

ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP Planning/Need and Feasibility Study

MONTHLY PROGRESS REPORT #1

Period Ending March 31, 2002

1. Work Accomplished This Period (5 Weeks)

Finalization of Study Design

- Study Design revised to reflect comments provided by the Partnership including the incorporation of the fast-track approach.
- Final Study Design submitted to the Partnership April 1, 2002.

Strategic and Geographic Overview Working Paper

- Mapping of BGA acquired.
- Initiated request for aerial photography of FAA.
- Draft Outline Prepared.
- Review of available studies provided by the Partnership.
- Data assembled from SEMCOG and MDOT models. Additional data has been requested.
- Met with Carmine Palombo of SEMCOG and made arrangements for transfer of information and data to team members upon request through Jim Hartman of Corradino/Detroit.
- Investigated micro-simulation and toll/customs booth applications for this project.

Travel Demand Analysis Process Working Paper

- Initiate review of available information.

Feasible Transportation Alternatives Report

- Initiate review of Feasible Transportation Alternatives.

Consultation

- Drafted proposal for Stakeholder involvement for internal review.
- Initiated Project Contact List

Service Deliverables / Project Management

- Coordination of Project Team activities, establishment of management procedures and internal progress teleconferences.
- Teleconference held with Partnership March 21, 2002. Discussion included the outcomes of the March 12, 2002 Partnership meeting, Freedom of Information Act request, Study Design Finalization, Fast-Track Strategy, Revised Schedule, Public & Private Sector Advisory Groups, Role of Communications Subconsultant, and Work Plan.
- Preparing mock-up of Project Web Site for review by Project Team.
- Preparation of monthly Progress Reports and Invoicing.

2. Work Proposed for Next Period (April 1, 2002 to April 30, 2002)

Strategic and Geographic Overview Working Paper

- Participate in Partnership teleconference April 22, 2002.
- Obtain demographic and land use information from Windsor sources.
- Prepare Draft Strategic and Geographic Overview Working Paper for internal review.

Travel Demand Analysis Process Working Paper

- Initiate preparation of the Travel Demand Analysis for Broad Geographic Area Interim Working Paper & Methodology and Road Network for Focused Analysis Area Interim Working Paper.

Transportation Problems and Opportunities Report

- Initiate Environmental Overview & Investigation of concentrations of Minority and Low Income Population Groups.

Feasible Transportation Alternatives Report

- Continue review of Feasible Transportation Alternatives.

Consultation

- Initiate contact with external agencies.

- Establish membership in Public and Private Sector Advisory Groups.

Service Deliverables / Project Management

- Obtain approval to activate Project Web Site.
- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.

3. Areas of Concern/Actions Required

The OPSEU strike and restrictions on external contact have delayed certain activities. As the OPSEU strike continues, delays will also continue. This will impact the timing of PIC #1. Assuming that the OPSEU strike is resolved by April 15, 2002, PIC #1 will be held in October 2002. We will continue to monitor the situation and advise the Partnership of any issues related to these delays.

4. Schedule Status

As mentioned above, the OPSEU strike and restrictions on external contact have delayed certain activities. As such, the only deliverable completed in this period is the Final Study Design. Please see **Table 1** and **Exhibit 1** for the current project schedule for study deliverables.

5. Budget Status

A total of \$58,771.24 CDN was expended this billing period. The total budget spent to date is \$ 58,771.24 CDN, or 1% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of 575 person hours were used this billing period. To date, 2 % of the total project person hours have been used. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

TABLE 1: Project Schedule for Study Deliverables						
Ontario - Michigan Border Transportation Partnership Planning / Need and Feasibility Study						
						URS Cole Sherman
ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date **	Actual Completion Date	Comment
OM/PNF 110 Transportation Problems and Opportunities Report						
Strategic and Geographic Area Working Paper						
12	3.1c	Submit Draft Working Paper to Project Team	22-May-02	22-May-02	NA	
13	3.2a	Present Draft Working Paper to Project Team	30-May-02	30-May-02	NA	
14	3.2b	Review (by Client)	13-Jun-02	13-Jun-02	NA	
16	3.3	Present Working Paper to Public Sector Advisory Group and Private Sector	27-Jun-02	27-Jun-02	NA	
17	3.4	Final Deliverable	09-Jul-02	09-Jul-02	NA	
23	5.1a	Travel Demand Analysis for Broad Geographic Area Interim Working Paper	13-May-02	13-May-02	NA	
28	5.1b	Methodology and Road Network for Focused Analysis Area (FAA) Interim Working Paper	09-May-02	09-May-02	NA	
35	5.1c	Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper	05-Jul-02	05-Jul-02	NA	
Travel Demand Analysis Process Working Paper						
42	5.2c	Submit Working Paper to Project Team	19-Jul-02	19-Jul-02	NA	
43	5.3a	Present Working Paper to Project Team	26-Jul-02	26-Jul-02	NA	
44	5.3b	Review (by Client)	12-Aug-02	12-Aug-02	NA	
46	5.4	Present Working Paper to Public Sector Advisory Group and Private Sector	26-Aug-02	26-Aug-02	NA	
47	5.5	Final Deliverable	04-Sep-02	04-Sep-02	NA	
Existing and Future Travel Demand Working Paper						
55	8.1c	Submit Working Paper to Project Team	13-Aug-02	13-Aug-02	NA	
56	8.2a	Present Working Paper to Project Team	20-Aug-02	20-Aug-02	NA	
57	8.2b	Review (by Client)	04-Sep-02	04-Sep-02	NA	
59	8.3	Present Working Paper to Public Sector Advisory Group and Private Sector	18-Sep-02	18-Sep-02	NA	
60	8.4	Final Deliverable	19-Sep-02	19-Sep-02	NA	
Analysis Area Working Paper						
75	11.1c	Submit Working Paper to Project Team	06-Jun-02	06-Jun-02	NA	
76	11.2a	Present Working Paper to Project Team	13-Jun-02	13-Jun-02	NA	
77	11.2b	Review (by Client)	24-Jun-02	24-Jun-02	NA	
79	11.3	Present Working Paper to Steering Committee	10-Jul-02	10-Jul-02	NA	
80	11.4	Present Working Paper to Public Sector Advisory Group and Private Sector	17-Jul-02	17-Jul-02	NA	
81	11.5	Final Deliverable	16-Aug-02	16-Aug-02	NA	
Transportation Problems and Opportunities Report						
89	14.1c	Submit Report to Project Team	14-Aug-02	14-Aug-02	NA	
90	14.2a	Present Report to Project Team	21-Aug-02	21-Aug-02	NA	
91	14.2b	Review (by Client)	30-Aug-02	30-Aug-02	NA	
93	14.3	Present Report to Steering Committee	16-Sep-02	16-Sep-02	NA	
94	14.4	Present Report to Public Sector Advisory Group and Private Sector	23-Sep-02	23-Sep-02	NA	
95	14.5	Final Deliverable	09-Dec-02	09-Dec-02	NA	

* ID Refers to Project Summary Schedule

** Current Schedule assumes OPSEU Strike will be resolved by April 15, 2002

TABLE 1: Project Schedule for Study Deliverables
Ontario - Michigan Border Transportation Partnership Planning / Need and Feasibility Study

URS

Cole Sherman

ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date **	Actual Completion Date	Comment
OM/PNF 120 Transportation Alternatives Report						
Feasible Transportation Alternatives Working Paper						
104	3.1c	Submit Working Paper to Project Team	29-Jul-02	29-Jul-02	NA	
105	3.2a	Present Working Paper to Project Team	06-Aug-02	06-Aug-02	NA	
106	3.2b	Review (by Client)	27-Aug-02	27-Aug-02	NA	
108	3.3	Present Working Paper to Steering Committee	18-Sep-02	18-Sep-02	NA	
109	3.4	Group and Private Sector	25-Sep-02	25-Sep-02	NA	
110	3.5	Present Report to Local Government	02-Oct-02	02-Oct-02	NA	
111	3.6 PIC #1	Hold First Round Public Information Centres / Public Information Meetings	10-Oct-02	10-Oct-02	NA	
112		Final Deliverable	09-Dec-02	09-Dec-02	NA	
Transportation Alternatives Report						
119	5.1c	Submit Report to Project Team	15-Nov-02	15-Nov-02	NA	
120	5.2a	Present Report to Project Team	22-Nov-02	22-Nov-02	NA	
121	5.2b	Review (by Client)	16-Dec-02	16-Dec-02	NA	
123	5.3	Present Report to Steering Committee	20-Jan-03	20-Jan-03	NA	
124	5.4	Present Report to Public Sector Advisory Group and Private Sector	03-Feb-03	03-Feb-03	NA	
125		5.5	Present Report to Local Government	19-Feb-03	19-Feb-03	NA
126	5.6 PIC #2	Hold Second Round Public Information Centres / Public Information Meetings	26-Feb-03	26-Feb-03	NA	
127		5.7	Final Deliverable	25-Apr-03	25-Apr-03	NA
OM/PNF 130 Economic Benefits Report						
135	2.1c	Submit Report to Project Team	08-Apr-03	08-Apr-03	NA	
136	2.2a	Present Report to Project Team	15-Apr-03	15-Apr-03	NA	
137	2.2b	Review (by Client)	30-Apr-03	30-Apr-03	NA	
139	2.3	Present Report to Steering Committee	13-May-03	13-May-03	NA	
140	2.4	Final Deliverable	15-May-03	15-May-03	NA	
OM/PNF 140 Revenue Generation Report						
150	4.1c	Submit Report to Project Team	01-Apr-03	08-Apr-03	NA	
151	4.2a	Present Report to Project Team	08-Apr-03	15-Apr-03	NA	
152	4.2b	Review (by Client)	23-Apr-03	30-Apr-03	NA	
154	4.3	Present Report to Steering Committee	13-May-03	13-May-03	NA	
155	4.4	Final Deliverable	15-May-03	15-May-03	NA	
OM/PNF 150 Transportation Planning / Needs and Feasibility Report						
166	5.1c	Submit Report to Project Team	23-Jun-03	23-Jun-03	NA	
167	5.2a	Present Report to Project Team	30-Jun-03	30-Jun-03	NA	
168	5.2b	Review (by Client)	23-Jul-03	23-Jul-03	NA	
170	5.3	Present Report to Steering Committee	20-Aug-03	20-Aug-03	NA	
171	5.4	Present Report to Public Sector Advisory Group and Private Sector	21-Aug-03	21-Aug-03	NA	
172		5.5	Present Report to Local Government	12-Sep-03	12-Sep-03	NA
173	5.6 PIC #3	Hold Third Round Public Information Centres / Public Information Meetings	19-Sep-03	19-Sep-03	NA	
174		5.7	Final Deliverable	18-Nov-03	18-Nov-03	NA
OM/PNF 160 Summary Transportation Planning / Needs and Feasibility Summary Report						
181	1.1c	Submit Report to Project Team	21-Oct-03	21-Oct-03	NA	
182	1.1d	Review (by Client)	04-Nov-03	04-Nov-03	NA	
184	1.2	Final Deliverable	18-Nov-03	18-Nov-03	NA	
OM/PNF 210 Finalization of Study Design pursuant to negotiations with the Project Co-ordinator						
187		Final Deliverable	01-Apr-02	01-Apr-02	01-Apr-02	

* ID Refers to Project Summary Schedule

** Current Schedule assumes OPSEU Strike will be resolved by April 15, 2002

EXHIBIT 1
Progress Report - Wed 4/10/02

PROJECT SUMMARY SCHEDULE *
ONTARIO - MICHIGAN BORDER TRANSPORTATION PARTNERSHIP
PLANNING / NEED AND FEASIBILITY STUDY



ID	Task/Work Step #	Task Title	Start	Finish	2002				2003			
					Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4
1	OMP/NF 110	Prepare Transportation Problems and Opportunities Report										
3	3	Strategic and Geographic Area Working Paper	Mon 2/25/02	Tue 7/9/02								
11	3.1c	Submit: Strategic and Geographic Area Working Paper to Project Team	Wed 5/22/02	Wed 5/22/02			◆					
19	4. - 5.	Travel Demand Analysis Process Working Paper	Tue 4/16/02	Wed 9/4/02								
41	5.2c	Submit: Travel Demand Analysis Process Working Paper to Project Team	Fri 7/19/02	Fri 7/19/02			◆					
49	6. - 8.	Existing and Future Travel Demand Working Paper	Thu 6/20/02	Thu 9/19/02								
54	8.1c	Submit: Existing and Future Travel Demand Working Paper to Project Team	Tue 8/13/02	Tue 8/13/02			◆					
64	9. - 11.	Analysis Area Working Paper	Wed 5/22/02	Wed 10/16/02								
65	9.	Identification and Assessment of Transportation Problems	Thu 6/27/02	Fri 7/19/02								
71	10.	Identification and Assessment of Transportation Opportunities	Fri 6/21/02	Mon 7/22/02								
74	11.1c	Submit: Analysis Area Working Paper	Thu 6/6/02	Thu 6/6/02			◆					
83	12. - 14.	Transportation Problems and Opportunities Report	Mon 4/8/02	Mon 12/9/02								
84	12.	Environmental Overview	Mon 4/8/02	Fri 5/10/02								
88	14.1c	Submit: Transportation Problems and Opportunities Report	Wed 8/14/02	Wed 8/14/02			◆					
97	OMP/NF 120	Prepare Transportation Alternatives Report										
100	3.	Feasible Transportation Alternatives Working Paper	Thu 6/27/02	Mon 12/9/02								
103	3.1c	Submit: Feasible Transportation Alternatives Working Paper	Mon 7/29/02	Mon 7/29/02			◆					
110	PIC #1	Hold Public Information Centres / Public Information Meetings	Thu 10/3/02	Thu 10/10/02								
114	4.	Evaluation and Selection of Feasible Transportation Alternatives to be Carried Forward	Wed 8/28/02	Thu 10/24/02								
115	5.	Transportation Alternatives Report	Fri 10/25/02	Fri 4/25/03								
118	5.1c	Submit: Transportation Alternatives Report to Project Team	Fri 11/15/02	Fri 11/15/02			◆					
125	PIC #2	Hold Public Information Centres / Public Information Meetings	Thu 2/20/03	Wed 2/26/03								
129	OMP/NF 130	Prepare Economic Benefits Report	Tue 1/14/03	Thu 5/15/03								
134	2.1c	Submit: Economic Benefits Report to Project Team	Tue 4/8/03	Tue 4/8/03							◆	
142	OMP/NF 140	Prepare Revenue Generation Report	Tue 1/14/03	Thu 5/15/03								
149	4.1c	Submit: Revenue Generation Report to Project Team	Tue 4/8/03	Tue 4/8/03							◆	
157	OMP/NF 150	Prepare Transportation Planning / Needs and Feasibility Report	Mon 1/20/03	Tue 11/18/03								
165	5.1c	Submit: Transportation Planning / Needs and Feasibility Report to Project Team	Mon 6/23/03	Mon 6/23/03							◆	
172	PIC #3	Hold Public Information Centres / Public Information Meetings	Mon 9/15/03	Fri 9/19/03								
176	OMP/NF 160	Prepare Transportation Planning / Needs and Feasibility Summary	Tue 10/14/03	Tue 11/18/03								
180	1.1c	Submit: Summary Transportation Planning / Needs and Feasibility Summary Report to Project Team	Tue 10/21/03	Tue 10/21/03								
183	1.2	Final Deliverable: Summary Transportation Planning / Needs and Feasibility Summary Report	Tue 11/18/03	Tue 11/18/03							◆	
186	OMP/NF 210	Finalization of Study Design pursuant to negotiations with the Project Co-ordinator	Mon 2/25/02	Mon 4/1/02								
190		Final Deliverable: Final Study Design	Mon 4/1/02	Mon 4/1/02			◆					
195	OMP/NF 220-270	SERVICE DELIVERABLES (Ongoing)	Mon 2/25/02	Tue 11/18/03								

* Project Summary Schedule assumes that the OPSEU Strike will be resolved 4/15/02. Schedule will be updated to reflect the actual resolution date.

**Ontario Michigan Border Transportation Partnership
Planning / Need and Feasibility Study**



Cole Sherman

Date: 4/10/02
Billing: 1
Period: 2/25/02 to 3/31/02

Table 2: Budget by Deliverable Report

Deliverable	Dollars (CDN)			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	\$475,680	\$58,771	\$58,771	12%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	\$81,136	\$0	\$0	0%
Development of Methodology and Road Network for FAA - Interim Working Paper	\$85,021	\$0	\$0	0%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	\$104,413	\$0	\$0	0%
Travel Demand Analysis Process Working Paper	\$142,334	\$0	\$0	0%
Existing and Future Travel Demand Working Paper	\$297,106	\$0	\$0	0%
Analysis Area Working Paper	\$258,402	\$0	\$0	0%
Transportation Problems and Opportunities Report	\$667,198	\$0	\$0	0%
Feasible Transportation Alternatives Report	\$449,932	\$0	\$0	0%
Transportation Alternatives Report	\$603,730	\$0	\$0	0%
Economic Benefits Report	\$287,126	\$0	\$0	0%
Revenue Generation Report	\$211,431	\$0	\$0	0%
Transportation Planning / Needs and Feasibility Report	\$705,930	\$0	\$0	0%
Transportation Planning / Needs and Feasibility Summary Report	\$134,594	\$0	\$0	0%
Total	\$4,504,034	\$58,771	\$58,771	1%

**Ontario Michigan Border Transportation Partnership
Planning / Need and Feasibility Study**



Cole Sherman

Date: 4/10/02
Billing: 1
Period: 2/25/02 to 3/31/02

Table 3: Hours by Deliverable Report

Deliverable	Hours			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	1289	503	503	39%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	567	0	0	0%
Development of Methodology and Road Network for FAA - Interim Working Paper	541	0	0	0%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	696	0	0	0%
Travel Demand Analysis Process Working Paper	731	0	0	0%
Existing and Future Travel Demand Working Paper	1835	0	0	0%
Analysis Area Working Paper	1591	0	0	0%
Transportation Problems and Opportunities Report	3554	0	0	0%
Feasible Transportation Alternatives Report	3037	0	0	0%
Transportation Alternatives Report	3749	0	0	0%
Economic Benefits Report	1570	0	0	0%
Revenue Generation Report	1032	0	0	0%
Transportation Planning / Needs and Feasibility Report	3694	0	0	0%
Transportation Planning / Needs and Feasibility Summary Report	941	0	0	0%
Total	24827	503	503	2%

ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP Planning/Need and Feasibility Study

MONTHLY PROGRESS REPORT #2

Period Ending April 30, 2002

1. Work Accomplished This Period (4 Weeks)

Strategic and Geographic Overview Working Paper

- Working meeting held at URS Cole Sherman with Team members to develop final outline for Strategic and Geographic Overview Working Paper. Final outline prepared.
- Contacted John Taylor for guidance on establishing criteria for inclusion of shippers/carriers on the Shippers/Carriers Advisory Group. Seeking method of identifying "Top Ten" for membership on Advisory Group.
- Contacted Remo Mancini, Canadian Transit Company (Ambassador Bridge), on April 16 and requested schematic of latest bridge deck configuration and traffic flow plus latest traffic/truck volumes. Skip McMahon returned the call on April 19 and promised to see what he could obtain.
- Received ArcView information from Tetrad for the Michigan and Ontario sides.
- Initiated work on BGA mapping. BGA mapping sent to Team members for review.
- Received environmental mapping from SEMCOG for Michigan.
- Contacted City of Windsor and Town of LaSalle seeking land use, cultural, economic, traffic and stakeholder information.
- Obtained population, employment, and land use data from Canadian sources through Internet. Data available for U.S. side via SEMCOG.
- Obtained additional trade, tourism and border crossing trend information from available sources for the focused analysis area.

Travel Demand Analysis for Broad Geographic Area Interim Working Paper

- Continued review of available information.

- Initiated draft working paper.

Methodology and Road Network for Focused Analysis Area Interim Working Paper

- Requested transportation models from agencies; awaiting MTO TransCad network.
- Traffic counts, intersection volumes, and additional traffic reports requested from City of Windsor.
- Loaded, reviewed, and converted Windsor model from System 2 into FAA.
- Obtained highway traffic data from MTO. Awaiting electronic file and hourly volumes.

Analysis Area Working Paper

- Reviewed transportation models used by relevant agencies (Emme/2, Systems 2, TransCAD, and TranPlan).
- Reviewed micro-simulation models to simulate customs/toll processing, queuing and traffic impacts at border crossings and on the road network leading the crossings.
- Performed literature review of cross border demand forecasting methods and studies.
- Initiated draft working paper.

Transportation Problems and Opportunities Report

- Continued Environmental Overview & Investigation of concentrations of Minority and Low Income Population Groups.

Feasible Transportation Alternatives Report

- Continued review of Feasible Transportation Alternatives.
- Reviewed available data (primarily media reports) on other Border Crossing proposals.

Consultation

- Developed list of entities to be involved in Public Sector Advisory Group, Private Sector Advisory Group, and Owners/Operators Advisory Group.
- Initiated contact with agencies and municipalities both on the Canadian and U.S. sides.
- Discussed ground rules for participation in each of the Advisory Groups as well as those wishing to speak at and meetings.

- A letter was sent out (dated April 29, 2002) to municipal governments, public agencies and government organizations regarding study start-up. This letter included a fax-back form to identify public advisory contacts for the Study.

Service Deliverables / Project Management

- Coordination of Project Team activities and internal progress teleconferences continued.
- Teleconference held with Partnership April 22, 2002. Discussion included the outcomes of the March 21, 2002 Partnership teleconference, Security Working Paper, Freedom of Information Act request, Revised Schedule & Study Design, Public & Private Sector Advisory Groups, Role of Communications Subconsultant, and Invoicing.
- Refined mock-up of Project Web Site for review by Project Team.
- Preparation of monthly Progress Reports and Invoicing.

2. Work Proposed for Next Period

Strategic and Geographic Overview Working Paper

- Continue to seek best available demographic and land use information from all sources.
- Complete BGA Mapping.
- Submit Draft Strategic and Geographic Overview Paper to URS Cole Sherman by Tuesday, May 14 for possible delivery to client at meeting on May 22.

Travel Demand Analysis for Broad Geographic Area Interim Working Paper

- Complete draft working paper and submit to Project Team.

Methodology and Road Network for Focused Analysis Area Interim Working Paper

- Continue work on road network.
- Obtain and assess border-crossing data.
- Complete draft working paper and submit to Project Team.

Traffic Analysis Zone System and Trip Tables for Focused Analysis Area Interim Working Paper

- Develop zone system for review.
- Continue work on trip tables.

Analysis Area Working Paper

- Initiate draft working paper.

Transportation Problems and Opportunities Report

- Continue reviews of Archaeological and Heritage, Natural Environment, and Environmental Mapping on both Canadian and U.S. sides.

Feasible Transportation Alternatives Report

- Continue review of Feasible Transportation Alternatives.
- In conjunction with the Project Team, arrange to meet teams with border crossing proposals.

Consultation

- Continue to update Advisory Group contact lists.
- Establish meeting schedule for Advisory Groups leading up to PIC#1.

Service Deliverables / Project Management

- Prepare and present informal presentation (current progress and future plans) to the Steering Committee on May 22, 2002.
- Finalize and obtain approval to activate Project Web Site.
- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.

3. Areas of Concern/Actions Required

The OPSEU strike continued to delay certain activities through this period. With the strike resolved May 6, 2002, PIC # 1 is scheduled for October 2002.

The Consultant Team is experiencing difficulty in obtaining border crossing data for auto and commercial vehicles, and processing times from Customs and Immigration.

The Consultant Team is experiencing difficulty in arranging meetings with Customs and Immigration officials in an effort to get answers to our list of questions. MDOT is to contact BSPC to request the release of the data used for Border Wizard. MDOT to investigate availability of this program for this study.

4. Schedule Status

As mentioned above, the OPSEU strike has delayed certain activities during this period. As such, there were no deliverables completed in this period. Please see **Table 1** and **Exhibit 1** for the current project schedule for study deliverables.

5. Budget Status

A total of \$136,861 CDN was expended this billing period. The total budget spent to date is \$ 195,632 CDN, or 4% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of 1180 person hours were used this billing period. To date, 7 % of the total project person hours have been used. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

TABLE 1: Project Schedule for Study Deliverables
 Ontario - Michigan Border Transportation Partnership Planning / Need and Feasibility Study



ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
OM/PNF 110 Transportation Problems and Opportunities Report						
Strategic and Geographic Area Working Paper						
12	3.1c	Submit Draft Working Paper to Project Team	22-May-02	22-May-02	NA	
13	3.2a	Present Draft Working Paper to Project Team	30-May-02	30-May-02	NA	
14	3.2b	Review (by Client)	13-Jun-02	13-Jun-02	NA	
16	3.3	Present Working Paper to Public Sector Advisory Group and Private Sector	27-Jun-02	27-Jun-02	NA	
17	3.4	Final Deliverable	09-Jul-02	09-Jul-02	NA	
23	5.1a	Travel Demand Analysis for Broad Geographic Area Interim Working Paper	28-May-02	28-May-02	NA	
28	5.1b	Methodology and Road Network for Focused Analysis Area (FAA) Interim Working Paper	28-May-02	28-May-02	NA	
35	5.1c	Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper	18-Jul-02	18-Jul-02	NA	
Travel Demand Analysis Process Working Paper						
42	5.2c	Submit Working Paper to Project Team	01-Aug-02	01-Aug-02	NA	
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44	5.3b	Review (by Client)	23-Aug-02	23-Aug-02	NA	
46	5.4	Present Working Paper to Public Sector Advisory Group and Private Sector	09-Sep-02	09-Sep-02	NA	
47	5.5	Final Deliverable	17-Sep-02	17-Sep-02	NA	
Existing and Future Travel Demand Working Paper						
55	8.1c	Submit Working Paper to Project Team	26-Aug-02	26-Aug-02	NA	
56	8.2a	Present Working Paper to Project Team	03-Sep-02	03-Sep-02	NA	
57	8.2b	Review (by Client)	17-Sep-02	17-Sep-02	NA	
59	8.3	Present Working Paper to Public Sector Advisory Group and Private Sector	01-Oct-02	01-Oct-02	NA	
60	8.4	Final Deliverable	02-Oct-02	02-Oct-02	NA	
Analysis Area Working Paper						
75	11.1c	Submit Working Paper to Project Team	19-Jun-02	19-Jun-02	NA	
76	11.2a	Present Working Paper to Project Team	26-Jun-02	26-Jun-02	NA	
77	11.2b	Review (by Client)	09-Jul-02	09-Jul-02	NA	
79	11.3	Present Working Paper to Steering Committee	23-Jul-02	23-Jul-02	NA	
80	11.4	Present Working Paper to Public Sector Advisory Group and Private Sector	30-Jul-02	30-Jul-02	NA	
81	11.5	Final Deliverable	29-Aug-02	29-Aug-02	NA	
Transportation Problems and Opportunities Report						
89	14.1c	Submit Report to Project Team	26-Aug-02	26-Aug-02	NA	
90	14.2a	Present Report to Project Team	03-Sep-02	03-Sep-02	NA	
91	14.2b	Review (by Client)	12-Sep-02	12-Sep-02	NA	
93	14.3	Present Report to Steering Committee	26-Sep-02	26-Sep-02	NA	
94	14.4	Present Report to Public Sector Advisory Group and Private Sector	03-Oct-02	03-Oct-02	NA	
95	14.5	Final Deliverable	16-Dec-02	16-Dec-02	NA	

* ID Refers to Project Summary Schedule

TABLE 1: Project Schedule for Study Deliverables
Ontario - Michigan Border Transportation Partnership Planning / Need and Feasibility Study

