ending September 30, 2003

1. Work Accomplished This Period (4 Weeks)

Strategic and Geographic Area Overview Working Paper

- This task is complete and paper is posted on project web site.

Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper

- This task is complete and paper is posted on project web site.

Travel Demand Analysis Process Working Paper

- Final draft report complete and paper is posted on project web site.

Existing and Future Travel Demand Working Paper

- This task is complete and paper is posted on project web site.

Analysis Area Working Paper

- This Working Paper is incorporated directly into the Transportation Problems and Opportunities Report.

Transportation Problems and Opportunities Report

- Draft report complete and posted on Project web site.

Feasible Transportation Alternatives Working Paper

- Draft report complete and posted on Project web site.

Economic Benefits Report

- Economic Impact at the regional and national level submitted.

Revenue Generation Report

- Developed evaluation criteria at the corridor level.
- Conducted preliminary evaluation to be presented at the next round of consultation.

Environmental Overview

- Draft report complete and posted on Project web site.

Air Quality

- Drafted Air Quality Initial Understanding for use at Working Group meeting in October.

Consultation

- Continued monitoring of project hotline including the preparation of daily reports and weekly overviews.
- Continued updating and management of public comment computer database including track web site comment forms and response letters.
- Held Project Managers teleconferences on September 2, 11, 17, 24 and 26.
- Consultant Team meetings held September 4 in Toronto and September 10 & 11 in Lansing.
- Met with representatives from the Partnership Working Group on September 12 in St. Catharines.
- Attended Transport Canada Shortsea Shipping Workshop on September 23 in Windsor.
- Continued creation of database to track information from Sign-in and Comment sheets collected from the PIOH meetings.
- Continued to prepare individual response letters for each comment sheet received at the PIOH meetings.
- Continued working with legal counsel to obtain understanding of existing border crossing franchises and options for future franchises.
- Produced draft white paper and series of key questions that remain to be answered regarding existing and future franchises.

Communications

- Drafted communications follow-up report with recommendations for PIOH #3.

Service Deliverables / Project Management

- Coordination of Project Team activities and internal progress teleconferences continued.

- Preparation of monthly Progress Reports and Invoicing.

2.

Work Proposed for Next Period

Strategic and Geographic Area Overview Working Paper

- Review comments received and update report as required.
- Incorporate into Draft P/NF Study Report.

Travel Demand Analysis Process Working Paper

- Incorporate into Draft P/NF Study Report.

Existing and Future Travel Demand Working Paper

- Incorporate into Draft P/NF Study Report.

Transportation Problems and Opportunities Report

- Incorporate into Draft P/NF Study Report.
- Update document to reflect work to date.

Feasible Transportation Alternatives Working Paper

- Incorporate into Draft P/NF Study Report.

Economic Benefits Report

- Prepare a scope and budget of the economic analysis as part of the NEPA process.

Revenue Generation Report

- Finalize the Revenue Generation memorandum based on input from meetings.

Consultation

- Continue to monitor project hotline.
- Continue to update and manage public comment computer database.
- Prepare and maintain binder of comments from all sources for presentation to Working Group in October.
- Continue to update Consultation Group contact lists.
- Continue to prepare responses to PIOH 2 comment sheets and web form submissions as received.

Communications

- Ongoing monitoring for project related coverage.

Service Deliverables / Project Management

- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.

3. Areas of Concern/Actions Required

The Work Plans for the TOR/NEPA processes require approval from the Partnership to provide certainty to the Consultant Team as to how to move forward in the next few months.

4. Schedule Status

The project is proceeding on an accelerated schedule.

A revised schedule of activities will be provided once the Work Plans are approved.

5. Budget Status

Based on invoicing received to date, a total of \$ 77,510.04 CDN was expended this billing period. Additional hours/dollars have been expended, but invoices have not been received. The total budget invoiced to date is \$ 3,279,867.28 CDN, or 72% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of 444 person hours were invoiced this billing period. To date, 76% of the total project person hours have been invoiced. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget.

Please see **Table 4** for the project cumulative spending curve.



Table 4

Cumulative Spending Curve

CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study