URS

Cole Sherman

ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
OM/PNF 120 Transportation Alternatives Report						
Feasible Transportation Alternatives Working Paper						
104	3.1c	Submit Working Paper to Project Team	06-Aug-02	06-Aug-02	NA	
105	3.2a	Present Working Paper to Project Team	13-Aug-02	13-Aug-02	NA	
106	3.2b	Review (by Client)	04-Sep-02	04-Sep-02	NA	
108	3.3	Present Working Paper to Steering Committee	25-Sep-02	25-Sep-02	NA	
109	3.4	Group and Private Sector	02-Oct-02	02-Oct-02	NA	
110	3.5	Present Report to Local Government	10-Oct-02	10-Oct-02	NA	
111	3.6 PIC #1	Hold First Round Public Information Centres / Public Information Meetings	17-Oct-02	17-Oct-02	NA	
112		3.7	Final Deliverable	16-Dec-02	16-Dec-02	NA
Transportation Alternatives Report						
119	5.1c	Submit Report to Project Team	22-Nov-02	22-Nov-02	NA	
120	5.2a	Present Report to Project Team	02-Dec-02	02-Dec-02	NA	
121	5.2b	Review (by Client)	06-Jan-03	06-Jan-03	NA	
123	5.3	Present Report to Steering Committee	27-Jan-03	27-Jan-03	NA	
124	5.4	Present Report to Public Sector Advisory Group and Private Sector	10-Feb-03	10-Feb-03	NA	
125		5.5	Present Report to Local Government	26-Feb-03	26-Feb-03	NA
126	5.6 PIC #2	Hold Second Round Public Information Centres / Public Information Meeting	05-Mar-03	05-Mar-03	NA	
127		5.7	Final Deliverable	02-May-03	02-May-03	NA
OM/PNF 130 Economic Benefits Report						
135	2.1c	Submit Report to Project Team	15-Apr-03	15-Apr-03	NA	
136	2.2a	Present Report to Project Team	23-Apr-03	23-Apr-03	NA	
137	2.2b	Review (by Client)	07-May-03	07-May-03	NA	
139	2.3	Present Report to Steering Committee	21-May-03	21-May-03	NA	
140	2.4	Final Deliverable	23-May-03	23-May-03	NA	
OM/PNF 140 Revenue Generation Report						
150	4.1c	Submit Report to Project Team	15-Apr-03	15-Apr-03	NA	
151	4.2a	Present Report to Project Team	23-Apr-03	23-Apr-03	NA	
152	4.2b	Review (by Client)	07-May-03	07-May-03	NA	
154	4.3	Present Report to Steering Committee	21-May-03	21-May-03	NA	
155	4.4	Final Deliverable	23-May-03	23-May-03	NA	
OM/PNF 150 Transportation Planning / Needs and Feasibility Report						
166	5.1c	Submit Report to Project Team	30-Jun-03	30-Jun-03	NA	
167	5.2a	Present Report to Project Team	09-Jul-03	09-Jul-03	NA	
168	5.2b	Review (by Client)	30-Jul-03	30-Jul-03	NA	
170	5.3	Present Report to Steering Committee	27-Aug-03	27-Aug-03	NA	
171	5.4	Present Report to Public Sector Advisory Group and Private Sector	28-Aug-03	28-Aug-03	NA	
172		5.5	Present Report to Local Government	19-Sep-03	19-Sep-03	NA
173	5.6 PIC #3	Hold Third Round Public Information Centres / Public Information Meeting	26-Sep-03	26-Sep-03	NA	
174		5.7	Final Deliverable	25-Nov-03	25-Nov-03	NA
OM/PNF 160 Summary Transportation Planning / Needs and Feasibility Summary Report						
181	1.1c	Submit Report to Project Team	28-Oct-03	28-Oct-03	NA	
182	1.1d	Review (by Client)	11-Nov-03	11-Nov-03	NA	
184	1.2	Final Deliverable	25-Nov-03	25-Nov-03	NA	
OM/PNF 210 Finalization of Study Design pursuant to negotiations with the Project Co-ordinator						
187		Final Deliverable	01-Apr-02	01-Apr-02	01-Apr-02	

EXHIBIT 1
Progress Report - Thu 5/9/02

PROJECT SUMMARY SCHEDULE

ONTARIO - MICHIGAN BORDER TRANSPORTATION PARTNERSHIP
PLANNING / NEED AND FEASIBILITY STUDY



ID	Task/Work Step #	Task Title	Start	Finish	2002				2003					
					Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4		
1	OM/PNF 110	Prepare Transportation Problems and Opportunities Report												
3	3	Strategic and Geographic Area Working Paper	Mon 2/25/02	Tue 7/9/02										
11	3.1c	Submit: Strategic and Geographic Area Working Paper to Project Team	Wed 5/22/02	Wed 5/22/02										
19	4 - 5.	Travel Demand Analysis Process Working Paper	Mon 4/29/02	Tue 9/17/02										
41	5.2c	Submit: Travel Demand Analysis Process Working Paper to Project Team	Thu 8/1/02	Thu 8/1/02										
49	6 - 8.	Existing and Future Travel Demand Working Paper	Fri 7/5/02	Wed 10/2/02										
54	8.1c	Submit: Existing and Future Travel Demand Working Paper to Project Team	Mon 8/26/02	Mon 8/26/02										
64	9 - 11.	Analysis Area Working Paper	Wed 6/5/02	Wed 10/16/02										
65	9.	Identification and Assessment of Transportation Problems	Fri 7/12/02	Thu 8/1/02										
71	10.	Identification and Assessment of Transportation Opportunities	Fri 6/21/02	Mon 7/22/02										
74	11.1c	Submit: Analysis Area Working Paper	Wed 6/19/02	Wed 6/19/02										
83	12 - 14.	Transportation Problems and Opportunities Report	Mon 4/8/02	Mon 12/16/02										
84	12.	Environmental Overview	Mon 4/8/02	Fri 6/28/02										
88	14.1c	Submit: Transportation Problems and Opportunities Report	Mon 8/26/02	Mon 8/26/02										
97	OM/PNF 120	Prepare Transportation Alternatives Report												
100	3.	Feasible Transportation Alternatives Working Paper	Mon 7/8/02	Mon 12/16/02										
103	3.1c	Submit: Feasible Transportation Alternatives Working Paper	Tue 8/6/02	Tue 8/6/02										
110	PIC #1	Hold Public Information Centres / Public Information Meetings	Fri 10/11/02	Thu 10/17/02										
114	4.	Evaluation and Selection of Feasible Transportation Alternatives to be Carried Forward	Thu 9/5/02	Thu 10/31/02										
115	5.	Transportation Alternatives Report	Fri 11/1/02	Fri 5/2/03										
118	5.1c	Submit: Transportation Alternatives Report to Project Team	Fri 11/22/02	Fri 11/22/02										
125	PIC #2	Hold Public Information Centres / Public Information Meetings	Thu 2/27/03	Wed 3/5/03										
129	OM/PNF 130	Prepare Economic Benefits Report	Tue 1/21/03	Fri 5/23/03										
134	2.1c	Submit: Economic Benefits Report to Project Team	Tue 4/15/03	Tue 4/15/03										
142	OM/PNF 140	Prepare Revenue Generation Report	Tue 1/21/03	Fri 5/23/03										
149	4.1c	Submit: Revenue Generation Report to Project Team	Tue 4/15/03	Tue 4/15/03										
157	OM/PNF 150	Prepare Transportation Planning / Needs and Feasibility Report	Mon 1/20/03	Tue 11/25/03										
165	5.1c	Submit: Transportation Planning / Needs and Feasibility Report to Project Team	Mon 6/30/03	Mon 6/30/03										
172	PIC #3	Hold Public Information Centres / Public Information Meetings	Mon 9/22/03	Fri 9/26/03										
176	OM/PNF 160	Prepare Transportation Planning / Needs and Feasibility Summary	Tue 10/21/03	Tue 11/25/03										
180	1.1c	Submit: Summary Transportation Planning / Needs and Feasibility Summary Report to Project Team	Tue 10/28/03	Tue 10/28/03										
183	1.2	Final Deliverable: Summary Transportation Planning / Needs and Feasibility Summary Report	Tue 11/25/03	Tue 11/25/03										
186	OM/PNF 210	Finalization of Study Design pursuant to negotiations with the Project Co-ordinator	Mon 2/25/02	Mon 4/1/02										
189		Final Deliverable: Final Study Design	Mon 4/1/02	Mon 4/1/02										
194	OM/PNF 220-270	SERVICE DELIVERABLES (Ongoing)	Mon 2/25/02	Tue 11/25/03										

WORK PHASE
 REVIEW PHASE

**Ontario Michigan Border Transportation Partnership
Planning / Need and Feasibility Study**



Date: 5/9/02
Billing: 1
Period: 2/25/02 to 3/31/02

Table 2: Budget by Deliverable Report

Deliverable	Dollars (CDN)			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	\$478,223	\$83,140	\$141,912	30%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	\$81,624	\$15,682	\$15,682	19%
Development of Methodology and Road Network for FAA - Interim Working Paper	\$85,021	\$10,078	\$10,078	12%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	\$104,413	\$0	\$0	0%
Travel Demand Analysis Process Working Paper	\$143,797	\$0	\$0	0%
Existing and Future Travel Demand Working Paper	\$297,106	\$0	\$0	0%
Analysis Area Working Paper	\$262,304	\$0	\$0	0%
Transportation Problems and Opportunities Report	\$669,637	\$0	\$0	0%
Feasible Transportation Alternatives Report	\$449,932	\$8,706	\$8,706	2%
Transportation Alternatives Report	\$652,896	\$11,699	\$11,699	2%
Economic Benefits Report	\$287,126	\$7,556	\$7,556	3%
Revenue Generation Report	\$211,431	\$0	\$0	0%
Transportation Planning / Needs and Feasibility Report	\$705,930	\$0	\$0	0%
Transportation Planning / Needs and Feasibility Summary Report	\$134,594	\$0	\$0	0%
Total	\$4,564,034	\$136,861	\$195,632	4%

**Ontario Michigan Border Transportation Partnership
Planning / Need and Feasibility Study**



Cole Sherman

Date: 5/9/02
Billing: 2
Period: 4/01/02 to 4/30/02

Table 3: Hours by Deliverable Report

Deliverable	Hours			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	1306	554	1057	81%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	571	117	117	20%
Development of Methodology and Road Network for FAA - Interim Working Paper	541	185	185	34%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	696	0	0	0%
Travel Demand Analysis Process Working Paper	743	0	0	0%
Existing and Future Travel Demand Working Paper	1835	0	0	0%
Analysis Area Working Paper	1623	0	0	0%
Transportation Problems and Opportunities Report	3574	0	0	0%
Feasible Transportation Alternatives Report	3037	80	80	3%
Transportation Alternatives Report	4121	183	183	4%
Economic Benefits Report	1570	61	61	4%
Revenue Generation Report	1032	0	0	0%
Transportation Planning / Needs and Feasibility Report	3694	0	0	0%
Transportation Planning / Needs and Feasibility Summary Report	941	0	0	0%
Total	25284	1180	1683	7%

ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP Planning/Need and Feasibility Study

MONTHLY PROGRESS REPORT #3

Period Ending May 31, 2002

1. Work Accomplished This Period (4 Weeks)

Strategic and Geographic Area Overview Working Paper

- Submitted Draft Strategic and Geographic Overview Paper to Partnership and Study Team. Placed copy on FTP site for team member review.

Travel Demand Analysis Process for Broad Geographic Area and Methodology and Road Network for Focused Analysis Area Interim Working Paper

- Completed Draft interim working paper for internal review.

Travel Demand Analysis Process Working Paper

- Requested Border processing times from the Border Coalition.

Analysis Area Working Paper

- Continued draft working paper.

Transportation Problems and Opportunities Report

- Initiated mapping of Environmental Overview information gathered for the U.S. side.
- Initiated gathering of Environmental Overview information for the Canadian side given the end of the OPSEU strike.
- Prepared draft Environmental Overview outline.
- Provided Environmental Justice issue consultation to Team members.

Feasible Transportation Alternatives Report

- Continued review of Feasible Transportation Alternatives as proposed by Owners/Operators/Proponents.

Consultation

- Members of the Partnership and Consultant Team met with Regal Consultants on May 1, 2002 to discuss capabilities of the Border Wizard model.
- Members of the Project Team met informally to introduce the overall PM and Consultation leads with City of Windsor and Town of LaSalle Staff on May 1, 2002 and May 2, 2002.
- Initiated list of politicians, legislators, etc. to be notified of public meetings being held over the course of the project.
- Continued to update Consultation Group contact lists; compiled a contact list of current and potential future border owners / operators on both the Canadian and American sides.

Communications

- Communications Team teleconference held May 28, 2002. Discussion included process, project milestones, and upcoming public relations activities and roles. Contact report circulated.

Service Deliverables / Project Management

- Coordination of Project Team activities and internal progress teleconferences continued.
- Steering Committee Meeting held May 22, 2002 in Romulus, Michigan. Presentations / discussion included various border crossing studies / statistical analyses, application of the Border Wizard Model, movement of hazardous goods, and status of this study.
- Web page content submitted for final review by Project Team May 23, 2002.
- Preparation of monthly Progress Reports and Invoicing.
- Updating of schedule leading up to PIC #1 in October.

2.

Work Proposed for Next Period

Strategic and Geographic Overview Working Paper

- Receive comments on Draft SGAO Working Paper from Project Team on June 12, 2002.
- Finalize Draft SGAO Working Paper.

Travel Demand Analysis Process for Broad Geographic Area and Methodology and Road Network for Focused Analysis Area Interim Working Paper

- Submit interim working paper to modelling subgroup.
- Review & finalize interim working paper.

Travel Demand Analysis Process Working Paper

- Continue preparation of draft working paper.

Analysis Area Working Paper

- Continue preparation of draft working paper.

Transportation Problems and Opportunities Report

- Continue reviews of Archaeological and Heritage, Natural Environment, and Environmental Mapping on both Canadian and U.S. sides.

Feasible Transportation Alternatives Report

- Develop Feasible Transportation Alternatives for consideration in the analysis and evaluation.

Consultation

- Continue to update Consultation Group contact lists.
- Introductory presentation with Owners/Operators/Proponents Consultation Group.

Communications

- Communications Team meeting on June 12, 2002 in Windsor to discuss overall media relations process, media materials approval process, and public relations plans around the Web site launch.
- Obtain approval to launch Project Web Site.

Service Deliverables / Project Management

- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.

3.

Areas of Concern/Actions Required

The Consultant Team is experiencing difficulty in obtaining border crossing data for auto and commercial vehicles, and processing times from Customs and Immigration.

The Consultant Team is experiencing difficulty in arranging meetings with Customs and Immigration officials in an effort to get answers to our list of questions. MDOT is to contact BSPC to request the release of the data used for Border Wizard. MDOT to investigate availability of this program for this study.

4.

Schedule Status

The Draft Final Strategic and Geographic Overview Paper was completed and submitted to the Partnership Project Manager this period.

Overall, we expect to complete the project within the contract completion date.

Please see **Table 1** and **Exhibit 1** for the current project schedule for study deliverables.

5.

Budget Status

A total of \$103,644 CDN was expended this billing period. The total budget spent to date is \$299,276 CDN, or 7% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of 959 person hours were used this billing period. To date, 10 % of the total project person hours have been used. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

To date, 41% of the total Strategic Geographic Area Overview Working Paper budget and 115% of the total Strategic Geographic Area Overview Working Paper person hours have been billed. Firstly, the excess person hours is attributed to delays resulting from the OPSEU Strike, leading to extended co-ordination efforts. Secondly, we are awaiting a direct expense invoice (air photography), which will bring the ratio between expended budget and expended hours to a more appropriate level.

Overall, we expect to complete the project within the total budget.

Please see **Table 4** for the project cumulative spending curve.

Exhibit 1
Progress Report - June 7, 2002

PROJECT SCHEDULE (TO PIC #1)
CANADA-UNITED STATES-ONTARIO - MICHIGAN BORDER TRANSPORTATION PARTNERSHIP
PLANNING / NEED AND FEASIBILITY STUDY



Task/Work Step #	Task Title	Start	Finish	2002						
				May	Jun	Jul	Aug	Sep	Oct	
3.1c	Submit: Strategic and Geographic Area Working Paper to Project Team	Mon 5/27/02	Mon 5/27/02	◆						
3.2a	Present Working Paper to Project Team	Thu 6/6/02	Wed 6/12/02		▧					
3.2b	Review (by Client): Strategic and Geographic Area Working Paper	Thu 5/30/02	Wed 6/12/02		█					
3.3	Present Working Paper to Public and Private Sector Consultation Groups	Mon 6/24/02	Fri 6/28/02			▧				
3.4	Final Deliverable: Strategic and Geographic Area Overview Working Paper	Fri 7/12/02	Fri 7/12/02			◆				
5.1a	Prepare: Travel Demand Analysis Process for BGA &	Mon 4/29/02	Mon 6/3/02	█						
5.1b	Methodology and Road Network for Focused Analysis Area (FAA) Interim Working Paper	Mon 5/6/02	Mon 6/3/02	█						
5.1a - 1	Review: Travel Demand Analysis for Broad Geographic Area &	Tue 6/4/02	Wed 6/12/02		█					
5.1b - 1	Methodology and Road Network for Focused Analysis Area (FAA) Interim Working Paper	Tue 6/4/02	Wed 6/12/02		█					
5.1c	Prepare: Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper	Mon 6/17/02	Fri 6/28/02		█					
5.1c - 1	Review: Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper	Tue 7/2/02	Mon 7/8/02		█					
5.2c	Submit: Travel Demand Analysis Process Working Paper to Project Team	Fri 7/12/02	Fri 7/12/02			◆				
5.3b	Review (by Client): Travel Demand Analysis Process Working Paper	Mon 7/15/02	Fri 8/9/02			█				
5.3a	Collaborate Project Team Comments	Mon 8/12/02	Fri 8/16/02				▧			
5.4	Present Working Paper to Public and Private Sector Consultation Groups	Mon 9/9/02	Thu 9/12/02					▧		
5.5	Final Deliverable: Travel Demand Analysis Process Working Paper	Thu 9/19/02	Thu 9/19/02						◆	
8.1c	Submit: Existing and Future Travel Demand Working Paper to Project Team	Fri 7/26/02	Fri 7/26/02			◆				
8.2b	Review (by Client): Existing and Future Travel Demand Working Paper	Mon 7/29/02	Fri 8/9/02			█				
8.2a	Collaborate Project Team Comments	Mon 8/12/02	Fri 8/16/02				▧			
8.3	Present Working Paper to Public and Private Sector Consultation Groups	Mon 9/9/02	Thu 9/12/02					▧		
8.4	Final Deliverable: Existing and Future Travel Demand Working Paper	Thu 9/19/02	Thu 9/19/02						◆	
11.1c	Submit: Analysis Area Working Paper	Fri 7/26/02	Fri 7/26/02			◆				
11.2b	Review (by Client): Analysis Area Working Paper	Mon 7/29/02	Fri 8/9/02			█				
11.2a	Collaborate Project Team Comments	Mon 8/12/02	Fri 8/16/02				▧			
11.3	Present Working Paper to Steering Committee	Wed 9/4/02	Wed 9/4/02						◆	Sep 4 '02
11.4	Present Working Paper to Public and Private Sector Consultation Groups	Mon 9/9/02	Thu 9/12/02					▧		
11.5	Final Deliverable: Analysis Area Working Paper	Thu 9/19/02	Thu 9/19/02						◆	
14.1c	Submit: Transportation Problems and Opportunities Report	Fri 8/23/02	Fri 8/23/02				◆			
14.2b	Review (by Client): Transportation Problems and Opportunities Report	Mon 8/26/02	Fri 9/6/02				█			
14.2a	Collaborate Project Team Comments	Mon 9/9/02	Fri 9/13/02					▧		
14.3	Present Report to Steering Committee	Mon 9/23/02	Fri 9/27/02						▧	
14.4	Present Report to Public and Private Sector Consultation Groups	Mon 9/30/02	Fri 10/4/02							▧
3.1c	Submit: Feasible Transportation Alternatives Working Paper	Fri 8/23/02	Fri 8/23/02				◆			
3.2b	Review (by Client): Feasible Transportation Alternatives Working Paper	Mon 8/26/02	Fri 9/6/02				█			
3.2a	Collaborate Project Team Comments	Mon 9/9/02	Fri 9/13/02					▧		
3.3	Present Working Paper to Steering Committee	Mon 9/23/02	Fri 9/27/02						▧	
3.4	Present Working Paper to Public and Private Sector Consultation Groups	Mon 9/30/02	Fri 10/4/02							▧
3.5	Present Report to Local Government	Tue 10/8/02	Fri 10/11/02							▧
PIC #1	Hold Public Information Centres / Public Information Meetings	Mon 10/14/02	Fri 10/18/02							▧

TABLE 1: Project Schedule for Study Deliverables
 CA - US - ON - MI Border Transportation Partnership Planning / Need and Feasibility Study



ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
OM/PNF 110 Transportation Problems and Opportunities Report						
Strategic and Geographic Area Working Paper						
11	3.1c	Submit Draft Working Paper to Project Team	23-Apr-02	27-May-02	27-May-02	
12	3.2a	Present Draft Working Paper to Project Team	30-Apr-02	12-Jun-02	NA	
13	3.2b	Review (by Client)	14-May-02	12-Jun-02	NA	
15	3.3	Present Working Paper to Public and Private Sector Consultation Groups	30-May-02	28-Jun-02	NA	
16	3.4	Final Deliverable	07-Jun-02	12-Jul-02	NA	
22	5.1a	Travel Demand Analysis for Broad Geographic Area Interim Working Paper	22-Mar-02	03-Jun-02	03-Jun-02	
23	5.1b	Methodology and Road Network for Focused Analysis Area (FAA) Interim Working Paper	05-Apr-02	03-Jun-02	03-Jun-02	
32	5.1c	Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper	10-May-02	28-Jun-02	NA	
Travel Demand Analysis Process Working Paper						
39	5.2c	Submit Working Paper to Project Team	28-May-02	12-Jul-02	NA	
40	5.3b	Review (by Client)	04-Jun-02	09-Aug-02	NA	
41	5.3a	Collaborate Project Team Comments	18-Jun-02	16-Aug-02	NA	
43	5.4	Present Working Paper to Public and Private Sector Consultation Groups	03-Jul-02	12-Sep-02	NA	
44	5.5	Final Deliverable	12-Jul-02	19-Sep-02	NA	
Existing and Future Travel Demand Working Paper						
52	8.1c	Submit Working Paper to Project Team	19-Jun-02	26-Jul-02	NA	
53	8.2b	Review (by Client)	26-Jun-02	09-Aug-02	NA	
54	8.2a	Collaborate Project Team Comments	12-Jul-02	16-Aug-02	NA	
56	8.3	Present Working Paper to Public and Private Sector Consultation Groups	26-Jul-02	12-Sep-02	NA	
57	8.4	Final Deliverable	29-Jul-02	19-Sep-02	NA	
Analysis Area Working Paper						
72	11.1c	Submit Working Paper to Project Team	07-Jun-02	26-Jul-02	NA	
73	11.2b	Review (by Client)	14-Jun-02	09-Aug-02	NA	
74	11.2a	Collaborate Project Team Comments	25-Jun-02	16-Aug-02	NA	
76	11.3	Present Working Paper to Steering Committee	11-Jul-02	04-Sep-02	NA	
77	11.4	Present Working Paper to Public and Private Sector Consultation Groups	18-Jul-02	12-Sep-02	NA	
78	11.5	Final Deliverable	19-Aug-02	19-Sep-02	NA	
Transportation Problems and Opportunities Report						
86	14.1c	Submit Report to Project Team	19-Jun-02	23-Aug-02	NA	
87	14.2b	Review (by Client)	26-Jun-02	06-Sep-02	NA	
88	14.2a	Collaborate Project Team Comments	09-Jul-02	13-Sep-02	NA	
90	14.3	Present Report to Steering Committee	23-Jul-02	27-Sep-02	NA	
91	14.4	Present Working Paper to Public and Private Sector Consultation Groups	30-Jul-02	04-Oct-02	NA	
92	14.5	Final Deliverable	29-Nov-02	17-Dec-02	NA	

* ID Refers to Project Summary Schedule

TABLE 1: Project Schedule for Study Deliverables
 CA - US - ON - MI Border Transportation Partnership Planning / Need and Feasibility Study



ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
OM/PNF 120 Transportation Alternatives Report						
Feasible Transportation Alternatives Working Paper						
101	3.1c	Submit Working Paper to Project Team	19-Jul-02	23-Aug-02	NA	
102	3.2b	Review (by Client)	26-Jul-02	06-Sep-02	NA	
103	3.2a	Collaborate Project Team Comments	19-Aug-02	13-Sep-02	NA	
105	3.3	Present Working Paper to Steering Committee	10-Sep-02	27-Sep-02	NA	
106	3.4	Present Working Paper to Public Sector Advisory Group and Private Sector	17-Sep-02	04-Oct-02	NA	
107	3.5	Present Report to Local Government	24-Sep-02	11-Oct-02	NA	
108	3.6 PIC #1	Hold First Round Public Information Centres / Public Information Meetings	01-Oct-02	18-Oct-02	NA	
109	3.7	Final Deliverable	29-Nov-02	17-Dec-02	NA	
Transportation Alternatives Report						
116	5.1c	Submit Report to Project Team	07-Nov-02	26-Nov-02	NA	
117	5.2b	Review (by Client)	14-Nov-02	04-Dec-02	NA	
118	5.2a	Collaborate Project Team Comments	06-Dec-02	08-Jan-03	NA	
120	5.3	Present Report to Steering Committee	10-Jan-03	29-Jan-03	NA	
121	5.4	Present Working Paper to Public and Private Sector Consultation Groups	24-Jan-03	12-Feb-03	NA	
122	5.5	Present Report to Local Government	11-Feb-03	28-Feb-03	NA	
123	5.6 PIC #2	Hold Second Round Public Information Centres / Public Information Meetings	18-Feb-03	07-Mar-03	NA	
124	5.7	Final Deliverable	16-Apr-03	06-May-03	NA	
OM/PNF 130 Economic Benefits Report						
132	2.1c	Submit Report to Project Team	31-Mar-03	17-Apr-03	NA	
133	2.2b	Review (by Client)	07-Apr-03	25-Apr-03	NA	
134	2.2a	Collaborate Project Team Comments	22-Apr-03	09-May-03	NA	
136	2.3	Present Report to Steering Committee	05-May-03	23-May-03	NA	
137	2.4	Final Deliverable	07-May-03	28-May-03	NA	
OM/PNF 140 Revenue Generation Report						
147	4.1c	Submit Report to Project Team	24-Mar-03	17-Apr-03	NA	
148	4.2b	Review (by Client)	31-Mar-03	25-Apr-03	NA	
149	4.2a	Collaborate Project Team Comments	14-Apr-03	09-May-03	NA	
151	4.3	Present Report to Steering Committee	05-May-03	23-May-03	NA	
152	4.4	Final Deliverable	07-May-03	28-May-03	NA	
OM/PNF 150 Transportation Planning / Needs and Feasibility Report						
163	5.1c	Submit Report to Project Team	13-Jun-03	25-Jun-03	NA	
164	5.2b	Review (by Client)	20-Jun-03	03-Jul-03	NA	
165	5.2a	Collaborate Project Team Comments	15-Jul-03	25-Jul-03	NA	
167	5.3	Present Report to Steering Committee	12-Aug-03	22-Aug-03	NA	
168	5.4	Present Working Paper to Public and Private Sector Consultation Groups	13-Aug-03	25-Aug-03	NA	
169	5.5	Present Report to Local Government	04-Sep-03	16-Sep-03	NA	
170	5.6 PIC #3	Hold Third Round Public Information Centres / Public Information Meetings	11-Sep-03	23-Sep-03	NA	
171	5.7	Final Deliverable	10-Nov-03	20-Nov-03	NA	
OM/PNF 160 Summary Transportation Planning / Needs and Feasibility Summary Report						
178	1.1c	Submit Report to Project Team	10-Oct-03	23-Oct-03	NA	
179	1.1d	Review (by Client)	27-Oct-03	06-Nov-03	NA	
181	1.2	Final Deliverable	10-Nov-03	20-Nov-03	NA	
OM/PNF 210 Finalization of Study Design pursuant to negotiations with the Project Co-ordinator						
187		Final Deliverable	12-Apr-02	01-Apr-02	01-Apr-02	

* ID Refers to Project Summary Schedule

**Ontario Michigan Border Transportation Partnership
Planning / Need and Feasibility Study**



Date: 6/6/02
Billing: 3
Period: 4/01/02 to 4/31/02

Table 2: Budget by Deliverable Report

Deliverable	Dollars (CDN)			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	\$478,223	\$56,207	\$198,119	41%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	\$81,624	\$4,980	\$20,662	25%
Development of Methodology and Road Network for FAA - Interim Working Paper	\$85,021	\$6,907	\$16,984	20%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	\$104,413	\$9,204	\$9,204	9%
Travel Demand Analysis Process Working Paper	\$143,797	\$0	\$0	0%
Existing and Future Travel Demand Working Paper	\$297,106	\$0	\$0	0%
Analysis Area Working Paper	\$262,304	\$2,464	\$2,464	1%
Transportation Problems and Opportunities Report	\$669,637	\$4,220	\$4,220	1%
Feasible Transportation Alternatives Report	\$449,932	\$9,510	\$18,216	4%
Transportation Alternatives Report	\$652,896	\$10,152	\$21,851	3%
Economic Benefits Report	\$287,126	\$0	\$7,556	3%
Revenue Generation Report	\$211,431	\$0	\$0	0%
Transportation Planning / Needs and Feasibility Report	\$705,930	\$0	\$0	0%
Transportation Planning / Needs and Feasibility Summary Report	\$134,594	\$0	\$0	0%
Total	\$4,564,034	\$103,644	\$299,276	7%

**Ontario Michigan Border Transportation Partnership
Planning / Need and Feasibility Study**



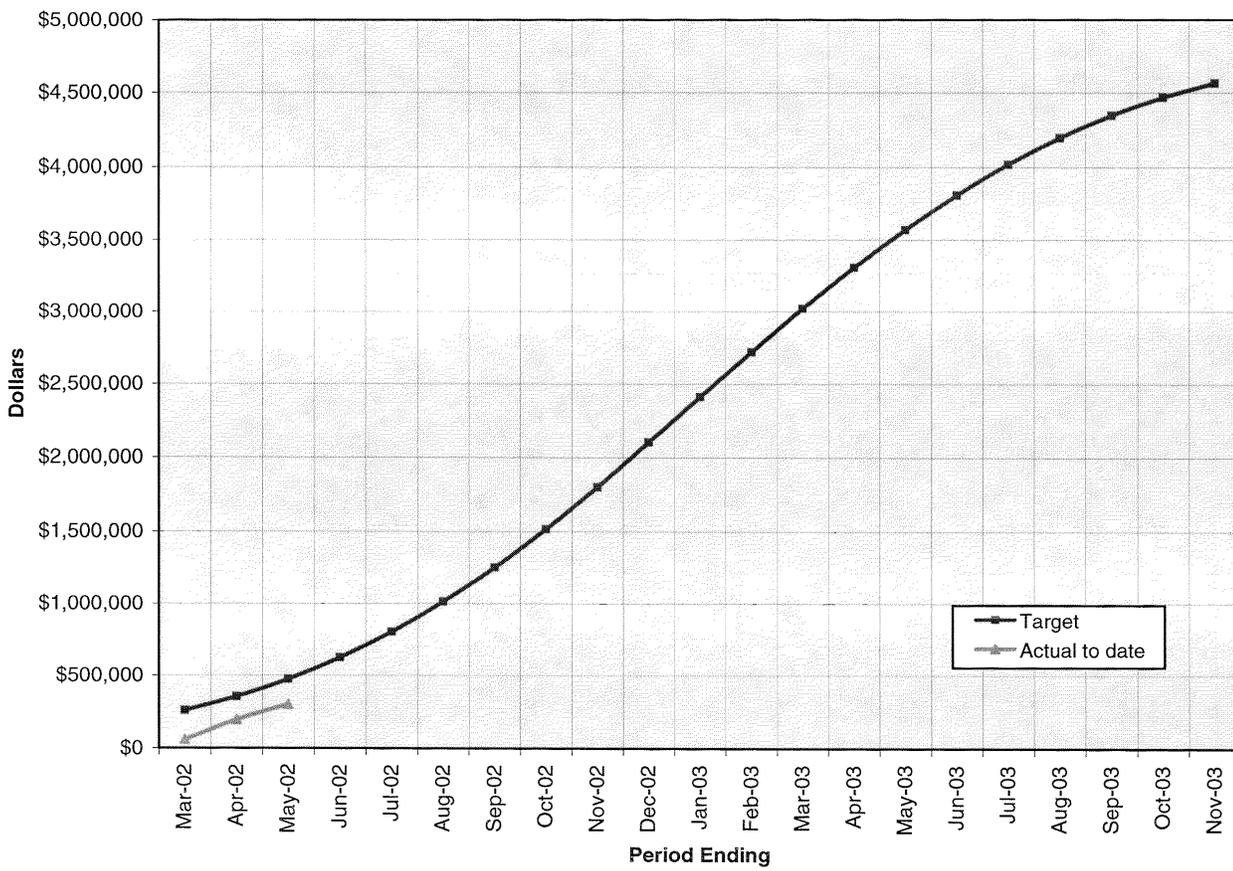
Date: 6/6/02
 Billing: 3
 Period: 5/01/02 to 5/31/02

Table 3: Hours by Deliverable Report

Deliverable	Hours			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	1306	449	1506	115%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	571	50	167	29%
Development of Methodology and Road Network for FAA - Interim Working Paper	541	66	251	46%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	696	109	109	16%
Travel Demand Analysis Process Working Paper	743	0	0	0%
Existing and Future Travel Demand Working Paper	1835	0	0	0%
Analysis Area Working Paper	1623	27	27	2%
Transportation Problems and Opportunities Report	3574	94	94	3%
Feasible Transportation Alternatives Report	3037	78	158	5%
Transportation Alternatives Report	4121	88	271	7%
Economic Benefits Report	1570	0	61	4%
Revenue Generation Report	1032	0	0	0%
Transportation Planning / Needs and Feasibility Report	3694	0	0	0%
Transportation Planning / Needs and Feasibility Summary Report	941	0	0	0%
Total	25284	959	2642	10%

Table 4

Cumulative Spending Curve
CA - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study



ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP Planning/Need and Feasibility Study

MONTHLY PROGRESS REPORT #4

Period Ending June 30, 2002

1. Work Accomplished This Period (4 Weeks)

Strategic and Geographic Area Overview Working Paper

- Study Team / Partnership meeting held June 12, 2002 in Windsor to review Draft Strategic and Geographic Overview Paper.
- Edited Draft Final Strategic and Geographic Overview Paper in response to comments received from Study Team and Partnership.
- Submitted Draft Final Strategic and Geographic Overview Paper to Consultant Project Manager and placed copy on FTP site for Team review.

Travel Demand Analysis Process for Broad Geographic Area and Methodology and Road Network for Focused Analysis Area Interim Working Paper

- Completed and distributed interim working paper.

Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper

- Initiated draft working paper.
- Initiated refinement of commercial vehicle survey data as provided by MTO.

Travel Demand Analysis Process Working Paper

- Continued draft working paper.

Analysis Area Working Paper

- Continued draft working paper.

Transportation Problems and Opportunities Report

- Continued mapping of Environmental Overview information gathered for the U.S. side.
- Continued gathering of Environmental Overview information for the Canadian side.

Feasible Transportation Alternatives Working Paper

- Continued review of Feasible Transportation Alternatives as proposed by Owners/Operators/Proponents.
- Initiated review of additional alternatives as identified by the Consultant Team.

Consultation

- Introductory presentation with Owners/Operators/Proponents Consultation Group held June 11, 2002 in Windsor.
- Continued to update list of politicians, legislators, etc. to be notified of public meetings being held over the course of the project.
- Continued to update Consultation Group contact lists; compiled a contact list of principal border users.

Communications

- Communications Team meeting held June 12, 2002 in Windsor.

Service Deliverables / Project Management

- Coordination of Project Team activities and internal progress teleconferences continued.
- Status Report presented to the Windsor-Detroit Border Working Group on June 26, 2002.
- Web page content submitted for final review by Project Team May 23, 2002.
- Preparation of monthly Progress Reports and Invoicing.
- Updating of schedule leading up to PIC #1 in October.

2.

Work Proposed for Next Period

Strategic and Geographic Overview Working Paper

- Present Strategic and Geographic Overview Working Paper at the Public Sector Consultation Group and Border Users Consultation Group meetings July 11, 2002 in Port Huron.
- Finalize and distribute SGAO Working Paper.

Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper

- Complete draft interim working paper.

Travel Demand Analysis Process Working Paper

- Submit draft working paper to Project Team.

Existing and Future Travel Demand Working Paper

- Assess existing travel demand.
- Assess future highway/road and rail travel demand.
- Prepare and submit draft working paper for internal review.

Analysis Area Working Paper

- Prepare and submit draft working paper for internal review.

Transportation Problems and Opportunities Report

- Continue reviews of Archaeological and Heritage, Natural Environment, and Environmental Mapping on both Canadian and U.S. sides.
- Initiate preparation of Draft Report.

Feasible Transportation Alternatives Working Paper

- Develop Feasible Transportation Alternatives for consideration in the analysis and evaluation.
- Continue preparation of Draft Working Paper.

Consultation

- Introductory Public Sector Consultation Group and Border Users Consultation Group meetings to be held July 11, 2002 in Port Huron.
- Continue to update Consultation Group contact lists.

Communications

- Obtain approval to launch Project Web Site.

Service Deliverables / Project Management

- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.

3. Areas of Concern/Actions Required

The Consultant Team is experiencing difficulty in obtaining border crossing data for auto and commercial vehicles, and processing times from Customs and Immigration.

Commercial Vehicle Survey Information received from MTO requires further refinement. We are working to minimize the impacts of this additional work to the project schedule.

4. Schedule Status

The Travel Demand Analysis Process for Broad Geographic Area and Methodology and Road Network for Focused Analysis Area Interim Working Paper was completed and distributed this period.

Delays in receiving the Commercial Vehicle Survey data from MTO have delayed the first round Public Information Centre to November 2002 (Exhibit 1). We are currently working on a strategy to minimize the impacts of this additional work to the project schedule.

Overall, we expect to complete the project within the contract completion date.

Please see **Table 1** and **Exhibit 1** for the current project schedule for study deliverables.

5. Budget Status

A total of \$162,172 CDN was expended this billing period. The total budget spent to date is \$461,448 CDN, or 10% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of 1215 person hours were used this billing period. To date, 15 % of the total project person hours have been used. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

To date, 56% of the total Strategic Geographic Area Overview Working Paper budget and 142% of the total Strategic Geographic Area Overview Working Paper person hours have been billed. The excess person hours is attributed to delays resulting from the OPSEU Strike, leading to extended co-ordination efforts.

Overall, we expect to complete the project within the total budget.

Please see **Table 4** for the project cumulative spending curve.

TABLE 1: Project Schedule for Study Deliverables
 CA - US - ON - MI Border Transportation Partnership Planning / Need and Feasibility Study



ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
OM/PNF 110 Transportation Problems and Opportunities Report						
Strategic and Geographic Area Working Paper						
11	3.1c	Submit Draft Working Paper to Project Team	23-Apr-02	27-May-02	27-May-02	
12	3.2a	Present Draft Working Paper to Project Team	30-Apr-02	12-Jun-02	12-Jun-02	
13	3.2b	Review (by Client)	14-May-02	12-Jun-02	12-Jun-02	
15	3.3	Present Working Paper to Public and Private Sector Consultation Groups	30-May-02	12-Jul-02	NA	
16	3.4	Final Deliverable	07-Jun-02	24-Jul-02	NA	
22	5.1a	Travel Demand Analysis for Broad Geographic Area Interim Working Paper	22-Mar-02	03-Jun-02	03-Jun-02	
23	5.1b	Methodology and Road Network for Focused Analysis Area (FAA) Interim Working Paper	05-Apr-02	03-Jun-02	03-Jun-02	
32	5.1c	Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper	10-May-02	19-Jul-02	NA	
Travel Demand Analysis Process Working Paper						
39	5.2c	Submit Working Paper to Project Team	28-May-02	31-Jul-02	NA	
40	5.3b	Review (by Client)	04-Jun-02	28-Aug-02	NA	
41	5.3a	Collaborate Project Team Comments	18-Jun-02	05-Sep-02	NA	
43	5.4	Present Working Paper to Public and Private Sector Consultation Groups	03-Jul-02	01-Oct-02	NA	
44	5.5	Final Deliverable	12-Jul-02	09-Oct-02	NA	
Existing and Future Travel Demand Working Paper						
52	8.1c	Submit Working Paper to Project Team	19-Jun-02	15-Aug-02	NA	
53	8.2b	Review (by Client)	26-Jun-02	28-Aug-02	NA	
54	8.2a	Collaborate Project Team Comments	12-Jul-02	05-Sep-02	NA	
56	8.3	Present Working Paper to Public and Private Sector Consultation Groups	26-Jul-02	01-Oct-02	NA	
57	8.4	Final Deliverable	29-Jul-02	09-Oct-02	NA	
Analysis Area Working Paper						
72	11.1c	Submit Working Paper to Project Team	07-Jun-02	15-Aug-02	NA	
73	11.2b	Review (by Client)	14-Jun-02	28-Aug-02	NA	
74	11.2a	Collaborate Project Team Comments	25-Jun-02	05-Sep-02	NA	
76	11.3	Present Working Paper to Steering Committee	11-Jul-02	04-Sep-02	NA	
77	11.4	Present Working Paper to Public and Private Sector Consultation Groups	18-Jul-02	01-Oct-02	NA	
78	11.5	Final Deliverable	19-Aug-02	09-Oct-02	NA	
Transportation Problems and Opportunities Report						
86	14.1c	Submit Report to Project Team	19-Jun-02	13-Sep-02	NA	
87	14.2b	Review (by Client)	26-Jun-02	26-Sep-02	NA	
88	14.2a	Collaborate Project Team Comments	09-Jul-02	03-Oct-02	NA	
90	14.3	Present Report to Steering Committee	23-Jul-02	18-Oct-02	NA	
91	14.4	Present Working Paper to Public and Private Sector Consultation Groups	30-Jul-02	25-Oct-02	NA	
92	14.5	Final Deliverable	29-Nov-02	21-Jan-03	NA	

TABLE 1: Project Schedule for Study Deliverables
CA - US - ON - MI Border Transportation Partnership Planning / Need and Feasibility Study

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ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
OM/PNF 120 Transportation Alternatives Report						
Feasible Transportation Alternatives Working Paper						
101	3.1c	Submit Working Paper to Project Team	19-Jul-02	13-Sep-02	NA	
102	3.2b	Review (by Client)	26-Jul-02	26-Sep-02	NA	
103	3.2a	Collaborate Project Team Comments	19-Aug-02	03-Oct-02	NA	
105	3.3	Present Working Paper to Steering Committee	10-Sep-02	18-Oct-02	NA	
106	3.4	Present Working Paper to Public Sector Advisory Group and Private Sector	17-Sep-02	25-Oct-02	NA	
107	3.5	Present Report to Local Government	24-Sep-02	01-Nov-02	NA	
108	3.6 PIC #1	Hold First Round Public Information Centres / Public Information Meetings	01-Oct-02	08-Nov-02	NA	
109	3.7	Final Deliverable	29-Nov-02	21-Jan-03	NA	
Transportation Alternatives Report						
116	5.1c	Submit Report to Project Team	07-Nov-02	17-Dec-02	NA	
117	5.2b	Review (by Client)	14-Nov-02	07-Jan-03	NA	
118	5.2a	Collaborate Project Team Comments	06-Dec-02	28-Jan-03	NA	
120	5.3	Present Report to Steering Committee	10-Jan-03	18-Feb-03	NA	
121	5.4	Present Working Paper to Public and Private Sector Consultation Groups	24-Jan-03	04-Mar-03	NA	
122	5.5	Present Report to Local Government	11-Feb-03	20-Mar-03	NA	
123	5.6 PIC #2	Hold Second Round Public Information Centres / Public Information Meetings	18-Feb-03	27-Mar-03	NA	
124	5.7	Final Deliverable	16-Apr-03	28-May-03	NA	
OM/PNF 130 Economic Benefits Report						
132	2.1c	Submit Report to Project Team	31-Mar-03	08-May-03	NA	
133	2.2b	Review (by Client)	07-Apr-03	15-May-03	NA	
134	2.2a	Collaborate Project Team Comments	22-Apr-03	02-Jun-03	NA	
136	2.3	Present Report to Steering Committee	05-May-03	13-Jun-03	NA	
137	2.4	Final Deliverable	07-May-03	17-Jun-03	NA	
OM/PNF 140 Revenue Generation Report						
147	4.1c	Submit Report to Project Team	24-Mar-03	08-May-03	NA	
148	4.2b	Review (by Client)	31-Mar-03	15-May-03	NA	
149	4.2a	Collaborate Project Team Comments	14-Apr-03	02-Jun-03	NA	
151	4.3	Present Report to Steering Committee	05-May-03	13-Jun-03	NA	
152	4.4	Final Deliverable	07-May-03	17-Jun-03	NA	
OM/PNF 150 Transportation Planning / Needs and Feasibility Report						
163	5.1c	Submit Report to Project Team	13-Jun-03	17-Jul-03	NA	
164	5.2b	Review (by Client)	20-Jun-03	24-Jul-03	NA	
165	5.2a	Collaborate Project Team Comments	15-Jul-03	14-Aug-03	NA	
167	5.3	Present Report to Steering Committee	12-Aug-03	12-Sep-03	NA	
168	5.4	Present Working Paper to Public and Private Sector Consultation Groups	13-Aug-03	15-Sep-03	NA	
169	5.5	Present Report to Local Government	04-Sep-03	06-Oct-03	NA	
170	5.6 PIC #3	Hold Third Round Public Information Centres / Public Information Meetings	11-Sep-03	14-Oct-03	NA	
171	5.7	Final Deliverable	10-Nov-03	11-Dec-03	NA	
OM/PNF 160 Summary Transportation Planning / Needs and Feasibility Summary Report						
178	1.1c	Submit Report to Project Team	10-Oct-03	12-Nov-03	NA	
179	1.1d	Review (by Client)	27-Oct-03	26-Nov-03	NA	
181	1.2	Final Deliverable	10-Nov-03	11-Dec-03	NA	
OM/PNF 210 Finalization of Study Design pursuant to negotiations with the Project Co-ordinator						
187		Final Deliverable	12-Apr-02	01-Apr-02	01-Apr-02	

Ontario Michigan Border Transportation Partnership
 Planning / Need and Feasibility Study



Cole Sherman

Date: 12/07/2002
 Billing: 4
 Period: 6/01/02 to 6/30/02

Table 2: Budget by Deliverable Report

Deliverable	Dollars (CDN)			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	\$478,223	\$72,019	\$270,138	56%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	\$81,624	\$19,834	\$40,496	50%
Development of Methodology and Road Network for FAA - Interim Working Paper	\$85,021	\$21,353	\$38,337	45%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	\$104,413	\$12,718	\$21,923	21%
Travel Demand Analysis Process Working Paper	\$143,797	\$0	\$0	0%
Existing and Future Travel Demand Working Paper	\$297,106	\$0	\$0	0%
Analysis Area Working Paper	\$262,304	\$3,851	\$6,315	2%
Transportation Problems and Opportunities Report	\$669,637	\$7,521	\$11,741	2%
Feasible Transportation Alternatives Report	\$449,932	\$12,369	\$30,585	7%
Transportation Alternatives Report	\$652,896	\$12,507	\$34,358	5%
Economic Benefits Report	\$287,126	\$0	\$7,556	3%
Revenue Generation Report	\$211,431	\$0	\$0	0%
Transportation Planning / Needs and Feasibility Report	\$705,930	\$0	\$0	0%
Transportation Planning / Needs and Feasibility Summary Report	\$134,594	\$0	\$0	0%
Total	\$4,564,034	\$162,172	\$461,448	10%

Ontario Michigan Border Transportation Partnership
 Planning / Need and Feasibility Study



Cole Sherman

Date: 12/07/2002
 Billing: 4
 Period: 6/01/02 to 6/30/02

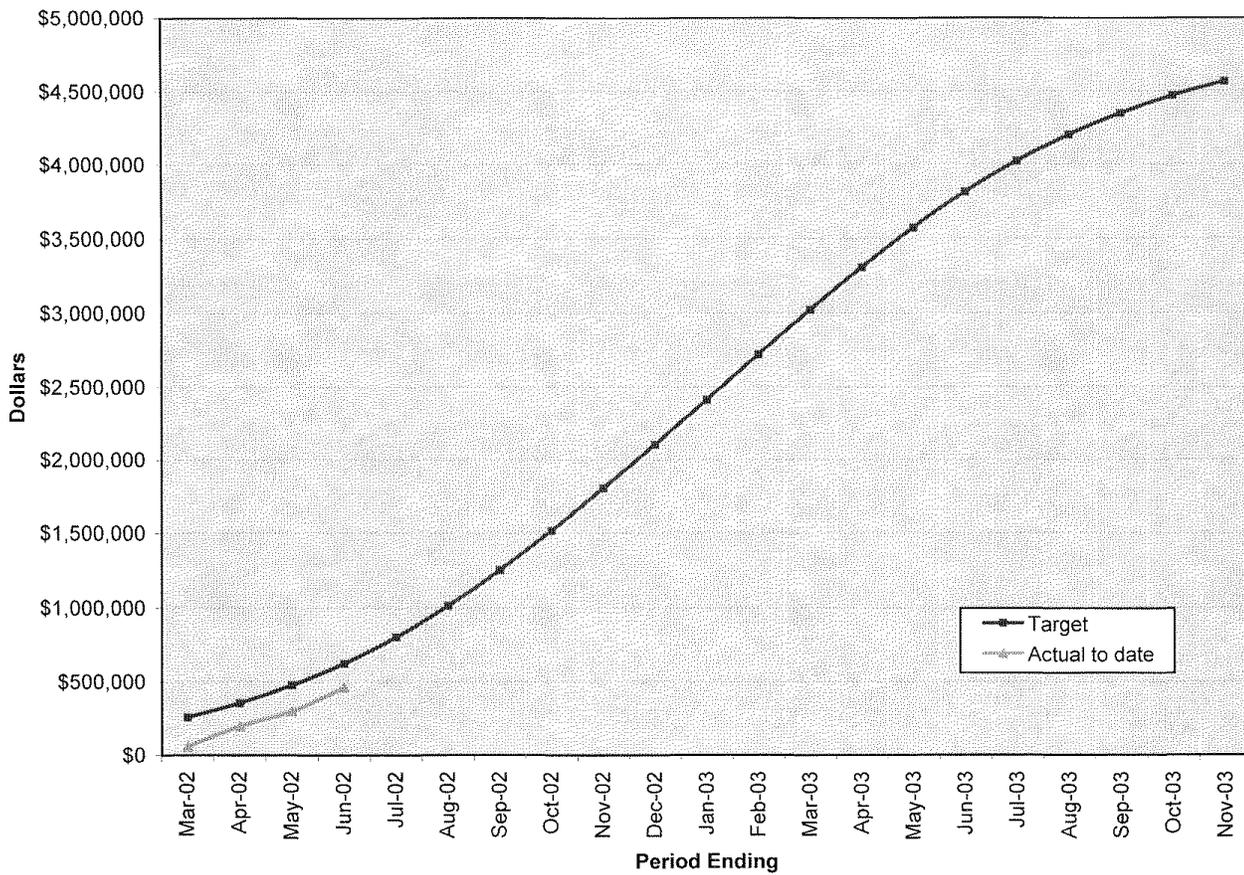
Table 3: Hours by Deliverable Report

Deliverable	Hours			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	1306	347	1853	142%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	571	190	357	63%
Development of Methodology and Road Network for FAA - Interim Working Paper	541	162	413	76%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	696	116	224	32%
Travel Demand Analysis Process Working Paper	743	0	0	0%
Existing and Future Travel Demand Working Paper	1835	0	0	0%
Analysis Area Working Paper	1623	52	79	5%
Transportation Problems and Opportunities Report	3574	152	245	7%
Feasible Transportation Alternatives Report	3037	126	284	9%
Transportation Alternatives Report	4121	71	342	8%
Economic Benefits Report	1570	0	61	4%
Revenue Generation Report	1032	0	0	0%
Transportation Planning / Needs and Feasibility Report	3694	0	0	0%
Transportation Planning / Needs and Feasibility Summary Report	941	0	0	0%
Total	25284	1215	3857	15%

Table 4

Cumulative Spending Curve

CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study



ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP Planning/Need and Feasibility Study

MONTHLY PROGRESS REPORT #5

Period Ending July 31, 2002

1. Work Accomplished This Period (4 Weeks)

Strategic and Geographic Area Overview Working Paper

- Received, evaluated and implemented additional edits and revisions to the Strategic and Geographic Area Overview Working Paper
- Presented the Strategic and Geographic Area Overview Working Paper in meetings with the Public Sector Consultation Group and the Principal Users Consultation Group in Port Huron, Michigan on July 10.
- Distributed draft Strategic and Geographic Area Overview Working Paper to Partnership, Project Team, and participants in the Public Sector Consultation Group and Principal Users Consultation Group in Port Huron, Michigan on July 10.
- Distributed draft Strategic and Geographic Area Overview Working Paper to Border Crossing Owners/Operators/Proponents Consultation Group mid-July.
- Delivered the first draft of the Executive Summary.

Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper

- Refined base year road network by updating speeds, volumes, volume-delay functions and other link attributes to be consistent throughout the study area.
- Developed cross-border trip tables for passenger cars and commercial vehicles from survey databases.
- Performed several logic checks with commercial vehicle and passenger car data and correct miscoded trips; expanded database for use in the study.
- Reviewed and expanded passenger car survey with significant increase in usable sample for Detroit/Windsor trips.
- Updated and refined the commercial vehicle database, including major effort to geocode and provide local geographic detail to trips originating/destined to

Windsor or Detroit; process involved discussions with trucking and auto industry representatives and use of supplemental data sources.

- Created background traffic trip table for Windsor and Detroit.
- Performed preliminary base year model and validation runs, including the update of available travel O-D data to reflect 2000 base year conditions.
- Completed a significant portion of the Interim Working Paper.

Travel Demand Analysis Process Working Paper

- Collected comments from Partnership on Version 2 of the interim working paper.

Existing and Future Travel Demand Working Paper

- Analyzed passenger car and commercial vehicle surveys.
- Examined traffic count data and existing traffic conditions.
- Performed site visits to Windsor/Detroit, for discussions with local transportation/traffic staff.
- Made data requests for transportation, socio-economic and land use data to support forecasting process.
- Performed trend examination of historic crossing flows by mode/commodity type.
- Analyzed commercial vehicle data to segment into commodities and correlate with BTS/StatsCan and CVS data sources to provide base line for demand forecasting.
- Interviews with trucking and rail representatives.
- Compiled socio-economic forecasts to provide input into the forecasting process.

Analysis Area Working Paper

- Continued draft working paper.

Transportation Problems and Opportunities Report

- Continued mapping of Environmental Overview information gathered for the U.S. side.
- Continued gathering of Environmental Overview information for the Canadian side.
- Initiated mapping of Environmental Overview information for the Canadian side.

Feasible Transportation Alternatives Working Paper

- Initiated preparation of a Current Proposals Information Package for use by senior government officials.
- Continued review of Feasible Transportation Alternatives as proposed by Owners/Operators/Proponents.

- Continued review of additional alternatives as identified by the Consultant Team.
- Initiated development of a pass/fail assessment framework for Transportation Alternatives.

Consultation

- Introductory Public Sector Consultation Group and Principal Users Consultation Group meetings held in Port Huron, Michigan on July 10, 2002.
- Meetings held with Border Crossing Owners/Operators/Proponents held July 11 and July 12, 2002. Additional meetings held to clarify proposals, as required.
- Created preliminary list of federal, state/provincial and local regulations and permitting processes required for the construction of a new border crossing.
- Met separately with Detroit River Tunnel Partnership, Canadian Transit Company, and Mich-Can to discuss proponents' proposed timeframes, approvals required and process for moving forward with their proposals.

Communications

- Developed and revised written materials to be posted to the Partnership Web site. Materials included Frequently asked Questions document and Fact Sheet.
- Forwarded Web site materials to Partnership communications team for feedback and approvals and revised materials appropriately.
- Followed up with Partnership communications team regarding approval dates and revisions to documents.
- Developed key message document for Partnership communication team approval.
- Ongoing updates to media tracking document and monitoring for coverage.
- Ongoing liaison with Partnership communications regarding possible issues around study.

Service Deliverables / Project Management

- Coordination of Project Team activities and internal progress teleconferences continued.
- Preparation of monthly Progress Reports and Invoicing.
- Updating of schedule leading up to PIC #1 in November.

2.

Work Proposed for Next Period

Strategic and Geographic Overview Working Paper

- Solicit, receive, review, respond to, and accommodate suggested edits and revisions to the Strategic and Geographic Overview Working Paper for final production.

Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper

- Complete and distribute draft interim working paper.
- Finalize interim working paper based on comments received.

Travel Demand Analysis Process Working Paper

- Prepare and submit draft working paper.

Existing and Future Travel Demand Working Paper

- Assess existing travel demand.
- Assess future highway/road and rail travel demand.
- Prepare and submit draft working paper to Project Team.

Analysis Area Working Paper

- Prepare and submit draft working paper for internal review.

Transportation Problems and Opportunities Report

- Continue reviews of Archaeological and Heritage, Natural Environment, and Environmental Mapping on both Canadian and U.S. sides.
- Continue preparation of Draft Report.
- Continue mapping of Environmental Overview Information for both Canadian and US sides.

Feasible Transportation Alternatives Working Paper

- Finalize and distribute Current Proposals Information Package for use by senior government officials.
- Develop Feasible Transportation Alternatives for consideration in the analysis and evaluation.
- Continue preparation of Draft Working Paper.

Consultation

- Meetings with Detroit Windsor Northern Border Working Group and Steering Committee in Windsor on September 3rd / 4th, 2002.
- Continue to update Consultation Group contact lists.

Communications

- Develop press release and media relations outreach around the launch of the Partnership Web site.

Service Deliverables / Project Management

- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.

3. Areas of Concern/Actions Required

Significant additional work was required to geocode additional commercial vehicle survey data and provide traffic zone level of detail needed for modeling purposes. Proceeding with very compressed schedule to make up for the commercial vehicle survey delays.

In response to recent funding announcements by government and issues raised by proponents of border crossings the Consultant Team is working with the Project Team to develop an accelerated schedule for the completion of the Planning/Need and Feasibility Study.

4. Schedule Status

The Draft Strategic and Geographic Area Overview Working Paper was completed and distributed this period.

Delays in receiving the Commercial Vehicle Survey data from MTO have delayed the first round Public Information Centre to November 2002 (Exhibit 1). We have committed to holding the first round of Public Information Centres during the week of November 11, 2002.

Overall, we expect to complete the project within the contract completion date, and are reviewing opportunities to accelerate the schedule.

Please see **Table 1** and **Exhibit 1** for the current project schedule for study deliverables.

5. Budget Status

A total of \$209,906 CDN was expended this billing period. The total budget spent to date is \$671,354 CDN, or 15% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of 1216 person hours were used this billing period. To date, 20 % of the total project person hours have been used. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget.

Please see **Table 4** for the project cumulative spending curve.



TABLE 1: Project Schedule for Study Deliverables
 CA - US - ON - MI Border Transportation Partnership Planning / Need and Feasibility Study

ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
OM/PNF 110 Transportation Problems and Opportunities Report						
Strategic and Geographic Area Working Paper						
11	3.1c	Submit Draft Working Paper to Project Team	23-Apr-02	27-May-02	27-May-02	
12	3.2a	Present Draft Working Paper to Project Team	30-Apr-02	12-Jun-02	12-Jun-02	
13	3.2b	Review (by Client)	14-May-02	12-Jun-02	12-Jun-02	
15	3.3	Present Working Paper to Public and Private Sector Consultation Groups	30-May-02	12-Jul-02	12-Jul-02	
16	3.4	Final Deliverable	7-Jun-02	24-Jul-02	24-Jul-02	
22	5.1a	Travel Demand Analysis for Broad Geographic Area Interim Working Paper	22-Mar-02	3-Jun-02	3-Jun-02	
23	5.1b	Methodology and Road Network for Focused Analysis Area (FAA) Interim Working Paper	5-Apr-02	3-Jun-02	3-Jun-02	
32	5.1c	Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper	10-May-02	6-Aug-02	6-Aug-02	
Travel Demand Analysis Process Working Paper						
39	5.2c	Submit Working Paper to Project Team	28-May-02	16-Aug-02	NA	
40	5.3b	Review (by Client)	4-Jun-02	13-Sep-02	NA	
41	5.3a	Collaborate Project Team Comments	18-Jun-02	20-Sep-02	NA	
43	5.4	Present Working Paper to Public and Private Sector Consultation Groups	3-Jul-02	17-Oct-02	NA	
44	5.5	Final Deliverable	12-Jul-02	24-Oct-02	NA	
Existing and Future Travel Demand Working Paper						
52	8.1c	Submit Working Paper to Project Team	19-Jun-02	30-Aug-02	NA	
53	8.2b	Review (by Client)	26-Jun-02	13-Sep-02	NA	
54	8.2a	Collaborate Project Team Comments	12-Jul-02	20-Sep-02	NA	
56	8.3	Present Working Paper to Public and Private Sector Consultation Groups	26-Jul-02	17-Oct-02	NA	
57	8.4	Final Deliverable	29-Jul-02	24-Oct-02	NA	
Analysis Area Working Paper						
72	11.1c	Submit Working Paper to Project Team	7-Jun-02	30-Aug-02	NA	
73	11.2b	Review (by Client)	14-Jun-02	13-Sep-02	NA	
74	11.2a	Collaborate Project Team Comments	25-Jun-02	20-Sep-02	NA	
76	11.3	Present Working Paper to Steering Committee	11-Jul-02	4-Sep-02	NA	
77	11.4	Present Working Paper to Public and Private Sector Consultation Groups	18-Jul-02	17-Oct-02	NA	
78	11.5	Final Deliverable	19-Aug-02	24-Oct-02	NA	
Transportation Problems and Opportunities Report						
86	14.1c	Submit Report to Project Team	19-Jun-02	30-Sep-02	NA	
87	14.2b	Review (by Client)	26-Jun-02	14-Oct-02	NA	
88	14.2a	Collaborate Project Team Comments	9-Jul-02	21-Oct-02	NA	
90	14.3	Present Report to Steering Committee	23-Jul-02	28-Oct-02	NA	
91	14.4	Present Working Paper to Public and Private Sector Consultation Groups	30-Jul-02	4-Nov-02	NA	
92	14.5	Final Deliverable	29-Nov-02	28-Jan-03	NA	

* ID Refers to Project Summary Schedule

Thu 15/08/02

PROJECT SCHEDULE (TO PIC #1)



**CANADA-UNITED STATES-ONTARIO - MICHIGAN BORDER TRANSPORTATION PARTNERSHIP
PLANNING / NEED AND FEASIBILITY STUDY**

Cole Sherman

ID	Task/Work Step #	Task Title	Start	Finish	Duration	Month																	
						May	June	July	August	September	October	November	Dec	Jan	Feb	Mar	Apr						
11	3.1c	Submit: Strategic and Geographic Area Working Paper to Project Team	Mon 27/05/02	Mon 27/05/02	1 day	█																	
12	3.2a	Present Working Paper to Project Team	Thu 06/06/02	Wed 12/06/02	5 days		█																
13	3.2b	Review (by Client): Strategic and Geographic Area Working Paper	Thu 30/05/02	Wed 12/06/02	10 days		█																
15	3.3	Present Working Paper to Public and Private Sector Consultation Groups	Mon 08/07/02	Fri 12/07/02	5 days			█															
16	3.4	Final Deliverable: Strategic and Geographic Area Overview Working Paper	Wed 24/07/02	Wed 24/07/02	1 day				█														
22	5.1a	Prepare: Travel Demand Analysis Process for BGA &	Mon 29/04/02	Mon 03/06/02	25 days	█																	
23	5.1b	Methodology and Road Network for Focused Analysis Area (FAA) Interim Working Paper	Mon 06/05/02	Mon 03/06/02	20 days	█																	
24	5.1a - 1	Review: Travel Demand Analysis for Broad Geographic Area &	Tue 04/06/02	Wed 12/06/02	7 days		█																
25	5.1b - 1	Methodology and Road Network for Focused Analysis Area (FAA) Interim Working Paper	Tue 04/06/02	Wed 12/06/02	7 days		█																
32	5.1c	Prepare: Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper	Mon 17/06/02	Tue 05/08/02	10 days			█															
33	5.1c - 1	Review: Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper	Wed 07/08/02	Mon 12/08/02	4 days				█														
39	5.2c	Submit: Travel Demand Analysis Process Working Paper to Project Team	Fri 16/08/02	Fri 16/08/02	1 day					█													
40	5.3b	Review (by Client): Travel Demand Analysis Process Working Paper	Mon 19/08/02	Fri 13/09/02	19 days					█													
41	5.3a	Collaborate Project Team Comments	Mon 16/09/02	Fri 20/09/02	5 days						█												
43	5.4	Present Working Paper to Public and Private Sector Consultation Groups	Mon 14/10/02	Thu 17/10/02	4 days							█											
44	5.5	Final Deliverable: Travel Demand Analysis Process Working Paper	Thu 24/10/02	Thu 24/10/02	1 day								█										
52	8.1c	Submit: Existing and Future Travel Demand Working Paper to Project Team	Fri 30/08/02	Fri 30/08/02	1 day								█										
53	8.2b	Review (by Client): Existing and Future Travel Demand Working Paper	Tue 03/09/02	Fri 13/09/02	9 days								█										
54	8.2a	Collaborate Project Team Comments	Mon 16/09/02	Fri 20/09/02	5 days									█									
56	8.3	Present Working Paper to Public and Private Sector Consultation Groups	Mon 14/10/02	Thu 17/10/02	4 days										█								
57	8.4	Final Deliverable: Existing and Future Travel Demand Working Paper	Thu 24/10/02	Thu 24/10/02	1 day											█							
72	11.1c	Submit: Analysis Area Working Paper	Fri 30/08/02	Fri 30/08/02	1 day											█							
73	11.2b	Review (by Client): Analysis Area Working Paper	Tue 03/09/02	Fri 13/09/02	9 days											█							
74	11.2a	Collaborate Project Team Comments	Mon 16/09/02	Fri 20/09/02	5 days												█						
76	11.3	Presentation to Steering Committee	Mon 23/09/02	Fri 27/09/02	5 days													█					
77	11.4	Present Working Paper to Public and Private Sector Consultation Groups	Mon 14/10/02	Thu 17/10/02	4 days														█				
78	11.5	Final Deliverable: Analysis Area Working Paper	Thu 24/10/02	Thu 24/10/02	1 day															█			
86	14.1c	Submit: Transportation Problems and Opportunities Report	Mon 30/09/02	Mon 30/09/02	1 day																█		
87	14.2b	Review (by Client): Transportation Problems and Opportunities Report	Tue 01/10/02	Mon 14/10/02	9 days																	█	
88	14.2a	Collaborate Project Team Comments	Tue 15/10/02	Mon 21/10/02	5 days																	█	
90	14.3	Present Report to Steering Committee	Tue 22/10/02	Mon 28/10/02	5 days																		█
91	14.4	Present Report to Public and Private Sector Consultation Groups	Tue 29/10/02	Mon 04/11/02	5 days																		█
101	3.1c	Submit: Feasible Transportation Alternatives Working Paper	Mon 30/09/02	Mon 30/09/02	1 day																		█
102	3.2b	Review (by Client): Feasible Transportation Alternatives Working Paper	Tue 01/10/02	Mon 14/10/02	9 days																		█
103	3.2a	Collaborate Project Team Comments	Tue 15/10/02	Mon 21/10/02	5 days																		█
105	3.3	Present Working Paper to Steering Committee	Tue 22/10/02	Mon 28/10/02	5 days																		█
106	3.4	Present Working Paper to Public and Private Sector Consultation Groups	Tue 29/10/02	Mon 04/11/02	5 days																		█
107	3.5	Present Report to Local Government	Tue 05/11/02	Mon 11/11/02	5 days																		█
108	PIC #1	Hold Public Information Centres / Public Information Meetings	Mon 11/11/02	Fri 15/11/02	5 days																		█

PIC #1

Ontario Michigan Border Transportation Partnership
 Planning / Need and Feasibility Study



Date: 8/16/02
 Billing: 5
 Period: 7/01/02 to 7/31/02

Table 2: Budget by Deliverable Report

Deliverable	Dollars (CDN)			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	\$478,666	\$29,617	\$299,755	63%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	\$87,124	\$19,124	\$59,620	68%
Development of Methodology and Road Network for FAA - Interim Working Paper	\$79,521	\$13,102	\$51,439	65%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	\$104,413	\$17,320	\$39,243	38%
Travel Demand Analysis Process Working Paper	\$143,797	\$0	\$0	0%
Existing and Future Travel Demand Working Paper	\$297,106	\$32,381	\$32,381	11%
Analysis Area Working Paper	\$262,304	\$2,617	\$8,932	3%
Transportation Problems and Opportunities Report	\$669,637	\$65,726	\$77,468	12%
Feasible Transportation Alternatives Report	\$449,932	\$15,849	\$46,434	10%
Transportation Alternatives Report	\$652,896	\$10,402	\$44,760	7%
Economic Benefits Report	\$286,683	\$3,768	\$11,324	4%
Revenue Generation Report	\$211,431	\$0	\$0	0%
Transportation Planning / Needs and Feasibility Report	\$705,930	\$0	\$0	0%
Transportation Planning / Needs and Feasibility Summary Report	\$134,594	\$0	\$0	0%
Total	\$4,564,034	\$209,906.12	\$671,354	15%

Ontario Michigan Border Transportation Partnership
 Planning / Need and Feasibility Study



Date: 8/16/02
 Billing: 5
 Period: 7/01/02 to 7/31/02

Table 3: Hours by Deliverable Report

Deliverable	Hours			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	1306	254	2106	161%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	571	70	427	75%
Development of Methodology and Road Network for FAA - Interim Working Paper	541	37	450	83%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	696	38	262	38%
Travel Demand Analysis Process Working Paper	743	0	0	0%
Existing and Future Travel Demand Working Paper	1835	0	0	0%
Analysis Area Working Paper	1623	16	95	6%
Transportation Problems and Opportunities Report	3574	572	817	23%
Feasible Transportation Alternatives Report	3037	149	433	14%
Transportation Alternatives Report	4121	58	399	10%
Economic Benefits Report	1570	23	84	5%
Revenue Generation Report	1032	0	0	0%
Transportation Planning / Needs and Feasibility Report	3694	0	0	0%
Transportation Planning / Needs and Feasibility Summary Report	941	0	0	0%
Total	25284	1216	5072	20%

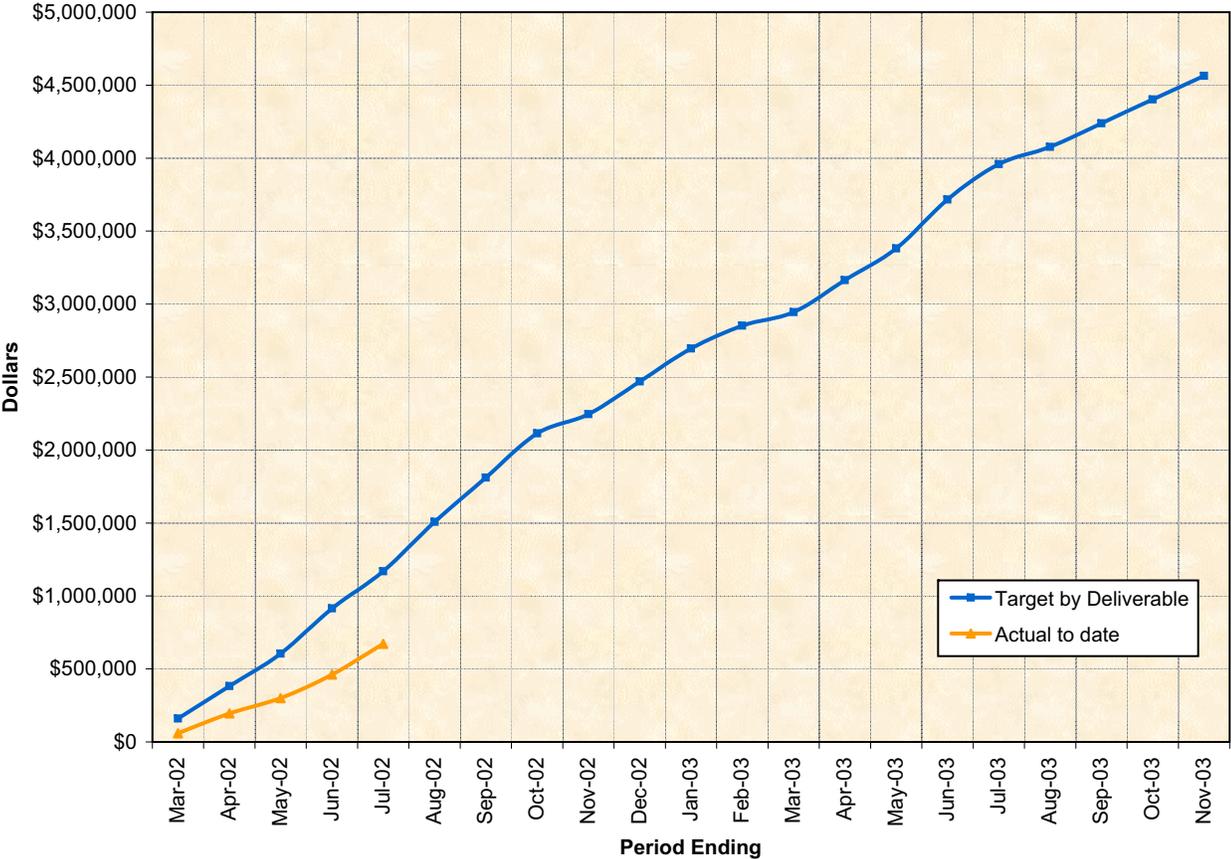


Cole Sherman

Table 4

Cumulative Spending Curve

CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study



ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP Planning/Need and Feasibility Study

MONTHLY PROGRESS REPORT #6

Period Ending August 31, 2002

1. Work Accomplished This Period (4 Weeks)

Strategic and Geographic Area Overview Working Paper

- Continued to receive information applicable to existing conditions and revised Strategic and Geographic Area Overview Working Paper accordingly. Incorporated City of Windsor recommendations and revised statements concerning maritime interests.

Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper

- Continued working on Interim Working Paper, incorporating comments from modeling working group.

Travel Demand Analysis Process Working Paper

- Continued with revisions to Travel Demand Analysis Process Working Paper.

Existing and Future Travel Demand Working Paper

- Consulted with SEMCOG to identify best means of making presentation to their constituency in October.
- Provided evaluation of future conditions estimate that was made by maritime interests.

Analysis Area Working Paper

- Continued draft working paper.

Transportation Problems and Opportunities Report

- Continued mapping of Environmental Overview information gathered for the U.S. side.

- Continued mapping of Environmental Overview information for the Canadian side.

Feasible Transportation Alternatives Working Paper

- Finalized the Current Proposals Information Package for use by senior government officials.
- Continued review of Feasible Transportation Alternatives as proposed by Owners/Operators/Proponents.
- Continued review of additional alternatives as identified by the Consultant Team.
- Continued development of a pass/fail assessment framework for Transportation Alternatives.

Economic Benefits Report

- Developed methodology document for economic benefits report.
- Collected historical economic data to support economics benefits assessment and travel demand forecasting.
- Developed new task order to fit within the revised schedule.

Consultation

- Participated in discussions to determine nature and logistics of upcoming public open house meetings.
- Consulted with local community resources in search of meeting rooms for public open house meetings this fall.
- Additional meeting held with Mich-Can on August 6, 2002 in Windsor to clarify their proposal.
- Presented Study Overview at the Bringing Order to the Border Conference August 6, 2002.
- Initiated planning / siting of Public Information Open Houses and consultation activities leading up to this event.

Communications

- Ongoing liaison with communications partners regarding approvals of the FAQ and Fast Fact documents for the Web site.
- Developed a press release/media advisory for the launch of the Web site.
- Ongoing liaison with communications team regarding approvals on news release.
- Ongoing updates to media tracking document and monitoring for coverage.
- Ongoing liaison with partnership communications regarding possible issues around study.

Service Deliverables / Project Management

- Coordination of Project Team activities and internal progress teleconferences continued.
- Preparation of monthly Progress Reports and Invoicing.
- Updating of schedule leading up to PIC #1 in November. Initiated development of accelerated schedule, for consideration by the Steering Committee.

2.

Work Proposed for Next Period

Strategic and Geographic Overview Working Paper

- Post downloadable version of draft Working Paper on Project Web site.

Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper

- Finalize interim working paper based on comments received.

Travel Demand Analysis Process Working Paper

- Complete and distribute final revision of Travel Demand Analysis Working Paper.

Existing and Future Travel Demand Working Paper

- Assess existing travel demand.
- Assess future highway/road and rail travel demand.
- Prepare and submit draft working paper to Project Team.

Analysis Area Working Paper

- Prepare and submit draft working paper for internal review.

Transportation Problems and Opportunities Report

- Continue reviews of Archaeological and Heritage, Natural Environment, and Environmental Mapping on both Canadian and U.S. sides.
- Continue preparation of Draft Report.
- Continue mapping of Environmental Overview Information for both Canadian and US sides.

Feasible Transportation Alternatives Working Paper

- Continue development of Feasible Transportation Alternatives for consideration in the analysis and evaluation.

- Continue preparation of Draft Working Paper.

Economic Benefits Report

- Continue work on Economics benefit assessment.

Consultation

- Work to finalize Tentative Presentation schedule of Transportation Problems & Opportunities Report & Feasible Transportation Alternatives.
- Continue to update Consultation Group contact lists.

Communications

- Distribution of Web site news release to target media.
- Completion of the key message document with all partnership input and approval.

Service Deliverables / Project Management

- Attend Steering Committee Meeting in Romulus Michigan September 3rd and 4th.
- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.

3. Areas of Concern/Actions Required

A major revision to truck traffic data has resulted in additional reworking of the Travel Demand Forecasting and Analysis tasks. We are working to minimize the effects on the schedule and are advising the Partnership of estimated additional costs.

In response to recent funding announcements by government and issues raised by proponents of border crossings the Consultant Team is working with the Project Team to develop an accelerated schedule for the completion of the Planning/Need and Feasibility Study for consideration by the Steering Committee. In addition, a proposal to accelerate later stages of the environmental approvals process is developed for consideration.

4. Schedule Status

The set-back experienced with the receipt of traffic data has delayed the original completion date of several deliverables: we are working to minimize the impacts of this set-back.

First round Public Information Open Houses will be held during the week of November 11, 2002.

Overall, we expect to complete the project within the contract completion date, and are reviewing additional opportunities to accelerate the schedule.

Please see **Table 1** and **Exhibit 1** for the current project schedule for study deliverables.

5. Budget Status

Based on invoicing received to date, a total of \$ 161,843.71 CDN was expended this billing period. Additional hours/dollars have been expended, but invoices have not been received. The total budget invoiced to date is \$833,197.86 CDN, or 18% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of 1216 person hours were invoiced this billing period. To date, 20% of the total project person hours have been invoiced. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget.

Please see **Table 4** for the project cumulative spending curve.

TABLE 1: Project Schedule for Study Deliverables
 Ontario - Michigan Border Transportation Partnership Planning / Need and Feasibility Study



ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
OM/PNF 110 Transportation Problems and Opportunities Report						
Strategic and Geographic Area Working Paper						
12	3.1c	Submit Draft Working Paper to Project Team	22-May-02	27-May-02	NA	
13	3.2a	Present Draft Working Paper to Project Team	30-May-02	31-May-02	NA	
14	3.2b	Review (by Client)	13-Jun-02	14-Jun-02	NA	
16	3.3	Present Working Paper to Public Sector Advisory Group and Private Sector	27-Jun-02	28-Jun-02	NA	
17	3.4	Final Deliverable	09-Jul-02	12-Jul-02	NA	
23	5.1a	Travel Demand Analysis for Broad Geographic Area Interim Working Paper	28-May-02	27-May-02	NA	
28	5.1b	Methodology and Road Network for Focused Analysis Area (FAA) Interim Working Paper	04-Jun-02	31-May-02	NA	
35	5.1c	Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper	28-May-02	27-May-02	NA	
Travel Demand Analysis Process Working Paper						
42	5.2c	Submit Working Paper to Project Team	04-Jun-02	31-May-02	NA	
43	5.3a	Present Working Paper to Project Team	18-Jul-02	28-Jun-02	NA	
44	5.3b	Review (by Client)	25-Jul-02	08-Jul-02	NA	
46	5.4	Present Working Paper to Public Sector Advisory Group and Private Sector	01-Aug-02	12-Jul-02	NA	
47	5.5	Final Deliverable	09-Aug-02	02-Aug-02	NA	
Existing and Future Travel Demand Working Paper						
55	8.1c	Submit Working Paper to Project Team	23-Aug-02	19-Aug-02	NA	
56	8.2a	Present Working Paper to Project Team	09-Sep-02	06-Sep-02	NA	
57	8.2b	Review (by Client)	17-Sep-02	13-Sep-02	NA	
59	8.3	Present Working Paper to Public Sector Advisory Group and Private Sector	26-Aug-02	26-Jul-02	NA	
60	8.4	Final Deliverable	03-Sep-02	02-Aug-02	NA	
Analysis Area Working Paper						
75	11.1c	Submit Working Paper to Project Team	17-Sep-02	16-Aug-02	NA	
76	11.2a	Present Working Paper to Project Team	01-Oct-02	06-Sep-02	NA	
77	11.2b	Review (by Client)	02-Oct-02	19-Sep-02	NA	
79	11.3	Present Working Paper to Steering Committee	19-Jun-02	26-Jul-02	NA	
80	11.4	Present Working Paper to Public Sector Advisory Group and Private Sector	26-Jun-02	02-Aug-02	NA	
81	11.5	Final Deliverable	09-Jul-02	16-Aug-02	NA	
Transportation Problems and Opportunities Report						
89	14.1c	Submit Report to Project Team	23-Jul-02	30-Aug-02	NA	
90	14.2a	Present Report to Project Team	30-Jul-02	06-Sep-02	NA	
91	14.2b	Review (by Client)	29-Aug-02	19-Sep-02	NA	
93	14.3	Present Report to Steering Committee	26-Aug-02	23-Aug-02	NA	
94	14.4	Present Report to Public Sector Advisory Group and Private Sector	03-Sep-02	30-Aug-02	NA	
95	14.5	Final Deliverable	12-Sep-02	13-Sep-02	NA	

TABLE 1: Project Schedule for Study Deliverables
 Ontario - Michigan Border Transportation Partnership Planning / Need and Feasibility Study



ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
OM/PNF 120 Transportation Alternatives Report						
Feasible Transportation Alternatives Working Paper						
104	3.1c	Submit Working Paper to Project Team	26-Sep-02	27-Sep-02	NA	
105	3.2a	Present Working Paper to Project Team	03-Oct-02	04-Oct-02	NA	
106	3.2b	Review (by Client)	16-Dec-02	17-Dec-02	NA	
108	3.3	Present Working Paper to Steering Committee	06-Aug-02	23-Aug-02	NA	
109	3.4	Group and Private Sector	13-Aug-02	30-Aug-02	NA	
110	3.5	Present Report to Local Government	04-Sep-02	13-Sep-02	NA	
111	3.6 PIC #1	Hold First Round Public Information Centres /	25-Sep-02	27-Sep-02	NA	
		Public Information Meetings				
112	3.7	Final Deliverable	02-Oct-02	04-Oct-02	NA	
Transportation Alternatives Report						
119	5.1c	Submit Report to Project Team	10-Oct-02	11-Oct-02	NA	
120	5.2a	Present Report to Project Team	17-Oct-02	18-Oct-02	NA	
121	5.2b	Review (by Client)	16-Dec-02	17-Dec-02	NA	
123	5.3	Present Report to Steering Committee	22-Nov-02	04-Dec-02	NA	
124	5.4	Present Report to Public Sector Advisory Group and	02-Dec-02	11-Dec-02	NA	
		Private Sector				
125	5.5	Present Report to Local Government	06-Jan-03	15-Jan-03	NA	
126	5.6 PIC #2	Hold Second Round Public Information Centres /	27-Jan-03	05-Feb-03	NA	
		Public Information Meetings				
127	5.7	Final Deliverable	10-Feb-03	19-Feb-03	NA	
OM/PNF 130 Economic Benefits Report						
135	2.1c	Submit Report to Project Team	26-Feb-03	07-Mar-03	NA	
136	2.2a	Present Report to Project Team	05-Mar-03	14-Mar-03	NA	
137	2.2b	Review (by Client)	02-May-03	13-May-03	NA	
139	2.3	Present Report to Steering Committee	15-Apr-03	25-Apr-03	NA	
140	2.4	Final Deliverable	23-Apr-03	02-May-03	NA	
OM/PNF 140 Revenue Generation Report						
150	4.1c	Submit Report to Project Team	07-May-03	16-May-03	NA	
151	4.2a	Present Report to Project Team	21-May-03	02-Jun-03	NA	
152	4.2b	Review (by Client)	23-May-03	04-Jun-03	NA	
154	4.3	Present Report to Steering Committee	15-Apr-03	25-Apr-03	NA	
155	4.4	Final Deliverable	23-Apr-03	02-May-03	NA	
OM/PNF 150 Transportation Planning / Needs and Feasibility Report						
166	5.1c	Submit Report to Project Team	07-May-03	16-May-03	NA	
167	5.2a	Present Report to Project Team	21-May-03	02-Jun-03	NA	
168	5.2b	Review (by Client)	23-May-03	04-Jun-03	NA	
170	5.3	Present Report to Steering Committee	30-Jun-03	03-Jul-03	NA	
171	5.4	Present Report to Public Sector Advisory Group and	09-Jul-03	11-Jul-03	NA	
		Private Sector				
172	5.5	Present Report to Local Government	30-Jul-03	01-Aug-03	NA	
173	5.6 PIC #3	Hold Third Round Public Information Centres /	27-Aug-03	29-Aug-03	NA	
		Public Information Meetings				
174	5.7	Final Deliverable	28-Aug-03	02-Sep-03	NA	
OM/PNF 160 Summary Transportation Planning / Needs and Feasibility Summary Report						
181	1.1c	Submit Report to Project Team	19-Sep-03	23-Sep-03	NA	
182	1.1d	Review (by Client)	26-Sep-03	30-Sep-03	NA	
184	1.2	Final Deliverable	25-Nov-03	28-Nov-03	NA	
OM/PNF 210 Finalization of Study Design pursuant to negotiations with the Project Co-ordinator						
187		Final Deliverable	28-Oct-03	30-Oct-03	NA	

Ontario Michigan Border Transportation Partnership Planning / Need and Feasibility Study



Date: 9/19/2002
 Billing: 6
 Period: 8/01/02 to 8/31/02

Table 2: Budget by Deliverable Report

Deliverable	Dollars (CDN)			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	\$478,223.00	\$427.93	\$300,182.75	63%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	\$81,624.00	\$330.87	\$59,950.66	73%
Development of Methodology and Road Network for FAA - Interim Working Paper	\$85,021.00	\$7,921.33	\$59,360.21	70%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	\$104,413.00	\$19,848.15	\$59,090.80	57%
Travel Demand Analysis Process Working Paper	\$143,797.26	\$16,906.63	\$16,906.63	12%
Existing and Future Travel Demand Working Paper	\$297,105.92	\$56,524.63	\$88,905.27	30%
Analysis Area Working Paper	\$262,303.61	\$12,485.16	\$21,417.21	8%
Transportation Problems and Opportunities Report	\$669,636.69	\$10,117.53	\$87,585.14	13%
Feasible Transportation Alternatives Report	\$449,932.18	\$19,349.54	\$65,783.80	15%
Transportation Alternatives Report	\$652,896.03	\$1,628.62	\$46,388.34	7%
Economic Benefits Report	\$287,126.00	\$16,303.32	\$27,627.05	10%
Revenue Generation Report	\$211,430.87	\$0.00	\$0.00	0%
Transportation Planning / Needs and Feasibility Report	\$705,929.60	\$0.00	\$0.00	0%
Transportation Planning / Needs and Feasibility Summary Report	\$134,594.00	\$0.00	\$0.00	0%
Total	\$4,564,033.16	\$161,843.71	\$833,197.86	18%

Ontario Michigan Border Transportation Partnership Planning / Need and Feasibility Study



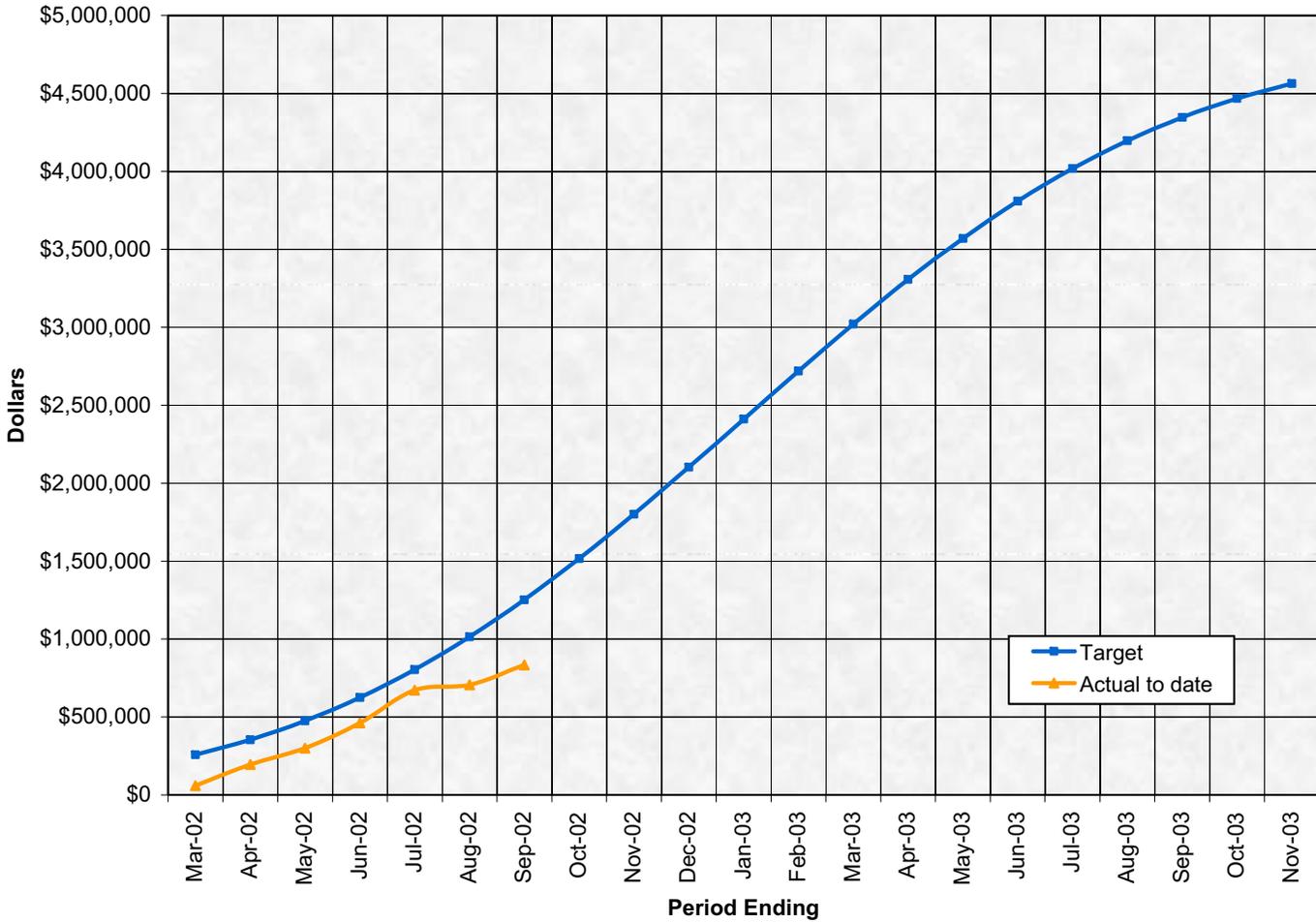
Date: 9/19/2002
 Billing: 6
 Period: 8/01/02 to 8/31/02

Table 3: Hours by Deliverable Report

Deliverable	Hours			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	1306	23	2129	163%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	571	0	427	75%
Development of Methodology and Road Network for FAA - Interim Working Paper	541	0	450	83%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	696	53	314	45%
Travel Demand Analysis Process Working Paper	743	20	20	3%
Existing and Future Travel Demand Working Paper	1835	13	13	1%
Analysis Area Working Paper	1623	6	100	6%
Transportation Problems and Opportunities Report	3574	0	817	23%
Feasible Transportation Alternatives Report	3037	6	439	14%
Transportation Alternatives Report	4121	0	399	10%
Economic Benefits Report	1570	95	179	11%
Revenue Generation Report	1032	0	0	0%
Transportation Planning / Needs and Feasibility Report	3694	0	0	0%
Transportation Planning / Needs and Feasibility Summary Report	941	0	0	0%
Total	25284	213	5285	21%

Table 4

Cumulative Spending Curve
CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study



ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP Planning/Need and Feasibility Study

MONTHLY PROGRESS REPORT #8

Period Ending October 31, 2002

1. Work Accomplished This Period (4 Weeks)

Strategic and Geographic Area Overview Working Paper

- This task is complete.
- Posted downloadable version of draft Working Paper on Project Web site.

Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper

- Continued working on Interim Working Paper, incorporating comments from modeling working group.

Travel Demand Analysis Process Working Paper

- Continued with reviews and revisions to Travel Demand Analysis Process Working Paper.

Existing and Future Travel Demand Working Paper

- Consulted with SEMCOG to identify best means of making presentation to their constituency in October.
- Provided evaluation of future conditions estimate that was made by maritime interests.
- Prepared draft report for internal review.

Analysis Area Working Paper

- Continued draft working paper.

Transportation Problems and Opportunities Report

- Continued mapping of Environmental Overview information gathered for the U.S. side.
- Continued mapping of Environmental Overview information for the Canadian side.
- Continued draft working paper.
- Prepared internal report.

Feasible Transportation Alternatives Working Paper

- Continued review of Feasible Transportation Alternatives as proposed by Owners/Operators/Proponents.
- Continued review of additional alternatives as identified by the Consultant Team.
- Continued development of a pass/fail assessment framework for Transportation Alternatives.

Economic Benefits Report

- Developed an economic assessment of the "do nothing" scenario and provided a technical memorandum describing the costs of not doing anything.
- Collected data to support economics benefits assessment and travel demand forecasting.
- Provided economic input and support to the IBI Group in support of the travel demand forecasting.

Consultation

- Meeting held with Canadian and US Customs on October 3, 2002 in Detroit.
- Meeting held with project Steering Committee and Windsor-Detroit Border Working Group on October 7, 2002.
- Public and Private Sector Consultation Group meetings conducted on October 16, 2002 in Windsor.
- Initiated planning / siting of Public Information Open Houses and consultation activities leading up to this event.
- Conducted Council meetings in the study area, including Windsor, LaSalle, Essex, and Detroit.
- SEMCOG meeting held on October 23, 2002.
- Meeting held with Remo Mancini (Ambassador Bridge) on October 30, 2002.

Communications

- Ongoing liaison with communications team regarding approvals on news release.

- Ongoing updates to media tracking document and monitoring for coverage.
- Ongoing liaison with partnership communications regarding possible issues around study.
- Developed newspaper advertisement to announce upcoming Public Information Open Houses.
- Ongoing updating of Project Web-site.

Service Deliverables / Project Management

- Coordination of Project Team activities and internal progress teleconferences continued.
- Preparation of monthly Progress Reports and Invoicing.
- Updating of schedule leading up to PIOH #1 in November.

2. Work Proposed for Next Period

Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper

- Finalize interim working paper based on comments received.

Travel Demand Analysis Process Working Paper

- Complete and distribute draft of Travel Demand Analysis Working Paper.

Existing and Future Travel Demand Working Paper

- Assess existing travel demand.
- Assess future highway/road and rail travel demand.
- Prepare and submit draft working paper to Project Team.

Analysis Area Working Paper

- Prepare and submit draft working paper for internal review.

Transportation Problems and Opportunities Report

- Continue reviews of Archaeological and Heritage, Natural Environment, and Environmental Mapping on both Canadian and U.S. sides.
- Continue preparation of Draft Report.
- Continue mapping of Environmental Overview Information for both Canadian and US sides.

- Prepare and submit draft working paper for internal review.
- Prepare and submit draft report for internal review.

Feasible Transportation Alternatives Working Paper

- Continue development of Feasible Transportation Alternatives for consideration in the analysis and evaluation.
- Continue preparation of Draft Working Paper.

Economic Benefits Report

- Continue work on Economics benefit assessment.

Consultation

- Work to finalize Tentative Presentation schedule of Transportation Problems & Opportunities Report & Feasible Transportation Alternatives.
- Continue to update Consultation Group contact lists.

Communications

- Distribution of Web site news release to target media.
- Completion of the key message document with all partnership input and approval.

Service Deliverables / Project Management

- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.

3. Areas of Concern/Actions Required

- The Project Team is continuing to address schedule issues, in terms of completing and submitting deliverables.
- The findings of the Canada/Ontario Management Committee are expected this month. The Team will need to review and prepare a response as to how the findings impact the P/NF Study.

4. Schedule Status

First round Public Information Open Houses will be held during the week of November 11, 2002.

Overall, we expect to complete the project within the contract completion date, and are reviewing additional opportunities to accelerate the schedule.

Please see **Table 1** and **Exhibit 1** for the current project schedule for study deliverables.

5. Budget Status

Based on invoicing received to date, a total of \$ 248,712.10 CDN was expended this billing period. Additional hours/dollars have been expended, but invoices have not been received. The total budget invoiced to date is \$1,257,400.72 CDN, or 28% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of 2037.8 person hours were invoiced this billing period. To date, 29% of the total project person hours have been invoiced. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget.

Please see **Table 4** for the project cumulative spending curve.

TABLE 1: Project Schedule for Study Deliverables
 CA - US - ON - MI Border Transportation Partnership Planning / Need and Feasibility Study



ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
OMP/NF 110 Transportation Problems and Opportunities Report						
Strategic and Geographic Area Working Paper						
11	3.1c	Submit Draft Working Paper to Project Team	23-Apr-02	27-May-02	27-May-02	
12	3.2a	Present Draft Working Paper to Project Team	30-Apr-02	12-Jun-02	12-Jun-02	
13	3.2b	Review (by Client)	14-May-02	12-Jun-02	12-Jun-02	
15	3.3	Present Working Paper to Public and Private Sector Consultation Groups	30-May-02	12-Jul-02	12-Jul-02	
16	3.4	Final Deliverable	7-Jun-02	24-Jul-02	24-Jul-02	
22	5.1a	Travel Demand Analysis for Broad Geographic Area Interim Working Paper	22-Mar-02	3-Jun-02	3-Jun-02	
23	5.1b	Methodology and Road Network for Focused Analysis Area (FAA) Interim Working Paper	5-Apr-02	3-Jun-02	3-Jun-02	
32	5.1c	Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper	10-May-02	6-Aug-02	6-Aug-02	
Travel Demand Analysis Process Working Paper						
39	5.2c	Submit Working Paper to Project Team	28-May-02	15-Nov-02	15-Nov-02	
40	5.3b	Review (by Client)	4-Jun-02	13-Dec-02	NA	
41	5.3a	Collaborate Project Team Comments	18-Jun-02	20-Dec-02	NA	
43	5.4	Present Working Paper to Public and Private Sector Consultation Groups	3-Jul-02	29-Jan-03	NA	
44	5.5	Final Deliverable	12-Jul-02	5-Feb-03	NA	
Existing and Future Travel Demand Working Paper						
52	8.1c	Submit Working Paper to Project Team	19-Jun-02	15-Nov-02	15-Nov-02	
53	8.2b	Review (by Client)	26-Jun-02	29-Nov-02	NA	
54	8.2a	Collaborate Project Team Comments	12-Jul-02	6-Dec-02	NA	
56	8.3	Present Working Paper to Public and Private Sector Consultation Groups	26-Jul-02	10-Jan-02	NA	
57	8.4	Final Deliverable	29-Jul-02	17-Jan-02	NA	
Analysis Area Working Paper						
72	11.1c	Submit Working Paper to Project Team	7-Jun-02	15-Nov-02	15-Nov-02	
73	11.2b	Review (by Client)	14-Jun-02	29-Nov-02	NA	
74	11.2a	Collaborate Project Team Comments	25-Jun-02	6-Dec-02	NA	
76	11.3	Present Working Paper to Steering Committee	11-Jul-02	7-Jan-03	NA	
77	11.4	Present Working Paper to Public and Private Sector Consultation Groups	18-Jul-02	15-Jan-03	NA	
78	11.5	Final Deliverable	19-Aug-02	22-Jan-03	NA	
Transportation Problems and Opportunities Report						
86	14.1c	Submit Report to Project Team	19-Jun-02	15-Nov-02	15-Nov-02	
87	14.2b	Review (by Client)	26-Jun-02	22-Nov-02	NA	
88	14.2a	Collaborate Project Team Comments	9-Jul-02	25-Nov-02	NA	
90	14.3	Present Report to Steering Committee	23-Jul-02	12-Dec-02	NA	
91	14.4	Present Working Paper to Public and Private Sector Consultation Groups	30-Jul-02	9-Jan-03	NA	
92	14.5	Final Deliverable	29-Nov-02	19-Dec-02	NA	

* ID Refers to Project Summary Schedule

TABLE 1: Project Schedule for Study Deliverables
CA - US - ON - MI Border Transportation Partnership Planning / Need and Feasibility Study



ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
OM/PNF 120 Transportation Alternatives Report						
Feasible Transportation Alternatives Working Paper						
101	3.1c	Submit Working Paper to Project Team	19-Jul-02	15-Nov-02	15-Nov-02	
102	3.2b	Review (by Client)	26-Jul-02	22-Nov-02	NA	
103	3.2a	Collaborate Project Team Comments	19-Aug-02	25-Nov-02	NA	
105	3.3	Present Working Paper to Steering Committee	10-Sep-02	2-Dec-02	NA	
106	3.4	Present Working Paper to Public Sector Advisory Group and Private Sector	17-Sep-02	16-Dec-02	NA	
107	3.5	Present Report to Local Government	24-Sep-02	8-Nov-02	8-Nov-02	
108	3.6 PIC #1	Hold First Round Public Information Centres / Public Information Meetings	1-Oct-02	15-Nov-02	15-Nov-02	
109	3.7	Final Deliverable	29-Nov-02	17-Dec-02	NA	
Transportation Alternatives Report						
116	5.1c	Submit Report to Project Team	7-Nov-02	20-Jan-03	NA	
118	5.2a	Collaborate Project Team Comments	6-Dec-02	27-Jan-03	NA	
117	5.2b	Review (by Client)	14-Nov-02	17-Feb-03	NA	
120	5.3	Present Report to Steering Committee	10-Jan-03	10-Mar-03	NA	
121	5.4	Present Working Paper to Public and Private Sector Consultation Groups	24-Jan-03	24-Mar-03	NA	
122	5.5	Present Report to Local Government	11-Feb-03	4-Apr-03	NA	
123	5.6 PIC #2	Hold Second Round Public Information Centres / Public Information Meetings	18-Feb-03	11-Apr-03	NA	
124	5.7	Final Deliverable	16-Apr-03	12-Jun-03	NA	
OM/PNF 130 Economic Benefits Report						
132	2.1c	Submit Report to Project Team	31-Mar-03	27-May-03	NA	
133	2.2b	Review (by Client)	7-Apr-03	3-Jun-03	NA	
134	2.2a	Collaborate Project Team Comments	22-Apr-03	17-Jun-03	NA	
136	2.3	Present Report to Steering Committee	5-May-03	30-Jun-03	NA	
137	2.4	Final Deliverable	7-May-03	3-Jul-03	NA	
OM/PNF 140 Revenue Generation Report						
147	4.1c	Submit Report to Project Team	24-Mar-03	27-May-03	NA	
148	4.2b	Review (by Client)	31-Mar-03	3-Jun-03	NA	
149	4.2a	Collaborate Project Team Comments	14-Apr-03	17-Jun-03	NA	
151	4.3	Present Report to Steering Committee	5-May-03	30-Jun-03	NA	
152	4.4	Final Deliverable	7-May-03	3-Jul-03	NA	
OM/PNF 150 Transportation Planning / Needs and Feasibility Report						
163	5.1c	Submit Report to Project Team	13-Jun-03	1-Aug-03	NA	
164	5.2b	Review (by Client)	20-Jun-03	8-Aug-03	NA	
165	5.2a	Collaborate Project Team Comments	15-Jul-03	29-Aug-03	NA	
167	5.3	Present Report to Steering Committee	12-Aug-03	29-Sep-03	NA	
168	5.4	Present Working Paper to Public and Private Sector Consultation Groups	13-Aug-03	30-Sep-03	NA	
169	5.5	Present Report to Local Government	4-Sep-03	22-Oct-03	NA	
170	5.6 PIC #3	Hold Third Round Public Information Centres / Public Information Meetings	11-Sep-03	29-Oct-03	NA	
171	5.7	Final Deliverable	10-Nov-03	6-Jan-04	NA	
OM/PNF 160 Summary Transportation Planning / Needs and Feasibility Summary Report						
178	1.1c	Submit Report to Project Team	10-Oct-03	28-Nov-03	NA	
179	1.1d	Review (by Client)	27-Oct-03	12-Dec-03	NA	
181	1.2	Final Deliverable	10-Nov-03	6-Jan-04	NA	
OM/PNF 210 Finalization of Study Design pursuant to negotiations with the Project Co-ordinator						
187		Final Deliverable	12-Apr-02	1-Apr-02	1-Apr-02	

* ID Refers to Project Summary Schedule

Ontario Michigan Border Transportation Partnership
 Planning / Need and Feasibility Study



Date: 11/18/2002
 Billing: 8
 Period: 10/01/2002 to 10/31/2002

Table 2: Budget by Deliverable Report

Deliverable	Dollars (CDN)			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	\$478,223.00	\$19,917.11	\$320,099.86	67%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	\$61,624.00	\$0.00	\$59,950.66	73%
Development of Methodology and Road Network for FAA - Interim Working Paper	\$65,021.00	\$2,722.21	\$65,859.12	77%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	\$104,413.00	\$19,368.48	\$93,157.08	89%
Travel Demand Analysis Process Working Paper	\$143,797.00	\$20,737.41	\$64,531.41	45%
Existing and Future Travel Demand Working Paper	\$297,106.00	\$47,311.54	\$138,423.18	47%
Analysis Area Working Paper	\$262,304.00	\$7,047.95	\$30,172.13	12%
Transportation Problems and Opportunities Report	\$669,637.00	\$72,978.96	\$208,359.19	31%
Feasible Transportation Alternatives Report	\$449,932.00	\$38,227.49	\$135,300.71	30%
Transportation Alternatives Report	\$652,896.00	\$3,016.57	\$71,070.91	11%
Economic Benefits Report	\$257,126.00	\$17,384.38	\$70,476.47	25%
Revenue Generation Report	\$211,431.00	\$0.00	\$0.00	0%
Transportation Planning / Needs and Feasibility Report	\$705,930.00	\$0.00	\$0.00	0%
Transportation Planning / Needs and Feasibility Summary Report	\$134,594.00	\$0.00	\$0.00	0%
Total	\$4,564,034.00	\$248,712.10	\$1,257,400.72	28%

**Ontario Michigan Border Transportation Partnership
Planning / Need and Feasibility Study**



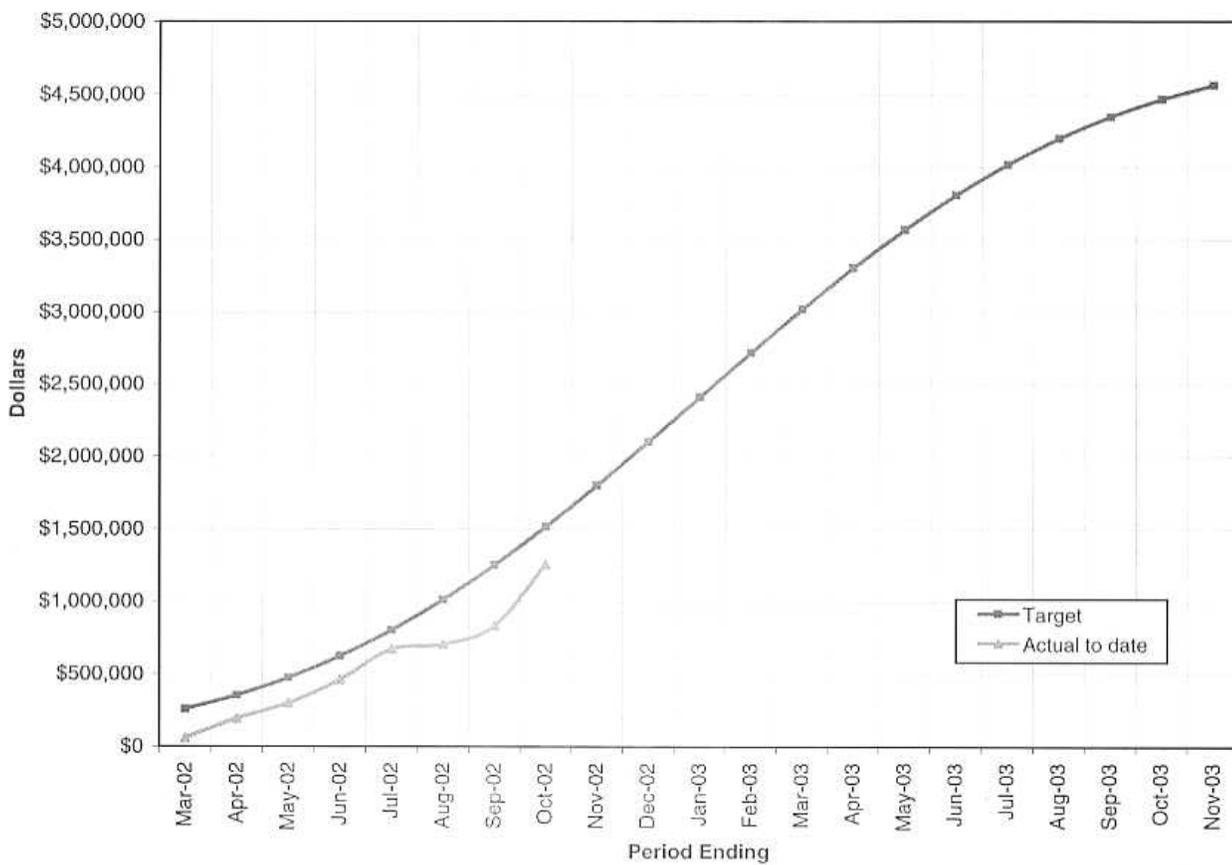
Date: 11/15/2002
 Billing: 8
 Period: 10/01/2002 to 10/31/2002

Table 3: Hours by Deliverable Report

Deliverable	Hours			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	1306	71	2129	163%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	571	0	427	75%
Development of Methodology and Road Network for FAA - Interim Working Paper	541	35	450	83%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	696	209	314	45%
Travel Demand Analysis Process Working Paper	743	111	20	3%
Existing and Future Travel Demand Working Paper	1835	320	13	1%
Analysis Area Working Paper	1623	47	100	6%
Transportation Problems and Opportunities Report	3574	643	1004	28%
Feasible Transportation Alternatives Report	3037	525	656	22%
Transportation Alternatives Report	4121	8	407	10%
Economic Benefits Report	1570	91	179	11%
Revenue Generation Report	1032	0	0	0%
Transportation Planning / Needs and Feasibility Report	3594	0	0	0%
Transportation Planning / Needs and Feasibility Summary Report	941	0	0	0%
Total	25264	2059	5698	29%

Table 4

Cumulative Spending Curve
 CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study



ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP Planning/Need and Feasibility Study

MONTHLY PROGRESS REPORT #9

Period Ending November 30, 2002

1. Work Accomplished This Period (4 Weeks)

Strategic and Geographic Area Overview Working Paper

- This task is complete.

Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper

- This task is complete.

Travel Demand Analysis Process Working Paper

- Final draft report complete.

Existing and Future Travel Demand Working Paper

- Finalizing final draft report.

Analysis Area Working Paper

- This Working Paper is incorporated directly into the Transportation Problems and Opportunities Report.

Transportation Problems and Opportunities Report

- Submitted draft report of Environmental Overview to Working Group for comments.

Feasible Transportation Alternatives Working Paper

- Continued review of Feasible Transportation Alternatives as proposed by Owners/Operators/Proponents.

- Continued review of additional alternatives as identified by the Consultant Team.
- Continued development of a pass/fail assessment framework for Transportation Alternatives.

Economic Benefits Report

- Collected data to support economics benefits assessment and travel demand forecasting.
- Visited Windsor to examine the areas and businesses that may be impacted by the transportation alternatives.
- Attended a planning session with URS and IBI Group.
- Provided economic input and support to the IBI Group in support of the travel demand forecasting.

Consultation

- 1-800 number was established.
- Planning / siting was completed for Public Information Open Houses and consultation activities leading up to this event.
- Conducted council meeting on November 6, 2002, with Lambton County Council and including representation from the City of Sarnia Council.
- Public Information Open Houses were held on November 12 (Windsor), 13 (Detroit) and 14 (Sarnia).
- Participated in Working Group meeting held November 13, 2002 in Detroit.
- Participated in City of Windsor's Border Forum in Windsor on November 14, 2002.
- Project status meeting held with representatives from Congresswoman Kilpatrick's office on November 20, 2002, in Detroit.
- Modeling working group meeting held November 21, 2002.

Communications

- Ongoing updates to media tracking document and monitoring for coverage.
- Ongoing liaison regarding updates on communications activities and deadlines for approvals.
- Ongoing liaison with communications team regarding support activities for Public Information Open Houses.
- Coordinated approvals for newspaper advertising with communications team.
- Developed a comprehensive stakeholders list for Windsor and Detroit including local Chambers of Commerce, Board of Improvements and Town Councils.
- Distributed information on Public Information Open Houses to stakeholders.

- Developed comprehensive media lists for Windsor and Sarnia and conducted proactive media relations to secure interest in Public Information Open Houses.
- Liaison with Ari Adler at Michigan Department of Transportation regarding activities at Detroit Public Information Open House.
- Developed media advisory to be sent to local media and Windsor and Sarnia; secured approvals from communications team.
- Posted media advisory on local wires to drive media attendance.
- Scheduled radio interviews with Fred Leech prior to the PIOHs in Sarnia, Port Huron and Windsor to discuss why the public should attend the meetings.
- Prepared briefing documents for Fred Leech regarding Windsor radio interview.
- Onsite media management at Windsor and Sarnia PIOH sites.
- Ongoing media monitoring and distributed coverage to communications team.
- Liaison with Ministry of Transportation regarding changes to stakeholder list.

Service Deliverables / Project Management

- Coordination of Project Team activities and internal progress teleconferences continued.
- Preparation of monthly Progress Reports and Invoicing.
- Updating of schedule leading up to Partnership meetings in December.

2. Work Proposed for Next Period

Travel Demand Analysis Process Working Paper

- Circulate this document to the Consultation Groups.

Existing and Future Travel Demand Working Paper

- Circulate this document to the Consultation Groups.

Transportation Problems and Opportunities Report

- Incorporate comments from the Steering Committee.
- Circulate this document to the Consultation Groups.

Feasible Transportation Alternatives Working Paper

- Continue development of Feasible Transportation Alternatives for consideration in the analysis and evaluation.
- Continue preparation of Draft Working Paper.

Economic Benefits Report

- Continue work on Economics Benefit assessment, as required.

Consultation

- Work to finalize Tentative Presentation Schedule of Travel Demand documents and Transportation Problems & Opportunities Report.
- Continue to update Consultation Group contact lists.
- Working Group meeting to be held in Windsor on December 11, 2002.
- Steering Committee meeting scheduled for December 12, 2002, in Windsor.

Communications

- Ongoing coordination support for communications team.

Service Deliverables / Project Management

- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.

3. Areas of Concern/Actions Required

- The Project Team is continuing to address schedule issues, in terms of completing and submitting deliverables.
- The findings of the Canada/Ontario Management Committee are expected this month. The Team will need to review and prepare a response as to how the findings impact the P/NF Study.

4. Schedule Status

Overall, we expect to complete the project within the contract completion date, and are reviewing additional opportunities to accelerate the schedule.

Please see **Table 1** and **Exhibit 1** for the current project schedule for study deliverables.

TABLE 1: Project Schedule for Study Deliverables
 CA - US - ON - MI Border Transportation Partnership Planning / Need and Feasibility Study



ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
OMP/NF 110 Transportation Problems and Opportunities Report						
Strategic and Geographic Area Working Paper						
11	3.1c	Submit Draft Working Paper to Project Team	23-Apr-02	27-May-02	27-May-02	
12	3.2a	Present Draft Working Paper to Project Team	30-Apr-02	12-Jun-02	12-Jun-02	
13	3.2b	Review (by Client)	14-May-02	12-Jun-02	12-Jun-02	
15	3.3	Present Working Paper to Public and Private Sector Consultation Groups	30-May-02	12-Jul-02	12-Jul-02	
16	3.4	Final Deliverable	7-Jun-02	24-Jul-02	24-Jul-02	
22	5.1a	Travel Demand Analysis for Broad Geographic Area Interim Working Paper	22-Mar-02	3-Jun-02	3-Jun-02	
23	5.1b	Methodology and Road Network for Focused Analysis Area (FAA) Interim Working Paper	5-Apr-02	3-Jun-02	3-Jun-02	
32	5.1c	Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper	10-May-02	6-Aug-02	6-Aug-02	
Travel Demand Analysis Process Working Paper						
39	5.2c	Submit Working Paper to Project Team	28-May-02	15-Nov-02	15-Nov-02	
40	5.3b	Review (by Client)	4-Jun-02	29-Nov-02	29-Nov-02	
41	5.3a	Collaborate Project Team Comments	18-Jun-02	28-Dec-02	NA	
43	5.4	Present Working Paper to Public and Private Sector Consultation Groups	3-Jul-02	18-Jan-03	NA	
44	5.5	Final Deliverable	12-Jul-02	4-Feb-03	NA	
Existing and Future Travel Demand Working Paper						
52	8.1c	Submit Working Paper to Project Team	19-Jun-02	15-Nov-02	15-Nov-02	
53	8.2b	Review (by Client)	26-Jun-02	29-Nov-02	29-Nov-02	
54	8.2a	Collaborate Project Team Comments	12-Jul-02	6-Dec-02	NA	
56	8.3	Present Working Paper to Public and Private Sector Consultation Groups	26-Jul-02	29-Jan-03	NA	
57	8.4	Final Deliverable	29-Jul-02	5-Feb-03	NA	
Analysis Area Working Paper						
72	11.1c	Submit Working Paper to Project Team	7-Jun-02	15-Nov-02	15-Nov-02	
73	11.2b	Review (by Client)	14-Jun-02	22-Nov-02	22-Nov-02	
74	11.2a	Collaborate Project Team Comments	25-Jun-02	27-Nov-02	27-Nov-02	
76	11.3	Present Working Paper to Steering Committee	11-Jul-02	12-Dec-02	NA	
77	11.4	Present Working Paper to Public and Private Sector Consultation Groups	18-Jul-02	28-Jan-03	NA	
78	11.5	Final Deliverable	19-Aug-02	4-Feb-03	NA	
Transportation Problems and Opportunities Report						
86	14.1c	Submit Report to Project Team	19-Jun-02	15-Nov-02	15-Nov-02	
87	14.2b	Review (by Client)	26-Jun-02	22-Nov-02	22-Nov-02	
88	14.2a	Collaborate Project Team Comments	9-Jul-02	27-Nov-02	27-Nov-02	
90	14.3	Present Report to Steering Committee	23-Jul-02	12-Dec-02	NA	
91	14.4	Present Working Paper to Public and Private Sector Consultation Groups	30-Jul-02	28-Jan-03	NA	
92	14.5	Final Deliverable	29-Nov-02	4-Feb-03	NA	

* ID Refers to Project Summary Schedule

TABLE 1: Project Schedule for Study Deliverables
CA - US - ON - MI Border Transportation Partnership Planning / Need and Feasibility Study



ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
OM/PNF 120 Transportation Alternatives Report						
Feasible Transportation Alternatives Working Paper						
101	3.1c	Submit Working Paper to Project Team	19-Jul-02	17-Jan-03	NA	
102	3.2b	Review (by Client)	26-Jul-02	10-Feb-03	NA	
103	3.2a	Collaborate Project Team Comments	19-Aug-02	17-Feb-03	NA	
105	3.3	Present Working Paper to Steering Committee	10-Sep-02	21-Feb-03	NA	
106	3.4	Present Working Paper to Public Sector Advisory Group and Private Sector	17-Sep-02	24-Mar-03	NA	
107	3.5	Present Report to Local Government	24-Sep-02	8-Apr-03	8-Nov-02	
108	3.6 PIC #1	Hold Public Information Centres / Public Information Meetings	1-Oct-02	15-Nov-02	15-Nov-02	
109	3.7	Final Deliverable	29-Nov-02	17-Dec-02	NA	
Transportation Alternatives Report						
116	5.1c	Submit Report to Project Team	7-Nov-02	13-Jan-03	NA	
118	5.2a	Collaborate Project Team Comments	6-Dec-02	27-Jan-03	NA	
117	5.2b	Review (by Client)	14-Nov-02	17-Feb-03	NA	
120	5.3	Present Report to Steering Committee	10-Jan-03	10-Mar-03	NA	
121	5.4	Present Working Paper to Public and Private Sector Consultation Groups	24-Jan-03	24-Mar-03	NA	
122	5.5	Present Report to Local Government	11-Feb-03	4-Apr-03	NA	
123	5.6 PIC #2	Hold Second Round Public Information Centres / Public Information Meetings	18-Feb-03	11-Apr-03	NA	
124	5.7	Final Deliverable	16-Apr-03	12-Jun-03	NA	
OM/PNF 130 Economic Benefits Report						
132	2.1c	Submit Report to Project Team	31-Mar-03	27-May-03	NA	
133	2.2b	Review (by Client)	7-Apr-03	3-Jun-03	NA	
134	2.2a	Collaborate Project Team Comments	22-Apr-03	17-Jun-03	NA	
136	2.3	Present Report to Steering Committee	5-May-03	30-Jun-03	NA	
137	2.4	Final Deliverable	7-May-03	3-Jul-03	NA	
OM/PNF 140 Revenue Generation Report						
147	4.1c	Submit Report to Project Team	24-Mar-03	27-May-03	NA	
148	4.2b	Review (by Client)	31-Mar-03	3-Jun-03	NA	
149	4.2a	Collaborate Project Team Comments	14-Apr-03	17-Jun-03	NA	
151	4.3	Present Report to Steering Committee	5-May-03	30-Jun-03	NA	
152	4.4	Final Deliverable	7-May-03	3-Jul-03	NA	
OM/PNF 150 Transportation Planning / Needs and Feasibility Report						
163	5.1c	Submit Report to Project Team	13-Jun-03	1-Aug-03	NA	
164	5.2b	Review (by Client)	20-Jun-03	8-Aug-03	NA	
165	5.2a	Collaborate Project Team Comments	15-Jul-03	29-Aug-03	NA	
167	5.3	Present Report to Steering Committee	12-Aug-03	29-Sep-03	NA	
168	5.4	Present Working Paper to Public and Private Sector Consultation Groups	13-Aug-03	30-Sep-03	NA	
169	5.5	Present Report to Local Government	4-Sep-03	22-Oct-03	NA	
170	5.6 PIC #3	Hold Third Round Public Information Centres / Public Information Meetings	11-Sep-03	29-Oct-03	NA	
171	5.7	Final Deliverable	10-Nov-03	6-Jan-04	NA	
OM/PNF 160 Summary Transportation Planning / Needs and Feasibility Summary Report						
178	1.1c	Submit Report to Project Team	10-Oct-03	28-Nov-03	NA	
179	1.1d	Review (by Client)	27-Oct-03	12-Dec-03	NA	
181	1.2	Final Deliverable	10-Nov-03	6-Jan-04	NA	

* ID Refers to Project Summary Schedule

Task/Work Site	Task Title	Start	Finish	Duration	Nov	Dec	Jan	Feb	Mar	Apr	May
					8/15	10/15	11/10	12/8	1/5	2/2	3/2
OMP/NF 110	Prepare Transportation Problems and Opportunities Report										
4 - 5	Travel Demand Analysis Process Working Paper	Mon 4/29/02	Tue 2/4/03	186 days							
5.2c	Submit: Travel Demand Analysis Process Working Paper to Project Team	Fri 11/15/02	Fri 11/15/02	1 day							
5.3b	Review (by Client): Travel Demand Analysis Process Working Paper	Mon 11/18/02	Fri 11/22/02	5 days							
5.3a	Collaborate Project Team Comments	Mon 11/25/02	Thu 11/28/02	4 days							
5.3c	Revise (by Consultant): Travel Demand Analysis Process Working Paper	Mon 11/25/02	Thu 11/28/02	4 days							
5.4	Present Working Paper to Public and Private Sector Consultation Groups	Tue 1/29/03	Tue 1/29/03	1 day							
5.5	Final Deliverable: Travel Demand Analysis Process Working Paper	Tue 2/4/03	Tue 2/4/03	1 day							
6 - 8	Existing and Future Travel Demand Working Paper	Tue 9/10/02	Fri 2/7/03	98 days							
8.1a	Prepare: Existing and Future Travel Demand Working Paper	Wed 10/16/02	Thu 11/7/02	17 days							
8.1b	Submit: Existing and Future Travel Demand Working Paper to CSA	Fri 11/8/02	Fri 11/8/02	1 day							
8.1c	Submit: Existing and Future Travel Demand Working Paper to Project Team	Fri 11/15/02	Fri 11/15/02	1 day							
8.2b	Review (by Client): Existing and Future Travel Demand Working Paper	Mon 11/18/02	Fri 11/29/02	10 days							
8.2a	Collaborate Project Team Comments	Mon 12/2/02	Fri 12/6/02	5 days							
8.2c	Revise (by Consultant): Existing and Future Travel Demand Working Paper	Mon 12/9/02	Fri 12/13/02	5 days							
8.3	Present Working Paper to Public and Private Sector Consultation Groups	Tue 1/29/03	Wed 1/29/03	2 days							
8.4	Final Deliverable: Existing and Future Travel Demand Working Paper	Fri 2/7/03	Fri 2/7/03	1 day							
9 - 11	Analysis Area Working Paper	Thu 10/10/02	Tue 2/4/03	74 days							
11.1a	Prepare: Analysis Area Working Paper	Tue 10/15/02	Thu 11/14/02	23 days							
11.1c	Submit: Analysis Area Working Paper	Fri 11/15/02	Fri 11/15/02	1 day							
11.2b	Review (by Client): Analysis Area Working Paper	Mon 11/18/02	Fri 11/22/02	5 days							
11.2a	Collaborate Project Team Comments	Mon 11/25/02	Wed 11/27/02	3 days							
11.2c	Revise (by Consultant): Analysis Area Working Paper	Mon 11/25/02	Wed 11/27/02	3 days							
11.3	Present Working Paper to Steering Committee	Thu 11/28/02	Thu 12/12/02	11 days							
11.4	Present Working Paper to Public and Private Sector Consultation Groups	Tue 1/29/03	Tue 1/29/03	1 day							
11.5	Final Deliverable: Analysis Area Working Paper	Tue 2/4/03	Tue 2/4/03	1 day							
12 - 14	Transportation Problems and Opportunities Report	Mon 4/8/02	Tue 2/4/03	221 days							
14.1a	Prepare: Transportation Problems and Opportunities Report	Thu 10/17/02	Thu 11/14/02	21 days							
14.1c	Submit: Transportation Problems and Opportunities Report	Wed 11/13/02	Wed 11/13/02	1 day							
14.2b	Review (by Client): Transportation Problems and Opportunities Report	Thu 11/14/02	Fri 11/22/02	7 days							
14.2a	Collaborate Project Team Comments	Mon 11/25/02	Wed 11/27/02	3 days							
14.2c	Revise (by Consultant): Transportation Problems and Opportunities Report	Mon 11/25/02	Wed 11/27/02	3 days							
14.3	Present Report to Steering Committee	Thu 11/28/02	Thu 12/12/02	11 days							
14.4	Present Report to Public and Private Sector Consultation Groups	Tue 1/29/03	Tue 1/29/03	1 day							
14.5	Final Deliverable: Transportation Problems and Opportunities Report	Tue 2/4/03	Tue 2/4/03	1 day							
OMP/NF 120	Prepare Transportation Alternatives Report										
3	Feasible Transportation Alternatives Working Paper	Thu 10/17/02	Tue 4/8/03	114 days							
3.1a	Prepare: Feasible Transportation Alternatives Working Paper	Thu 10/17/02	Thu 1/16/03	56 days							
3.1b	Submit: Feasible Transportation Alternatives Working Paper to CSA	Fri 1/17/03	Fri 1/17/03	1 day							
3.1c	Submit: Feasible Transportation Alternatives Working Paper	Wed 1/22/03	Wed 1/22/03	1 day							
3.2b	Review (by Client): Feasible Transportation Alternatives Working Paper	Thu 1/23/03	Wed 2/12/03	15 days							
3.2a	Collaborate Project Team Comments	Thu 2/13/03	Wed 2/25/03	10 days							
3.2c	Revise (by Consultant): Feasible Transportation Alternatives Working Paper	Thu 2/13/03	Wed 3/5/03	15 days							
3.3	Present Working Paper to Steering Committee	Thu 3/6/03	Wed 3/12/03	5 days							
3.4	Present Working Paper to Public and Private Sector Consultation Groups	Thu 3/13/03	Wed 3/25/03	10 days							
3.5	Present Report to Local Government	Thu 3/27/03	Tue 4/8/03	9 days							
PIC #1	Hold Public Information Centres / Public Information Meetings	Mon 11/11/02	Fri 11/15/02	5 days							
3.7	Final Deliverable: Feasible Transportation Alternatives Working Paper	Tue 12/17/02	Tue 12/17/02	1 day							
5	Transportation Alternatives Report	Mon 12/16/02	Tue 6/17/03	119 days							
5.1a	Prepare: Transportation Alternatives Report	Mon 12/16/02	Thu 1/16/03	14 days							
5.1b	Submit: Transportation Alternatives Report to CSA	Fri 1/17/03	Fri 1/17/03	1 day							
5.1c	Submit: Transportation Alternatives Report to Project Team	Wed 1/22/03	Wed 1/22/03	1 day							
5.2a	Collaborate Project Team Comments	Thu 1/23/03	Wed 1/29/03	5 days							
5.2b	Review (by Client): Transportation Alternatives Report	Thu 1/30/03	Wed 2/19/03	15 days							
5.2c	Revise (by Consultant): Transportation Alternatives Report	Thu 2/20/03	Wed 3/5/03	10 days							
5.3	Present Report to Steering Committee	Thu 3/6/03	Wed 3/12/03	5 days							
5.4	Present Report to Public Sector Advisory Group and Private Sector	Thu 3/13/03	Wed 3/25/03	10 days							
5.5	Present Report to Local Governments	Thu 3/27/03	Tue 4/8/03	9 days							
PIC #2	Hold Public Information Centres / Public Information Meetings	Wed 4/9/03	Tue 4/15/03	5 days							

5. Budget Status

Based on invoicing received to date, a total of \$ 322,551.23 CDN was expended this billing period. Additional hours/dollars have been expended, but invoices have not been received. The total budget invoiced to date is \$1,579,951.95 CDN, or 35% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of 2147.8 person hours were invoiced this billing period. To date, 31% of the total project person hours have been invoiced. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget.

Please see **Table 4** for the project cumulative spending curve.

Ontario Michigan Border Transportation Partnership
 Planning / Need and Feasibility Study



Date: 12/12/2002
 Billing: 9
 Period: 11/01/2002 to 11/30/2002

Table 2: Budget by Deliverable Report

Deliverable	Dollars (CDN)			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	\$478,223.00	\$6,159.03	\$326,256.69	68%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	\$81,624.00	\$0.00	\$59,950.66	73%
Development of Methodology and Road Network for FAA - Interim Working Paper	\$85,021.00	\$0.00	\$65,859.12	77%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	\$104,413.00	\$3,352.32	\$96,509.40	92%
Travel Demand Analysis Process Working Paper	\$143,797.00	\$9,870.96	\$74,402.39	52%
Existing and Future Travel Demand Working Paper	\$297,106.00	\$29,073.80	\$167,496.98	56%
Analysis Area Working Paper	\$262,304.00	\$22,639.65	\$52,811.78	20%
Transportation Problems and Opportunities Report	\$669,637.00	\$126,581.83	\$334,941.02	50%
Feasible Transportation Alternatives Report	\$449,932.00	\$96,727.13	\$232,027.84	52%
Transportation Alternatives Report	\$652,896.00	\$1,483.76	\$72,554.67	11%
Economic Benefits Report	\$287,126.00	\$26,662.73	\$97,139.20	34%
Revenue Generation Report	\$211,431.00	\$0.00	\$0.00	0%
Transportation Planning / Needs and Feasibility Report	\$705,930.00	\$0.00	\$0.00	0%
Transportation Planning / Needs and Feasibility Summary Report	\$134,594.00	\$0.00	\$0.00	0%
Total	\$4,564,034.00	\$322,551.23	\$1,579,961.95	35%

Ontario Michigan Border Transportation Partnership Planning / Need and Feasibility Study



Date: 11/15/2002
 Billing: 8
 Period: 10/01/2002 to 10/31/2002

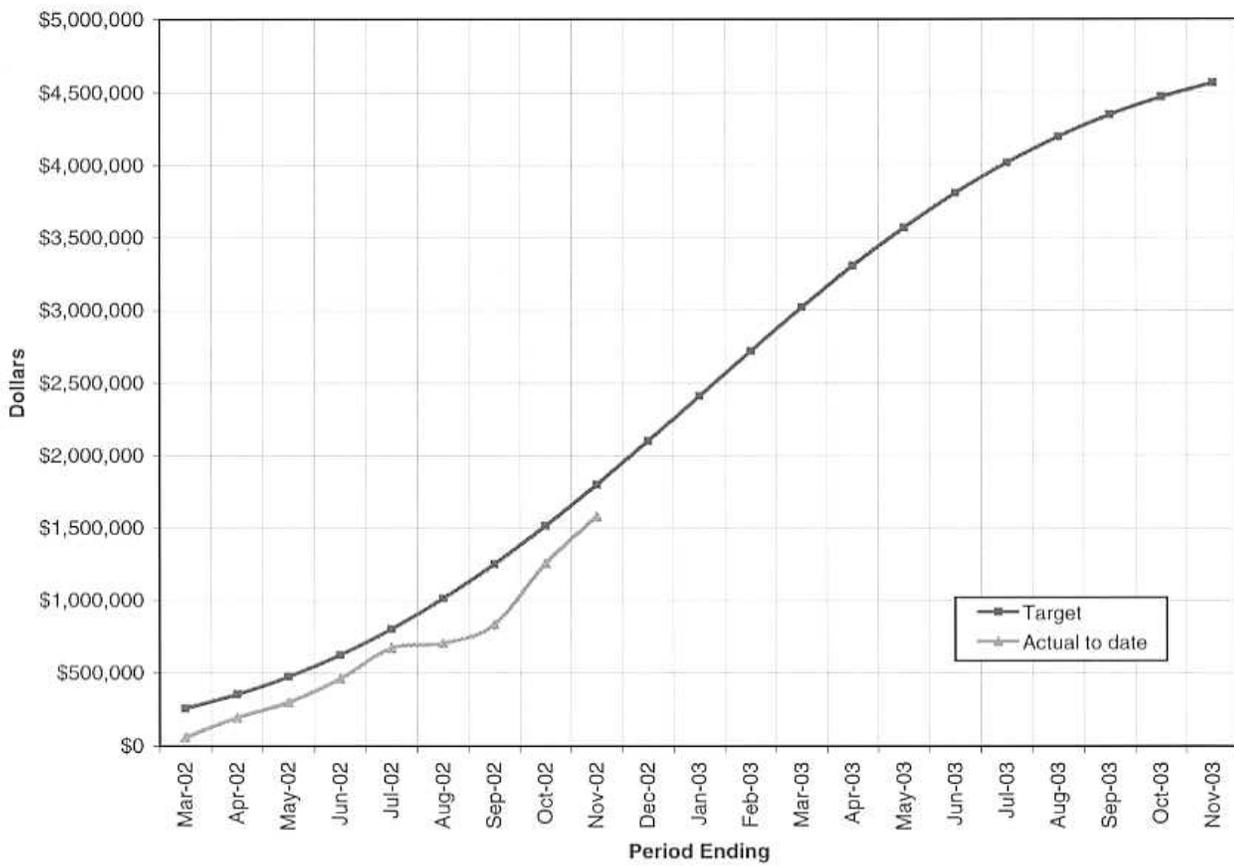
Table 3: Hours by Deliverable Report

Deliverable	Hours			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	1306	1	2130	163%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	571	0	427	75%
Development of Methodology and Road Network for FAA - Interim Working Paper	541	0	450	83%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	696	50	364	52%
Travel Demand Analysis Process Working Paper	743	86	105	14%
Existing and Future Travel Demand Working Paper	1835	275	287	15%
Analysis Area Working Paper	1623	197	297	18%
Transportation Problems and Opportunities Report	3574	522	1525	43%
Feasible Transportation Alternatives Report	3037	447	1103	36%
Transportation Alternatives Report	4121	38	445	11%
Economic Benefits Report	1570	535	714	25%
Revenue Generation Report	1032	0	0	0%
Transportation Planning / Needs and Feasibility Report	3694	0	0	0%
Transportation Planning / Needs and Feasibility Summary Report	941	0	0	0%
Total	25284	2147.8	7846	31%

Table 4

Cumulative Spending Curve

CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study



ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP Planning/Need and Feasibility Study

MONTHLY PROGRESS REPORT #10

Period Ending December 31, 2002

1. Work Accomplished This Period (4 Weeks)

Strategic and Geographic Area Overview Working Paper

- This task is complete.

Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper

- This task is complete.

Travel Demand Analysis Process Working Paper

- Final draft report complete.

Existing and Future Travel Demand Working Paper

- Final draft report complete.

Analysis Area Working Paper

- This Working Paper is incorporated directly into the Transportation Problems and Opportunities Report.

Transportation Problems and Opportunities Report

- Final draft report complete.

Feasible Transportation Alternatives Working Paper

- Continued review of Feasible Transportation Alternatives as proposed by Owners/Operators/Proponents.
- Continued review of additional alternatives as identified by the Consultant Team.

- Continued development of a pass/fail assessment framework for Transportation Alternatives.

Economic Benefits Report

- Collected data to support economics benefits assessment.
- Attended a working group meeting in Windsor.
- Conducted risk analysis of border traffic forecasts.

Consultation

- Continued management of project hotline and public comment computer database.
- Drafted responses to Comment Sheets received at Public Information Open Houses.
- Participated in Working Group meeting held December 11, 2002 in Windsor.
- Participated in Steering Committee meeting held December 12, 2002 in Windsor.

Communications

- Ongoing updates to media tracking document.
- Ongoing liaison regarding updates on communications activities.
- Ongoing liaison with Communications Team regarding media monitoring of Public Information Open House coverage.
- Scheduled interview with Courtney Tower (Ottawa-based freelance journalist) and Murray Thompson regarding border issues and an overview of the study.
- Ongoing media monitoring and distributed coverage or related press releases to Communications Team.
- Ongoing updates to Public Information Open House coverage report.

Service Deliverables / Project Management

- Coordination of Project Team activities and internal progress teleconferences continued.
- Preparation of monthly Progress Reports and Invoicing.
- Updating of schedule leading up to Consultation Group meetings in January.

2.

Work Proposed for Next Period

Travel Demand Analysis Process Working Paper

- Discuss this document with the Consultation Groups.

Existing and Future Travel Demand Working Paper

- Discuss this document with the Consultation Groups.

Transportation Problems and Opportunities Report

- Discuss this document with the Consultation Groups.

Feasible Transportation Alternatives Working Paper

- Continue development of Feasible Transportation Alternatives for consideration in the analysis and evaluation.
- Continue preparation of Draft Working Paper.

Economic Benefits Report

- Continue work on Economics Benefit assessment including a risk assessment of the impacts of 9/11 and potential traffic diversion to rail on the traffic demand forecast.
- Benefit cost assessments of 5 build alternatives are to be commenced.

Consultation

- Finalize Tentative Presentation Schedule of Travel Demand documents and Transportation Problems & Opportunities Report.
- Continue to update Consultation Group contact lists.
- Consultant Team meeting scheduled for January 8, 2003 at URS Cole Sherman.
- Consultation Group meetings scheduled for January 24 (Public Sector) and January 31st (Private Sector).

Communications

- Ongoing coordination support for Communications Team.

Service Deliverables / Project Management

- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.

3. Areas of Concern/Actions Required

- The Project Team is continuing to address schedule issues, in terms of completing and submitting deliverables.
- The findings of the Canada/Ontario Management Committee were released this month. The Team will review and prepare a response as to how the findings impact the P/NF Study.

4. Schedule Status

Overall, we expect to complete the project within the contract completion date, and are reviewing additional opportunities to accelerate the schedule.

Please see **Table 1** and **Exhibit 1** for the current project schedule for study deliverables.

5. Budget Status

Based on invoicing received to date, a total of \$ 150,709.48 CDN was expended this billing period. Additional hours/dollars have been expended, but invoices have not been received. The total budget invoiced to date is \$1,730,661.43 CDN, or 38% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of 916 person hours were invoiced this billing period. To date, 33% of the total project person hours have been invoiced. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget.

Please see **Table 4** for the project cumulative spending curve.

TABLE 1: Project Schedule for Study Deliverables
 CA - US - ON - MI Border Transportation Partnership Planning / Need and Feasibility Study



ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
OM/PNF 110 Transportation Problems and Opportunities Report						
Strategic and Geographic Area Working Paper						
11	3.1c	Submit Draft Working Paper to Project Team	23-Apr-02	27-May-02	27-May-02	
12	3.2a	Present Draft Working Paper to Project Team	30-Apr-02	12-Jun-02	12-Jun-02	
13	3.2b	Review (by Client)	14-May-02	12-Jun-02	12-Jun-02	
15	3.3	Present Working Paper to Public and Private Sector Consultation Groups	30-May-02	12-Jul-02	12-Jul-02	
16	3.4	Final Deliverable	7-Jun-02	24-Jul-02	24-Jul-02	
22	5.1a	Travel Demand Analysis for Broad Geographic Area Interim Working Paper	22-Mar-02	3-Jun-02	3-Jun-02	
23	5.1b	Methodology and Road Network for Focused Analysis Area (FAA) Interim Working Paper	5-Apr-02	3-Jun-02	3-Jun-02	
32	5.1c	Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper	10-May-02	6-Aug-02	6-Aug-02	
Travel Demand Analysis Process Working Paper						
39	5.2c	Submit Working Paper to Project Team	28-May-02	15-Nov-02	15-Nov-02	
40	5.3b	Review (by Client)	4-Jun-02	18-Nov-02	22-Nov-02	
41	5.3a	Collaborate Project Team Comments	18-Jun-02	25-Nov-02	28-Nov-02	
43	5.4	Present Working Paper to Public and Private Sector Consultation Groups	3-Jul-02	24-Jan-03	NA	
44	5.5	Final Deliverable	12-Jul-02	6-Feb-03	NA	
Existing and Future Travel Demand Working Paper						
52	8.1c	Submit Working Paper to Project Team	19-Jun-02	15-Nov-02	15-Nov-02	
53	8.2b	Review (by Client)	26-Jun-02	18-Nov-02	29-Nov-02	
54	8.2a	Collaborate Project Team Comments	12-Jul-02	2-Dec-02	6-Dec-02	
56	8.3	Present Working Paper to Public and Private Sector Consultation Groups	26-Jul-02	24-Jan-03	NA	
57	8.4	Final Deliverable	29-Jul-02	5-Feb-03	NA	
Analysis Area Working Paper						
72	11.1c	Submit Working Paper to Project Team	7-Jun-02	15-Nov-02	15-Nov-02	
73	11.2b	Review (by Client)	14-Jun-02	18-Nov-02	22-Nov-02	
74	11.2a	Collaborate Project Team Comments	25-Jun-02	25-Nov-02	27-Nov-02	
76	11.3	Present Working Paper to Steering Committee	11-Jul-02	28-Nov-02	12-Dec-02	
77	11.4	Present Working Paper to Public and Private Sector Consultation Groups	18-Jul-02	24-Jan-03	NA	
78	11.5	Final Deliverable	19-Aug-02	6-Feb-03	NA	
Transportation Problems and Opportunities Report						
85	14.1c	Submit Report to Project Team	19-Jun-02	13-Nov-02	15-Nov-02	
87	14.2b	Review (by Client)	26-Jun-02	18-Nov-02	23-Nov-02	
88	14.2a	Collaborate Project Team Comments	9-Jul-02	25-Nov-02	27-Nov-02	
90	14.3	Present Report to Steering Committee	23-Jul-02	28-Nov-02	12-Dec-02	
91	14.4	Present Working Paper to Public and Private Sector Consultation Groups	30-Jul-02	24-Jan-03	NA	
92	14.5	Final Deliverable	29-Nov-02	6-Feb-03	NA	

* ID Refers to Project Summary Schedule

TABLE 1: Project Schedule for Study Deliverables
CA - US - ON - MI Border Transportation Partnership Planning / Need and Feasibility Study



ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
OM/PNF 120 Transportation Alternatives Report						
Feasible Transportation Alternatives Working Paper						
101	3.1c	Submit Working Paper to Project Team	19-Jul-02	26-Feb-03	NA	
102	3.2b	Review (by Client)	26-Jul-02	27-Feb-03	NA	
103	3.2a	Collaborate Project Team Comments	19-Aug-02	3-Mar-03	NA	
105	3.3	Present Working Paper to Steering Committee	10-Sep-02	20-Mar-03	NA	
106	3.4	Present Working Paper to Public Sector Advisory Group and Private Sector	17-Sep-02	10-Apr-03	NA	
107	3.5	Present Report to Local Government	24-Sep-02	25-Apr-03	NA	
108	3.6 PIC #1	Hold Public Information Centres / Public Information Meetings	1-Oct-02	16-May-03	NA	
109	3.7	Final Deliverable	29-Nov-02	26-Jun-03	NA	
Transportation Alternatives Report						
116	5.1c	Submit Report to Project Team	7-Nov-02	13-Jan-03	NA	
118	5.2a	Collaborate Project Team Comments	6-Dec-02	27-Jan-03	NA	
117	5.2b	Review (by Client)	14-Nov-02	17-Feb-03	NA	
120	5.3	Present Report to Steering Committee	10-Jan-03	10-Mar-03	NA	
121	5.4	Present Working Paper to Public and Private Sector Consultation Groups	24-Jan-03	24-Mar-03	NA	
122	5.5	Present Report to Local Government	11-Feb-03	4-Apr-03	NA	
123	5.6 PIC #2	Hold Second Round Public Information Centres / Public Information Meetings	18-Feb-03	11-Apr-03	NA	
124	5.7	Final Deliverable	16-Apr-03	12-Jun-03	NA	
OM/PNF 130 Economic Benefits Report						
132	2.1c	Submit Report to Project Team	31-Mar-03	27-May-03	NA	
133	2.2b	Review (by Client)	7-Apr-03	3-Jun-03	NA	
134	2.2a	Collaborate Project Team Comments	22-Apr-03	17-Jun-03	NA	
136	2.3	Present Report to Steering Committee	5-May-03	30-Jun-03	NA	
137	2.4	Final Deliverable	7-May-03	3-Jul-03	NA	
OM/PNF 140 Revenue Generation Report						
147	4.1c	Submit Report to Project Team	24-Mar-03	27-May-03	NA	
148	4.2b	Review (by Client)	31-Mar-03	3-Jun-03	NA	
149	4.2a	Collaborate Project Team Comments	14-Apr-03	17-Jun-03	NA	
151	4.3	Present Report to Steering Committee	5-May-03	30-Jun-03	NA	
152	4.4	Final Deliverable	7-May-03	3-Jul-03	NA	
OM/PNF 150 Transportation Planning / Needs and Feasibility Report						
163	5.1c	Submit Report to Project Team	13-Jun-03	1-Aug-03	NA	
164	5.2b	Review (by Client)	20-Jun-03	8-Aug-03	NA	
165	5.2a	Collaborate Project Team Comments	15-Jul-03	29-Aug-03	NA	
167	5.3	Present Report to Steering Committee	12-Aug-03	29-Sep-03	NA	
168	5.4	Present Working Paper to Public and Private Sector Consultation Groups	13-Aug-03	30-Sep-03	NA	
169	5.5	Present Report to Local Government	4-Sep-03	22-Oct-03	NA	
170	5.6 PIC #3	Hold Third Round Public Information Centres / Public Information Meetings	11-Sep-03	29-Oct-03	NA	
171	5.7	Final Deliverable	10-Nov-03	6-Jan-04	NA	
OM/PNF 160 Summary Transportation Planning / Needs and Feasibility Summary Report						
178	1.1c	Submit Report to Project Team	10-Oct-03	28-Nov-03	NA	
179	1.1d	Review (by Client)	27-Oct-03	12-Dec-03	NA	
181	1.2	Final Deliverable	10-Nov-03	6-Jan-04	NA	

* ID Refers to Project Summary Schedule

Ontario Michigan Border Transportation Partnership
 Planning / Need and Feasibility Study



Date: 1/15/2003
 Billing: 10
 Period: 12/01/2002 to 12/31/2002

Table 2: Budget by Deliverable Report

Deliverable	Dollars (CDN)			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	\$478,223.00	\$5,762.15	\$332,021.04	69%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	\$81,624.00	\$5,505.75	\$65,456.41	80%
Development of Methodology and Road Network for FAA - Interim Working Paper	\$85,021.00	\$891.83	\$66,750.95	79%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	\$104,413.00	\$1,166.23	\$97,675.63	94%
Travel Demand Analysis Process Working Paper	\$143,797.00	\$935.16	\$75,337.55	52%
Existing and Future Travel Demand Working Paper	\$297,106.00	\$11,484.52	\$178,981.50	60%
Analysis Area Working Paper	\$262,304.00	\$23,203.63	\$76,015.41	29%
Transportation Problems and Opportunities Report	\$669,637.00	\$39,281.49	\$374,222.51	56%
Feasible Transportation Alternatives Report	\$449,932.00	\$51,027.18	\$283,055.02	63%
Transportation Alternatives Report	\$652,896.00	\$0.00	\$72,554.67	11%
Economic Benefits Report	\$287,126.00	\$11,451.54	\$108,590.74	38%
Revenue Generation Report	\$211,431.00	\$0.00	\$0.00	0%
Transportation Planning / Needs and Feasibility Report	\$705,930.00	\$0.00	\$0.00	0%
Transportation Planning / Needs and Feasibility Summary Report	\$134,594.00	\$0.00	\$0.00	0%
Total	\$4,564,034.00	\$150,709.48	\$1,730,661.43	38%

Ontario Michigan Border Transportation Partnership Planning / Need and Feasibility Study



Cole Sherman

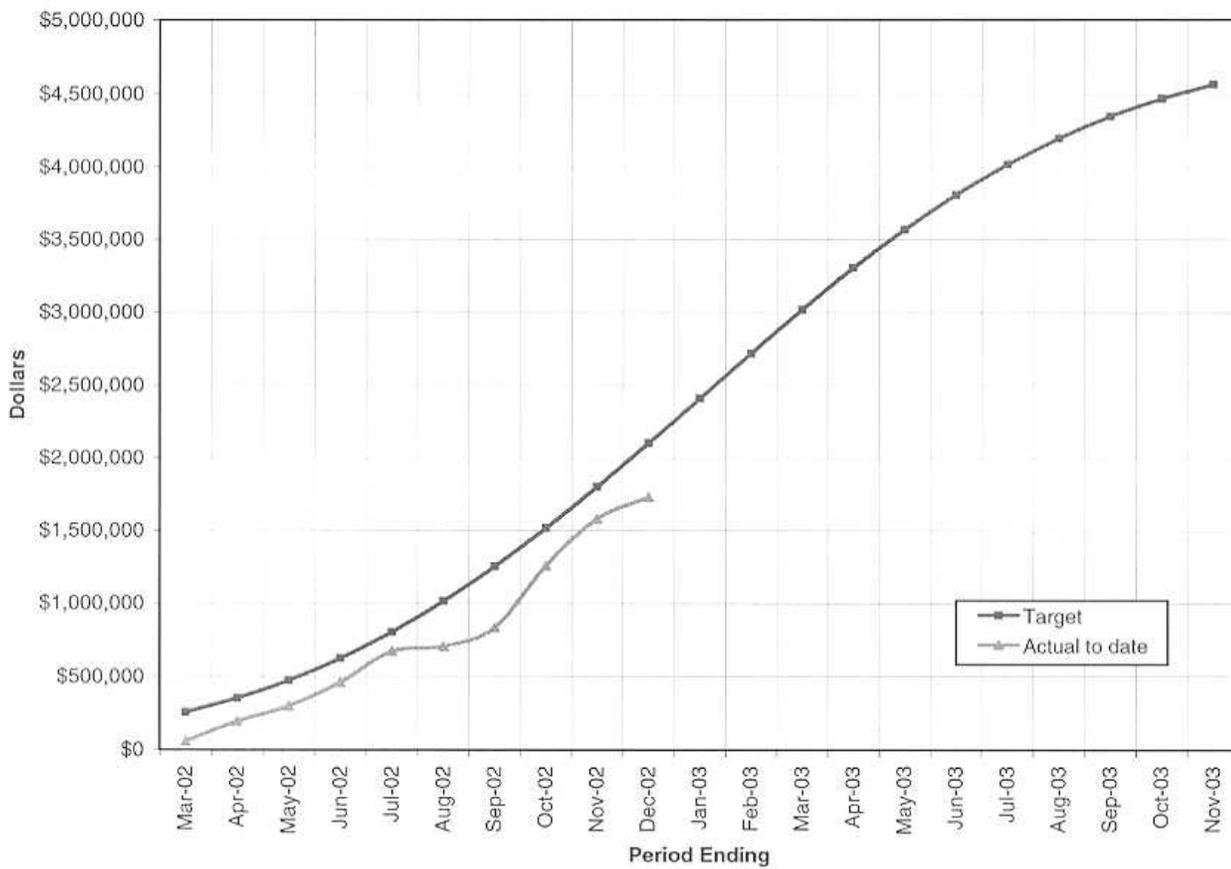
Date: 1/15/2003
 Billing: 10
 Period: 12/01/2002 to 12/31/2002

Table 3: Hours by Deliverable Report

Deliverable	Hours			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	1306	34	2164	166%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	571	0	427	75%
Development of Methodology and Road Network for FAA - Interim Working Paper	541	11	461	85%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	696	16	380	55%
Travel Demand Analysis Process Working Paper	743	54	159	21%
Existing and Future Travel Demand Working Paper	1835	50	337	18%
Analysis Area Working Paper	1623	201	498	31%
Transportation Problems and Opportunities Report	3574	202	1727	48%
Feasible Transportation Alternatives Report	3037	305	1408	46%
Transportation Alternatives Report	4121	0	445	11%
Economic Benefits Report	1570	45	759	48%
Revenue Generation Report	1032	0	0	0%
Transportation Planning / Needs and Feasibility Report	3694	0	0	0%
Transportation Planning / Needs and Feasibility Summary Report	941	0	0	0%
Total	25284	916.0	8765	33%

Table 4

Cumulative Spending Curve
CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study



ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP Planning/Need and Feasibility Study

MONTHLY PROGRESS REPORT #11

Period Ending January 31, 2003

1. Work Accomplished This Period (4 Weeks)

Strategic and Geographic Area Overview Working Paper

- This task is complete.

Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper

- This task is complete.
- Posted on project web site.

Travel Demand Analysis Process Working Paper

- Final draft report complete.
- Presented to Consultation Groups on January 24 and 31, 2003.

Existing and Future Travel Demand Working Paper

- Final draft report complete.
- Presented to Consultation Groups on January 24 and 31, 2003.
- Produced memo on correspondence of traffic volume projections between several Southeast Michigan studies.

Analysis Area Working Paper

- This Working Paper is incorporated directly into the Transportation Problems and Opportunities Report.

Transportation Problems and Opportunities Report

- Final draft report complete.
- Presented to Consultation Groups on January 24 and 31, 2003.

Feasible Transportation Alternatives Working Paper

- Continued assessment of Feasible Transportation Alternatives.

Economic Benefits Report

- Developed a technical memorandum on risk analysis of the crossing traffic forecast.
- Developed a technical memorandum on diversion estimation to the rail mode.
- Provided input to assessment of Feasible Transportation Alternatives.

Consultation

- Continued management of project hotline and public comment computer database.
- Drafted responses to Comment Sheets received at Public Information Open Houses and provided drafts to Project Coordinator.
- On January 28, contacted Tracy Frazier of Detroit Mayor's Office staff to request opportunity for presentation to Mayor and/or his staff.
- Meeting held January 14, 2003 at the Ambassador Bridge Plaza with Canadian/U.S. Border Processing agencies.
- Conducted Public Sector Consultation Group meeting on January 24, 2003 in Romulus, Michigan.
- Attended Management Committee public forum regarding the Windsor Gateway Action Plan on January 25, 2003.
- Conducted Private Sector Consultation Group meeting on January 31, 2003 in Romulus, Michigan.
- Attended SNAME (Society of Naval Architects & Marine Engineers) conference on January 31, 2003 in Cleveland, Ohio to collect information on marine issues.

Communications

- Ongoing liaison regarding updates on communications activities.
- Ongoing media monitoring and distributed coverage or related press releases to Communications Team.
- Ongoing distribution of relevant coverage to Partnership and Communications Team.

Service Deliverables / Project Management

- Held Consultant Team meeting January 8, 2003 in Toronto.
- Participated in Partnership Working Group conference call January 29, 2003.

- Coordination of Project Team activities and internal progress teleconferences continued.
- Preparation of monthly Progress Reports and Invoicing.
- Updating of schedule leading up to Working Group meeting February 27, 2003 in Windsor and Steering Committee meeting in March 4, 2003.
- Initiated Draft Work Plans for possible truncated P/NF and initiation of TOR/NEPA processes.

2.

Work Proposed for Next Period

Travel Demand Analysis Process Working Paper

- Respond to any comments received from the Consultation Groups.

Existing and Future Travel Demand Working Paper

- Respond to any comments received from the Consultation Groups.

Transportation Problems and Opportunities Report

- Respond to any comments received from the Consultation Groups.
- Update document to reflect work to date.

Feasible Transportation Alternatives Working Paper

- Complete draft assessment of Feasible Transportation Alternatives.
- Work towards completion of Draft Working Paper.

Economic Benefits Report

- Prepare Cost Benefit Analysis of the build alternatives.
- Prepare a technical memorandum on diversion estimation to the marine mode.
- Incorporate comments and finalize technical memos.

Consultation

- Continue to update Consultation Group contact lists.
- Continue efforts to arrange a presentation before Mayor Kilpatrick's staff.

Communications

- Development of a press release and Q & A concerning next stages of study.
- Development of communications plan for next phase of study.

Service Deliverables / Project Management

- Conduct Consultant Team meeting on February 18, 2003 in Toronto.
- Participate in Partnership Working Group meeting on February 27, 2003 in Windsor.
- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.
- Respond to comments on Work Plans and develop fee estimate.

3. Areas of Concern/Actions Required

- The actions/recommendations of the Canada-Ontario Management Committee have raised awareness of border crossing issues and potential impacts. The P/NF Team is addressing the need for enhanced consultation as this project moves forward.

4. Schedule Status

Overall, we expect to complete the project within the contract completion date, and are reviewing additional opportunities to accelerate the schedule.

Please see **Table 1** and **Exhibit 1** for the current project schedule for study deliverables.

5. Budget Status

Based on invoicing received to date, a total of \$ 288,180.66 CDN was expended this billing period. Additional hours/dollars have been expended, but invoices have not been received. The total budget invoiced to date is \$ 2,018,842.09 CDN, or 44% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of 1876 person hours were invoiced this billing period. To date, 42% of the total project person hours have been invoiced. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget.

Please see **Table 4** for the project cumulative spending curve.

TABLE 1: Project Schedule for Study Deliverables
CA - US - ON - MI Border Transportation Partnership Planning / Need and Feasibility Study



ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
OMP/NF 110 Transportation Problems and Opportunities Report						
Strategic and Geographic Area Working Paper						
11	3.1c	Submit Draft Working Paper to Project Team	23-Apr-02	27-May-02	27-May-02	
12	3.2a	Present Draft Working Paper to Project Team	30-Apr-02	12-Jun-02	12-Jun-02	
13	3.2b	Review (by Client)	14-May-02	12-Jun-02	12-Jun-02	
15	3.3	Present Working Paper to Public and Private Sector Consultation Groups	30-May-02	12-Jul-02	12-Jul-02	
16	3.4	Final Deliverable	7-Jun-02	24-Jul-02	24-Jul-02	
22	5.1a	Travel Demand Analysis for Broad Geographic Area Interim Working Paper	22-Mar-02	3-Jun-02	3-Jun-02	
23	5.1b	Methodology and Road Network for Focused Analysis Area (FAA) Interim Working Paper	5-Apr-02	3-Jun-02	3-Jun-02	
32	5.1c	Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper	10-May-02	6-Aug-02	6-Aug-02	
Travel Demand Analysis Process Working Paper						
39	5.2c	Submit Working Paper to Project Team	28-May-02	15-Nov-02	15-Nov-02	
40	5.3b	Review (by Client)	4-Jun-02	18-Nov-02	22-Nov-02	
41	5.3a	Collaborate Project Team Comments	18-Jun-02	25-Nov-02	28-Nov-02	
43	5.4	Present Working Paper to Public and Private Sector Consultation Groups	3-Jul-02	24-Jan-03	24-Jan-03	
44	5.5	Final Deliverable	12-Jul-02	6-Feb-03	NA	
Existing and Future Travel Demand Working Paper						
52	8.1c	Submit Working Paper to Project Team	19-Jun-02	15-Nov-02	15-Nov-02	
53	8.2b	Review (by Client)	26-Jun-02	29-Nov-02	29-Nov-02	
54	8.2a	Collaborate Project Team Comments	12-Jul-02	6-Dec-02	6-Dec-02	
56	8.3	Present Working Paper to Public and Private Sector Consultation Groups	26-Jul-02	30-Jan-03	30-Jan-03	
57	8.4	Final Deliverable	29-Jul-02	6-Feb-03	NA	
Analysis Area Working Paper						
72	11.1c	Submit Working Paper to Project Team	7-Jun-02	15-Nov-02	15-Nov-02	
73	11.2b	Review (by Client)	14-Jun-02	22-Nov-02	22-Nov-02	
74	11.2a	Collaborate Project Team Comments	25-Jun-02	27-Nov-02	27-Nov-02	
76	11.3	Present Working Paper to Steering Committee	11-Jul-02	12-Dec-02	12-Dec-02	
77	11.4	Present Working Paper to Public and Private Sector Consultation Groups	18-Jul-02	30-Jan-03	30-Jan-03	
78	11.5	Final Deliverable	19-Aug-02	28-Mar-03	NA	
Transportation Problems and Opportunities Report						
86	14.1c	Submit Report to Project Team	19-Jun-02	13-Nov-02	13-Nov-02	
87	14.2b	Review (by Client)	26-Jun-02	22-Nov-02	22-Nov-02	
88	14.2a	Collaborate Project Team Comments	9-Jul-02	27-Nov-02	27-Nov-02	
90	14.3	Present Report to Steering Committee	23-Jul-02	12-Dec-02	12-Dec-02	
91	14.4	Present Working Paper to Public and Private Sector Consultation Groups	30-Jul-02	30-Jan-03	30-Jan-03	
92	14.5	Final Deliverable	29-Nov-02	28-Mar-03	NA	

* ID Refers to Project Summary Schedule

TABLE 1: Project Schedule for Study Deliverables
 CA - US - ON - MI Border Transportation Partnership Planning / Need and Feasibility Study



ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
OMP/NF 120 Transportation Alternatives Report						
Feasible Transportation Alternatives Working Paper						
101	3.1c	Submit Working Paper to Project Team	19-Jul-02	27-Feb-03	NA	
102	3.2h	Review (by Client)	26-Jul-02	19-Mar-03	NA	
103	3.2a	Collaborate Project Team Comments	19-Aug-02	2-Apr-03	NA	
105	3.3	Present Working Paper to Steering Committee	10-Sep-02	4-Mar-03	NA	
106	3.4	Present Working Paper to Public Sector Advisory Group and Private Sector	17-Sep-02	1-May-03	NA	
107	3.5	Present Report to Local Government	24-Sep-02	15-May-03	NA	
108	3.6 PIC #1	Hold Public Information Centres / Public Information Meetings	1-Oct-02	2-Jun-03	NA	
109	3.7	Final Deliverable	29-Nov-02	26-Jun-03	NA	
OMP/NF 150 Transportation Planning / Needs and Feasibility Report						
163	5.1c	Submit Report to Project Team	13-Jun-03	25-Mar-03	NA	
167	5.3	Present Report to Steering Committee	12-Aug-03	16-Apr-03	NA	
168	5.4	Present Working Paper to Public and Private Sector Consultation Groups	13-Aug-03	1-May-03	NA	
169	5.5	Present Report to Local Government	4-Sep-03	15-May-03	NA	
170	5.6 PIC #3	Hold Third Round Public Information Centres / Public Information Meetings	11-Sep-03	2-Jun-03	NA	
171	5.7	Final Deliverable	10-Nov-03	26-Jun-03	NA	

* ID Refers to Project Summary Schedule

Ontario Michigan Border Transportation Partnership
 Planning / Need and Feasibility Study



Cole Sherman

Date: 2/14/2003
 Billing: 11
 Period: 01/01/2003 to 01/31/2003

Table 2: Budget by Deliverable Report

Deliverable	Dollars (CDN)			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	\$478,223.00	\$11,227.02	\$343,248.06	72%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	\$81,624.00	\$0.00	\$65,456.41	80%
Development of Methodology and Road Network for FAA - Interim Working Paper	\$85,021.00	\$364.45	\$67,115.40	79%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	\$104,413.00	\$364.45	\$98,040.08	94%
Travel Demand Analysis Process Working Paper	\$143,797.00	\$26,724.92	\$102,062.47	71%
Existing and Future Travel Demand Working Paper	\$297,106.00	\$24,491.26	\$203,472.76	68%
Analysis Area Working Paper	\$262,304.00	\$38,426.11	\$114,441.52	44%
Transportation Problems and Opportunities Report	\$669,637.00	\$62,296.87	\$436,519.38	65%
Feasible Transportation Alternatives Report	\$449,932.00	\$46,489.28	\$329,544.00	73%
Transportation Alternatives Report	\$652,896.00	\$37,496.79	\$110,051.46	17%
Economic Benefits Report	\$287,126.00	\$31,054.07	\$139,644.81	49%
Revenue Generation Report	\$211,431.00	\$9,245.44	\$9,245.44	4%
Transportation Planning / Needs and Feasibility Report	\$705,930.00	\$0.00	\$0.00	0%
Transportation Planning / Needs and Feasibility Summary Report	\$134,594.00	\$0.00	\$0.00	0%
Total	\$4,564,034.00	\$268,180.66	\$2,018,842.09	44%

Ontario Michigan Border Transportation Partnership Planning / Need and Feasibility Study



Cole Sherman

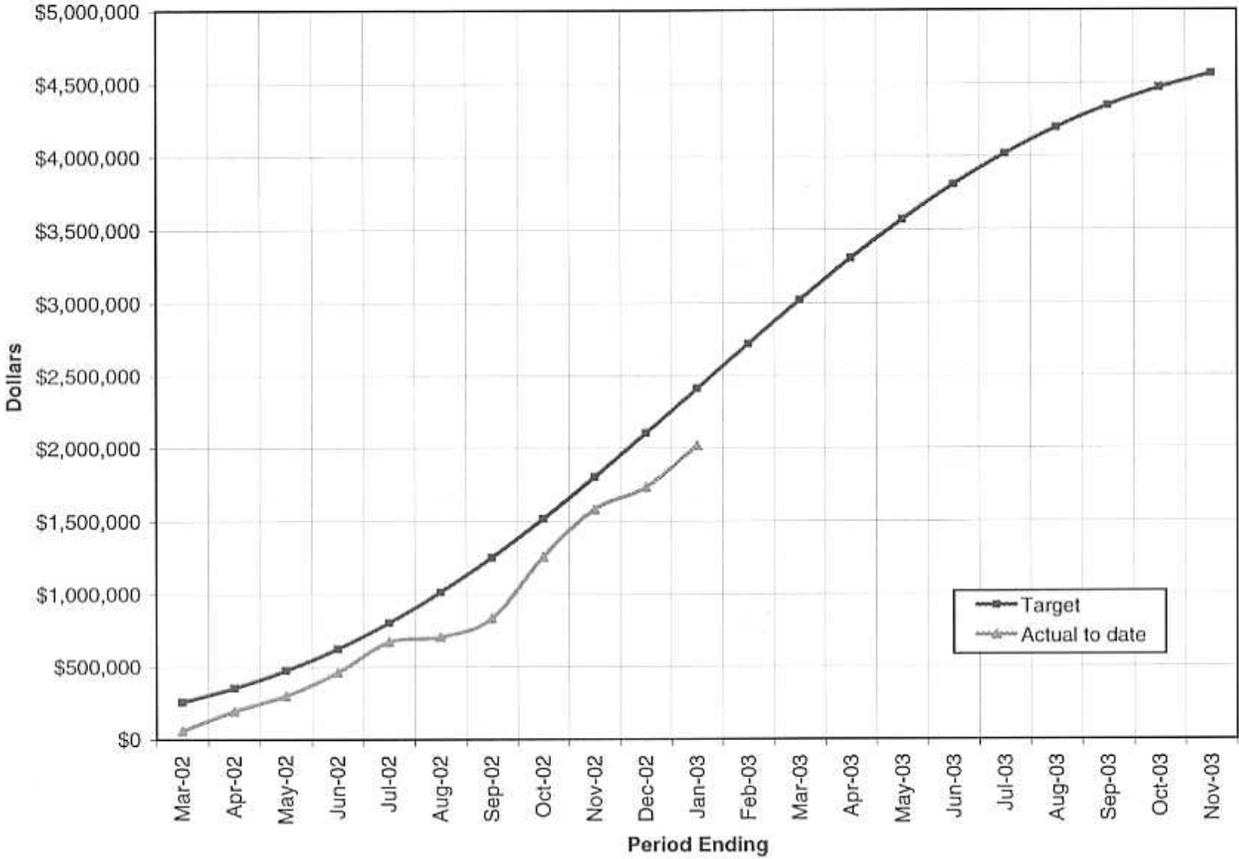
Date: 2/15/2003
 Billing: 11
 Period: 01/01/200 to 01/31/2003

Table 3: Hours by Deliverable Report

Deliverable	Hours			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	1306	67	2231	171%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	571	0	427	75%
Development of Methodology and Road Network for FAA - Interim Working Paper	541	5	466	86%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	696	5	385	55%
Travel Demand Analysis Process Working Paper	743	119	278	37%
Existing and Future Travel Demand Working Paper	1835	133	470	26%
Analysis Area Working Paper	1623	282	780	48%
Transportation Problems and Opportunities Report	3574	369	2096	59%
Feasible Transportation Alternatives Report	3037	378	1786	59%
Transportation Alternatives Report	4121	249	694	17%
Economic Benefits Report	1570	221	980	62%
Revenue Generation Report	1032	49	49	5%
Transportation Planning / Needs and Feasibility Report	3694	0	0	0%
Transportation Planning / Needs and Feasibility Summary Report	941	0	0	0%
Total	25284	1876	10642	42%

Table 4

Cumulative Spending Curve
CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study



ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP Planning/Need and Feasibility Study

MONTHLY PROGRESS REPORT #12

Period Ending February 28, 2003

1. Work Accomplished This Period (4 Weeks)

Strategic and Geographic Area Overview Working Paper

- This task is complete and paper is posted on project web site.

Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper

- This task is complete and paper is posted on project web site.

Travel Demand Analysis Process Working Paper

- Final draft report complete and paper is posted on project web site.

Existing and Future Travel Demand Working Paper

- Coordinated traffic assumptions with other Southeast Michigan projects.
- Document prepared outlining current conditions on air quality and noise issues in corridors under consideration.

Analysis Area Working Paper

- This Working Paper is incorporated directly into the Transportation Problems and Opportunities Report.

Transportation Problems and Opportunities Report

- Draft report complete and posted on Project web site.

Feasible Transportation Alternatives Working Paper

- Continued assessment of Feasible Transportation Alternatives.

Economic Benefits Report

- Developed a technical memorandum on diversion estimation to the rail and marine mode.
- Provided input to assessment of Feasible Transportation Alternatives.
- Incorporate comments and finalize technical memos on risk analysis of the crossing traffic forecast.

Consultation

- Continued management of project hotline and public comment computer database.
- Met with Detroit Environmental Affairs on February 5, 2003, to discuss the best approach for informing the Kilpatrick Administration about this project.
- Responded to request from Mr. Remo Mancini for information concerning origin of the corridors being considered.
- Evaluated Management Committee proposal to remove traffic lights from Huron Church Road.

Communications

- Ongoing liaison regarding updates on communications activities.
- Liaison between Communications Team and Consultant Team regarding development of a press release on acceleration of the study.
- Liaison between Communications Team and MTO, Transport Canada & MDOT regarding approvals and deadlines for the acceleration press release.
- Revised acceleration press release to reflect changes from the Partnership.
- Development of a new FAQ document to reflect the change to the study and solicitation for feedback from Communications Team regarding the document.
- Developed proposal outlining communications in the next phase of the study.
- Secured a transcript of a CBC Radio interview involving Detroit River Tunnel Partnership and forwarded to Communications Team.
- Ongoing monitoring of relevant press coverage and forwarding to Communications Team.

Service Deliverables / Project Management

- Participated in Partnership Working Group conference calls on February 7, 12 and 21, 2003.
- Conducted Consultant Team meeting on February 18, 2003 in Toronto.
- Coordination of Project Team activities and internal progress teleconferences continued.

- Preparation of monthly Progress Reports and Invoicing.
- Participated in Working Group meeting February 27, 2003 in Windsor.
- Revised Draft Work Plans for possible truncated P/NF and initiation of TOR/NEPA processes.

2.

Work Proposed for Next Period

Travel Demand Analysis Process Working Paper

- Respond to any comments received from the Consultation Groups.

Existing and Future Travel Demand Working Paper

- Respond to any comments received from the Consultation Groups.

Transportation Problems and Opportunities Report

- Respond to any comments received from the Consultation Groups.
- Update document to reflect work to date.

Feasible Transportation Alternatives Working Paper

- Complete draft assessment of Feasible Transportation Alternatives.
- Work towards completion of Draft Working Paper.

Economic Benefits Report

- Prepare Economic Impact at the regional and national level of the build alternatives.
- Prepare qualitative analysis of the Benefit cost analysis
- Prepare preliminary estimates of revenues generation potentials under different build alternative.

Consultation

- Continue to update Consultation Group contact lists.
- Initiate arrangements for Consultation activities.
- Continue efforts to arrange a presentation before Mayor Kilpatrick's staff.

Communications

- Secure final approvals for the acceleration press release and distribute.
- Liaison with Partnership regarding approvals of new FAQ document.

Service Deliverables / Project Management

- Participate in Partnership Working Group and Steering Committee meeting.
- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.
- Respond to comments on Work Plans and develop fee estimate.

3. Areas of Concern/Actions Required

- The Work Plans for the TOR/NEPA processes require approval from the Partnership to provide certainty to the Consultant Team as to how to move forward in the next few months.

4. Schedule Status

Overall, we expect to complete the project within the contract completion date, and are reviewing additional opportunities to accelerate the schedule.

Please see **Table 1** and **Exhibit 1** for the current project schedule for study deliverables.

5. Budget Status

Based on invoicing received to date, a total of \$ 246,456.76 CDN was expended this billing period. Additional hours/dollars have been expended, but invoices have not been received. The total budget invoiced to date is \$ 2,265,298.85 CDN, or 50% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of 1713 person hours were invoiced this billing period. To date, 49% of the total project person hours have been invoiced. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget.

Please see **Table 4** for the project cumulative spending curve.

TABLE 1: Project Schedule for Study Deliverables
CA - US - ON - MI Border Transportation Partnership Planning / Need and Feasibility Study



ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
OMP/NF 110 Transportation Problems and Opportunities Report						
Strategic and Geographic Area Working Paper						
11	3.1c	Submit Draft Working Paper to Project Team	23-Apr-02	27-May-02	27-May-02	
12	3.2a	Present Draft Working Paper to Project Team	30-Apr-02	12-Jun-02	12-Jun-02	
13	3.2b	Review (by Client)	14-May-02	12-Jun-02	12-Jun-02	
15	3.3	Present Working Paper to Public and Private Sector Consultation Groups	30-May-02	12-Jul-02	12-Jul-02	
16	3.4	Final Deliverable	7-Jun-02	24-Jul-02	24-Jul-02	
22	5.1a	Travel Demand Analysis for Broad Geographic Area Interim Working Paper	22-Mar-02	3-Jun-02	3-Jun-02	
23	5.1b	Methodology and Road Network for Focused Analysis Area (FAA) Interim Working Paper	5-Apr-02	3-Jun-02	3-Jun-02	
32	5.1c	Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper	10-May-02	6-Aug-02	6-Aug-02	
Travel Demand Analysis Process Working Paper						
39	5.2c	Submit Working Paper to Project Team	28-May-02	15-Nov-02	15-Nov-02	
40	5.2b	Review (by Client)	4-Jun-02	18-Nov-02	23-Nov-02	
41	5.3a	Collaborate Project Team Comments	18-Jun-02	25-Nov-02	28-Nov-02	
43	5.4	Present Working Paper to Public and Private Sector Consultation Groups	3-Jul-02	24-Jan-03	24-Jan-03	
44	5.5	Final Deliverable	12-Jul-02	6-Feb-03	6-Feb-03	
Existing and Future Travel Demand Working Paper						
52	8.1c	Submit Working Paper to Project Team	19-Jun-02	15-Nov-02	15-Nov-02	
53	8.2b	Review (by Client)	26-Jun-02	29-Nov-02	29-Nov-02	
54	8.2a	Collaborate Project Team Comments	12-Jul-02	6-Dec-02	6-Dec-02	
56	8.3	Present Working Paper to Public and Private Sector Consultation Groups	26-Jul-02	30-Jan-03	30-Jan-03	
57	8.4	Final Deliverable	29-Jul-02	2-Jun-03	NA	
Analysis Area Working Paper						
72	11.1c	Submit Working Paper to Project Team	7-Jun-02	15-Nov-02	15-Nov-02	
73	11.2b	Review (by Client)	14-Jun-02	22-Nov-02	22-Nov-02	
74	11.2a	Collaborate Project Team Comments	25-Jun-02	27-Nov-02	27-Nov-02	
76	11.3	Present Working Paper to Steering Committee	11-Jul-02	12-Dec-02	12-Dec-02	
77	11.4	Present Working Paper to Public and Private Sector Consultation Groups	18-Jul-02	30-Jan-03	30-Jan-03	
78	11.5	Final Deliverable	19-Aug-02	2-Jun-03	NA	
Transportation Problems and Opportunities Report						
86	14.1c	Submit Report to Project Team	19-Jun-02	13-Nov-02	13-Nov-02	
87	14.2b	Review (by Client)	26-Jun-02	22-Nov-02	22-Nov-02	
88	14.2a	Collaborate Project Team Comments	9-Jul-02	27-Nov-02	27-Nov-02	
90	14.3	Present Report to Steering Committee	23-Jul-02	12-Dec-02	12-Dec-02	
91	14.4	Present Working Paper to Public and Private Sector Consultation Groups	30-Jul-02	30-Jan-03	30-Jan-03	
92	14.5	Final Deliverable	29-Nov-02	2-Jun-03	NA	

* ID Refers to Project Summary Schedule

TABLE 1: Project Schedule for Study Deliverables
 CA - US - ON - MI Border Transportation Partnership Planning / Need and Feasibility Study



ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
OMP/NF 120 Transportation Alternatives Report						
Feasible Transportation Alternatives Working Paper						
101	3.1c	Submit Working Paper to Project Team	19-Jul-02	27-Feb-03	27-Feb-03	
102	3.2b	Review (by Client)	26-Jul-02	19-Mar-03	NA	
103	3.2a	Collaborate Project Team Comments	19-Aug-02	2-Apr-03	NA	
105	3.3	Present Working Paper to Steering Committee	10-Sep-02	4-Mar-03	4-Mar-03	
106	3.4	Present Working Paper to Public Sector Advisory Group and Private Sector	17-Sep-02	8-May-03	NA	
107	3.5	Present Report to Local Government	24-Sep-02	23-May-03	NA	
108	3.6 PIC #1	Hold Public Information Centres / Public Information Meetings	1-Oct-02	9-Jun-03	NA	
109	3.7	Final Deliverable	29-Nov-02	7-Jul-03	NA	
OMP/NF 150 Transportation Planning / Needs and Feasibility Report						
163	5.1c	Submit Report to Project Team	13-Jun-03	25-Mar-03	NA	
167	5.3	Present Report to Steering Committee	12-Aug-03	16-Apr-03	NA	
168	5.4	Present Working Paper to Public and Private Sector Consultation Groups	13-Aug-03	1-May-03	NA	
169	5.5	Present Report to Local Government	4-Sep-03	15-May-03	NA	
170	5.6 PIC #3	Hold Third Round Public Information Centres / Public Information Meetings	11-Sep-03	9-Jun-03	NA	
171	5.7	Final Deliverable	10-Nov-03	7-Jul-03	NA	

* ID Refers to Project Summary Schedule

Ontario Michigan Border Transportation Partnership
 Planning / Need and Feasibility Study



Date: 3/14/2003
 Billing: 12
 Period: 02/01/2003 to 02/28/2003

Table 2: Budget by Deliverable Report

Deliverable	Dollars (CDN)			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	\$478,223.00	\$6,808.31	\$350,056.37	73%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	\$81,624.00	\$0.00	\$65,456.41	80%
Development of Methodology and Road Network for FAA - Interim Working Paper	\$85,021.00	\$0.00	\$67,115.40	79%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	\$104,413.00	\$0.00	\$98,040.08	94%
Travel Demand Analysis Process Working Paper	\$143,797.00	\$0.00	\$102,062.47	71%
Existing and Future Travel Demand Working Paper	\$297,106.00	\$27,026.22	\$230,498.98	78%
Analysis Area Working Paper	\$262,304.00	\$47,860.19	\$162,301.71	62%
Transportation Problems and Opportunities Report	\$669,637.00	\$64,308.01	\$500,827.39	75%
Feasible Transportation Alternatives Report	\$449,932.00	\$62,443.74	\$391,988.04	87%
Transportation Alternatives Report	\$652,896.00	\$3,032.72	\$118,084.18	18%
Economic Benefits Report	\$287,126.00	\$231.83	\$139,876.64	49%
Revenue Generation Report	\$211,431.00	\$29,745.74	\$38,991.18	18%
Transportation Planning / Needs and Feasibility Report	\$705,930.00	\$0.00	\$0.00	0%
Transportation Planning / Needs and Feasibility Summary Report	\$134,594.00	\$0.00	\$0.00	0%
Total	\$4,564,034.00	\$246,456.76	\$2,265,298.85	50%

Ontario Michigan Border Transportation Partnership Planning / Need and Feasibility Study



Cole Sherman

Date: 3/14/2003
 Billing: 12
 Period: 02/01/2003 to 02/28/2003

Table 3: Hours by Deliverable Report

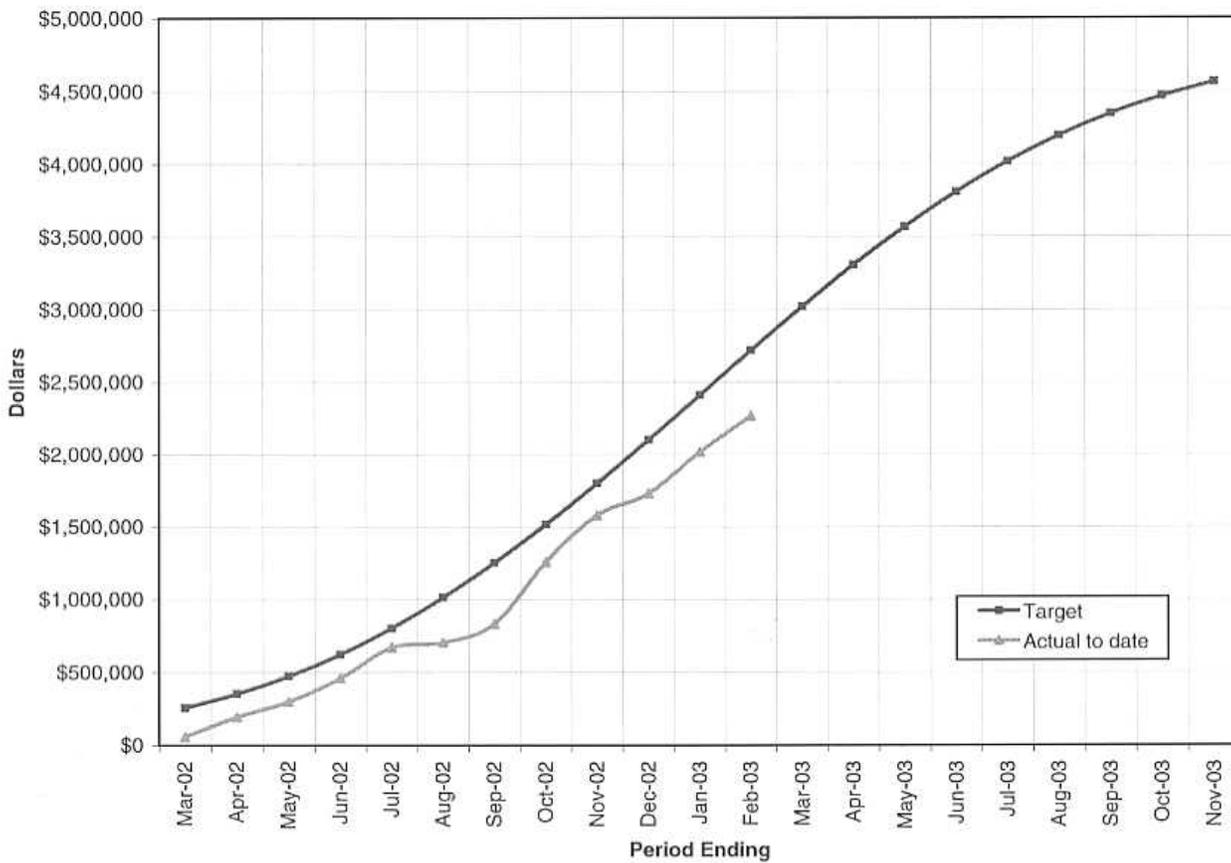
Deliverable	Hours			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	1306	42	2273	174%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	571	0	427	75%
Development of Methodology and Road Network for FAA - Interim Working Paper	541	0	498	92%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	696	0	385	55%
Travel Demand Analysis Process Working Paper	743	0	286	38%
Existing and Future Travel Demand Working Paper	1835	245	715	39%
Analysis Area Working Paper	1623	297	1077	66%
Transportation Problems and Opportunities Report	3574	432	2528	71%
Feasible Transportation Alternatives Report	3037	459	2273	75%
Transportation Alternatives Report	4121	49	743	18%
Economic Benefits Report	1570	5	985	63%
Revenue Generation Report	1032	185	234	23%
Transportation Planning / Needs and Feasibility Report	3694	0	0	0%
Transportation Planning / Needs and Feasibility Summary Report	941	0	0	0%
Total	25284	1713	12424	49%

Table 4



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Cumulative Spending Curve
CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study



ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP Planning/Need and Feasibility Study

MONTHLY PROGRESS REPORT #13

Period Ending March 31, 2003

1. Work Accomplished This Period (4 Weeks)

Strategic and Geographic Area Overview Working Paper

- This task is complete and paper is posted on project web site.

Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper

- This task is complete and paper is posted on project web site.

Travel Demand Analysis Process Working Paper

- Final draft report complete and paper is posted on project web site.

Existing and Future Travel Demand Working Paper

- Developed a 'high growth' scenario for future growth.

Analysis Area Working Paper

- This Working Paper is incorporated directly into the Transportation Problems and Opportunities Report.

Transportation Problems and Opportunities Report

- Draft report complete and posted on Project web site.

Feasible Transportation Alternatives Working Paper

- Continued assessment of Feasible Transportation Alternatives.

Economic Benefits Report

- Prepared Economic Impact Assessment at the regional and national level of the alternative corridors.
- Prepared qualitative analysis of the Benefit cost analysis.

Revenue Generation Report

- Prepared preliminary assessment of revenue generation scenarios.

Environmental Overview

- Coordinated traffic assumptions with other Southeast Michigan projects.
- Document prepared outlining current conditions on air quality and noise issues in corridors under consideration.

Consultation

- Continued management of project hotline and public comment computer database.
- Met with Detroit Environmental Affairs on February 5, 2003, to discuss the best approach for informing the Kilpatrick Administration about this project.
- Responded to request from Mr. Remo Mancini for information concerning origin of the corridors being considered.
- Evaluated Management Committee proposal to remove traffic lights from Huron Church Road.

Communications

- Ongoing liaison regarding updates on communications activities.
- Liaison between Communications Team and Consultant Team regarding development of a press release on acceleration of the study.
- Liaison between Communications Team and MTO, Transport Canada & MDOT regarding approvals and deadlines for the acceleration press release.
- Revised acceleration press release to reflect changes from the Partnership.
- Development of a new FAQ document to reflect the change to the study and solicitation for feedback from Communications Team regarding the document.
- Developed proposal outlining communications in the next phase of the study.
- Secured a transcript of a CBC Radio interview involving Detroit River Tunnel Partnership and forwarded to Communications Team.
- Ongoing monitoring of relevant press coverage and forwarding to Communications Team.

Service Deliverables / Project Management

- Coordination of Project Team activities and internal progress teleconferences continued.
- Preparation of monthly Progress Reports and Invoicing.
- Participated in Steering Committee Meeting on March 4, 2003 in Windsor.
- Met with SkyLink International on March 6, 2003 in Toronto, regarding the Freedom Gondola Proposal.
- Met with LaSalle Planning Department on March 20, 2003.
- Met with City of Windsor Traffic Department on March 20, 2003.
- Met with South/West Windsor Ratepayers Association on March 20, 2003 in Windsor.
- Revised Draft Work Plans for possible truncated P/NF and initiation of TOR/NEPA processes.

2.

Work Proposed for Next Period

Travel Demand Analysis Process Working Paper

- Respond to any comments received from the Consultation Groups.

Existing and Future Travel Demand Working Paper

- Respond to any comments received from the Consultation Groups.

Transportation Problems and Opportunities Report

- Respond to any comments received from the Consultation Groups.
- Update document to reflect work to date.

Feasible Transportation Alternatives Working Paper

- Complete draft assessment of Feasible Transportation Alternatives.
- Work towards completion of Draft Working Paper.

Economic Benefits Report

- Finalize Technical Memorandum addressing Economic Impact at the regional and national level of the build alternatives.
- Prepare preliminary estimates of revenue generation potentials under different build alternatives.

Consultation

- Continue to update Consultation Group contact lists.
- Initiate arrangements for Consultation activities.
- Continue efforts to arrange a presentation before Mayor Kilpatrick's staff.
- Meeting with Canadian federal agencies and Ontario Ministry of the Environment to introduce study and discuss CEAA-related issues of upcoming phases of the project.

Communications

- Support obtaining final approvals for the acceleration press release and distribution, as required.
- Liaison with Partnership regarding approvals of new FAQ document.

Service Deliverables / Project Management

- Participate in Steering Committee meeting in April.
- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.
- Respond to comments on Work Plans and develop fee estimate.

3. Areas of Concern/Actions Required

- The Work Plans for the TOR/NEPA processes require approval from the Partnership to provide certainty to the Consultant Team as to how to move forward in the next few months.

4. Schedule Status

Overall, we expect to complete the project within the contract completion date, and are reviewing additional opportunities to accelerate the schedule.

Please see **Table 1** and **Exhibit 1** for the current project schedule for study deliverables.

5. Budget Status

Based on invoicing received to date, a total of \$ 232,285.34 CDN was expended this billing period. Additional hours/dollars have been expended, but invoices have not been received. The total budget invoiced to date is \$ 2,506,091.68 CDN, or 55% of

the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of 1659 person hours were invoiced this billing period. To date, 56% of the total project person hours have been invoiced. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget.

Please see **Table 4** for the project cumulative spending curve.

TABLE 1: Project Schedule for Study Deliverables
 CA - US - ON - MI Border Transportation Partnership Planning / Need and Feasibility Study



ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
OMP/NF 110 Transportation Problems and Opportunities Report						
Strategic and Geographic Area Working Paper						
11	3.1c	Submit Draft Working Paper to Project Team	23-Apr-02	27-May-02	27-May-02	
12	3.2a	Present Draft Working Paper to Project Team	30-Apr-02	12-Jun-02	12-Jun-02	
13	3.2b	Review (by Client)	14-May-02	12-Jun-02	12-Jun-02	
15	3.3	Present Working Paper to Public and Private Sector Consultation Groups	30-May-02	12-Jul-02	12-Jul-02	
16	3.4	Final Deliverable	7-Jun-02	24-Jul-02	24-Jul-02	
22	5.1a	Travel Demand Analysis for Broad Geographic Area Interim Working Paper	22-Mar-02	3-Jun-02	3-Jun-02	
23	5.1b	Methodology and Road Network for Focused Analysis Area (FAA) Interim Working Paper	5-Apr-02	3-Jun-02	3-Jun-02	
32	5.1c	Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper	10-May-02	6-Aug-02	6-Aug-02	
Travel Demand Analysis Process Working Paper						
39	5.2c	Submit Working Paper to Project Team	28-May-02	15-Nov-02	15-Nov-02	
40	5.3b	Review (by Client)	4-Jun-02	18-Nov-02	22-Nov-02	
41	5.3a	Collaborate Project Team Comments	18-Jun-02	25-Nov-02	28-Nov-02	
43	5.4	Present Working Paper to Public and Private Sector Consultation Groups	3-Jul-02	24-Jan-03	24-Jan-03	
44	5.5	Final Deliverable	12-Jul-02	6-Feb-03	6-Feb-03	
Existing and Future Travel Demand Working Paper						
52	8.1c	Submit Working Paper to Project Team	19-Jun-02	15-Nov-02	15-Nov-02	
53	8.2b	Review (by Client)	26-Jun-02	29-Nov-02	29-Nov-02	
54	8.2a	Collaborate Project Team Comments	12-Jul-02	6-Dec-02	6-Dec-02	
56	8.3	Present Working Paper to Public and Private Sector Consultation Groups	26-Jul-02	30-Jan-03	30-Jan-03	
57	8.4	Final Deliverable	29-Jul-02	2-Jun-03	NA	
Analysis Area Working Paper						
72	11.1c	Submit Working Paper to Project Team	7-Jun-02	15-Nov-02	15-Nov-02	
73	11.2b	Review (by Client)	14-Jun-02	22-Nov-02	22-Nov-02	
74	11.2a	Collaborate Project Team Comments	25-Jun-02	27-Nov-02	27-Nov-02	
76	11.3	Present Working Paper to Steering Committee	11-Jul-02	12-Dec-02	12-Dec-02	
77	11.4	Present Working Paper to Public and Private Sector Consultation Groups	18-Jul-02	30-Jan-03	30-Jan-03	
78	11.5	Final Deliverable	19-Aug-02	2-Jun-03	NA	
Transportation Problems and Opportunities Report						
86	14.1c	Submit Report to Project Team	19-Jun-02	13-Nov-02	13-Nov-02	
87	14.2b	Review (by Client)	26-Jun-02	22-Nov-02	22-Nov-02	
88	14.2a	Collaborate Project Team Comments	9-Jul-02	27-Nov-02	27-Nov-02	
90	14.3	Present Report to Steering Committee	23-Jul-02	12-Dec-02	12-Dec-02	
91	14.4	Present Working Paper to Public and Private Sector Consultation Groups	30-Jul-02	30-Jan-03	30-Jan-03	
92	14.5	Final Deliverable	29-Nov-02	2-Jun-03	NA	

* ID Refers to Project Summary Schedule

TABLE 1: Project Schedule for Study Deliverables
 CA - US - ON - MI Border Transportation Partnership Planning / Need and Feasibility Study



ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
OM/PNF 120 Transportation Alternatives Report						
Feasible Transportation Alternatives Working Paper						
101	3.1c	Submit Working Paper to Project Team	19-Jul-02	1-May-03	NA	
102	3.2b	Review (by Client)	26-Jul-02	23-May-03	NA	
103	3.2a	Collaborate Project Team Comments	19-Aug-02	23-May-03	NA	
105	3.3	Present Working Paper to Steering Committee	10-Sep-02	23-May-03	NA	
106	3.4	Present Working Paper to Public Sector Advisory Group and Private Sector	17-Sep-02	23-May-03	NA	
107	3.5	Present Report to Local Government	24-Sep-02	13-Jun-03	NA	
108	3.6 PIC #1	Hold Public Information Centres / Public Information Meetings	1-Oct-02	27-Jun-03	NA	
109	3.7	Final Deliverable	29-Nov-02	13-Aug-03	NA	
OM/PNF 150 Transportation Planning / Needs and Feasibility Report						
163	5.1c	Submit Report to Project Team	13-Jun-03	23-May-03	NA	
167	5.3	Present Report to Steering Committee	12-Aug-03	6-Jun-03	NA	
168	5.4	Present Working Paper to Public and Private Sector Consultation Groups	13-Aug-03	23-May-03	NA	
169	5.5	Present Report to Local Government	4-Sep-03	13-Jun-03	NA	
170	5.6 PIC #3	Hold Third Round Public Information Centres / Public Information Meetings	11-Sep-03	27-Jun-03	NA	
171	5.7	Final Deliverable	10-Nov-03	13-Aug-03	NA	

* ID Refers to Project Summary Schedule

PROJECT SCHEDULE (TO PIOH2)



Cole Sherman

**CANADA-UNITED STATES-ONTARIO - MICHIGAN BORDER TRANSPORTATION PARTNERSHIP
PLANNING / NEED AND FEASIBILITY STUDY**

Task/Work #	Task Title	Start	Finish	Duration	2003								
					Feb	Mar	Apr	May	Jun	Jul	Aug		
OM/PNF 110	Prepare Transportation Problems and Opportunities Report												
6. - 8.	Existing and Future Travel Demand Working Paper	Tue 9/10/02	Mon 5/2/03	176 days									
	Incorporate Comments and Revise Working Paper	Fri 1/31/03	Fri 5/30/03	83 days									
8.4	<i>Final Deliverable: Existing and Future Travel Demand Working Paper</i>	Mon 6/2/03	Mon 6/2/03	1 day									
9. - 11.	Analysis Area Working Paper	Thu 10/10/02	Mon 6/2/03	155 days									
	Incorporate Comments and Revise Working Paper	Fri 1/31/03	Fri 5/30/03	83 days									
11.5	<i>Final Deliverable: Analysis Area Working Paper</i>	Mon 6/2/03	Mon 6/2/03	1 day									
12. - 14.	Transportation Problems and Opportunities Report	Mon 4/8/02	Mon 6/2/03	282 days									
	Incorporate Comments and Revise Working Paper	Fri 1/31/03	Fri 5/30/03	83 days									
14.5	<i>Final Deliverable: Transportation Problems and Opportunities Report</i>	Mon 6/2/03	Mon 6/2/03	1 day									
OM/PNF 120	Prepare Transportation Alternatives Report												
3.	Feasible Transportation Alternatives Working Paper	Thu 10/17/02	Wed 8/13/03	200 days									
3.1a	Prepare: Feasible Transportation Alternatives Working Paper	Thu 10/17/02	Wed 4/23/03	124 days									
3.1b	Submit: Feasible Transportation Alternatives Working Paper to CSA	Thu 4/24/03	Wed 4/30/03	5 days									
3.1c	Submit: Feasible Transportation Alternatives Working Paper	Thu 5/1/03	Thu 5/1/03	1 day									
3.2b	Review (by Client): Feasible Transportation Alternatives Working Paper	Fri 5/2/03	Fri 5/23/03	15 days									
3.2a	Collaborate Project Team Comments	Fri 5/2/03	Fri 5/23/03	15 days									
3.2c	Revise (by Consultant): Feasible Transportation Alternatives Working Paper	Tue 5/27/03	Fri 5/30/03	4 days									
3.4	Present Findings to Public and Private Sector Consultation Groups	Tue 5/20/03	Fri 5/23/03	4 days									
3.5	Present Report to Local Government	Tue 5/27/03	Fri 6/13/03	14 days									
	Hold Public Information Open Houses	Mon 6/16/03	Fri 6/27/03	10 days									
3.7	<i>Final Deliverable: Feasible Transportation Alternatives Working Paper</i>	Wed 8/13/03	Wed 8/13/03	1 day									
OM/PNF 150	Prepare Transportation Planning / Needs and Feasibility (P / N F) Report	Thu 5/1/03	Thu 3/25/04	222 days									
5.	Transportation Planning / Needs and Feasibility Report	Thu 5/1/03	Mon 1/19/04	174 days									
5.1a	Prepare: Draft Transportation Planning / Needs and Feasibility Report	Thu 5/1/03	Thu 5/22/03	15 days									
5.1c	Submit: Draft Transportation Planning / Needs and Feasibility Report	Fri 5/23/03	Fri 5/23/03	1 day									
5.3	Present Draft P / N F Report to Steering Committee/Working Group	Tue 5/27/03	Fri 6/6/03	9 days									
	Present Draft P / N F Report Findings to Public and Private Sector Consultation Groups	Fri 5/16/03	Fri 5/23/03	5 days									
	Present Draft P / N F Report to Local Governments	Tue 5/27/03	Fri 6/13/03	14 days									
5.7	Final Deliverable: Transportation Planning / Needs and Feasibility Report	Wed 8/13/03	Wed 8/13/03	1 day									

Note: Project Schedule relates to P/NF Study Activities and does not include TOR/ESIP Stage Activities

Jun 27 '03
Aug 13 '03
Aug 13 '03

Ontario Michigan Border Transportation Partnership
 Planning / Need and Feasibility Study



Cole Sherman

Date: 4/14/2003
 Billing: 13
 Period: 03/01/2003 to 03/31/2003

Table 2: Budget by Deliverable Report

Deliverable	Dollars (CDN)			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	\$478,223.00	\$40,896.28	\$390,952.65	82%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	\$81,624.00	\$8,926.84	\$74,383.25	91%
Development of Methodology and Road Network for FAA - Interim Working Paper	\$85,021.00	\$0.00	\$71,519.99	84%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	\$104,413.00	\$0.00	\$98,040.08	94%
Travel Demand Analysis Process Working Paper	\$143,797.00	\$0.00	\$103,163.62	72%
Existing and Future Travel Demand Working Paper	\$297,106.00	\$12,305.06	\$242,804.04	82%
Analysis Area Working Paper	\$262,304.00	\$9,239.43	\$171,389.74	65%
Transportation Problems and Opportunities Report	\$669,637.00	\$54,607.97	\$555,435.36	83%
Feasible Transportation Alternatives Report	\$449,932.00	\$25,945.29	\$421,086.48	94%
Transportation Alternatives Report	\$652,896.00	\$4,006.74	\$122,090.92	19%
Economic Benefits Report	\$287,126.00	\$1,101.14	\$140,977.78	49%
Revenue Generation Report	\$211,431.00	\$44,852.06	\$83,843.24	40%
Transportation Planning / Needs and Feasibility Report	\$705,930.00	\$30,404.53	\$30,404.53	4%
Transportation Planning / Needs and Feasibility Summary Report	\$134,594.00	\$0.00	\$0.00	0%
Total	\$4,564,034.00	\$232,285.34	\$2,506,091.68	55%

Ontario Michigan Border Transportation Partnership Planning / Need and Feasibility Study



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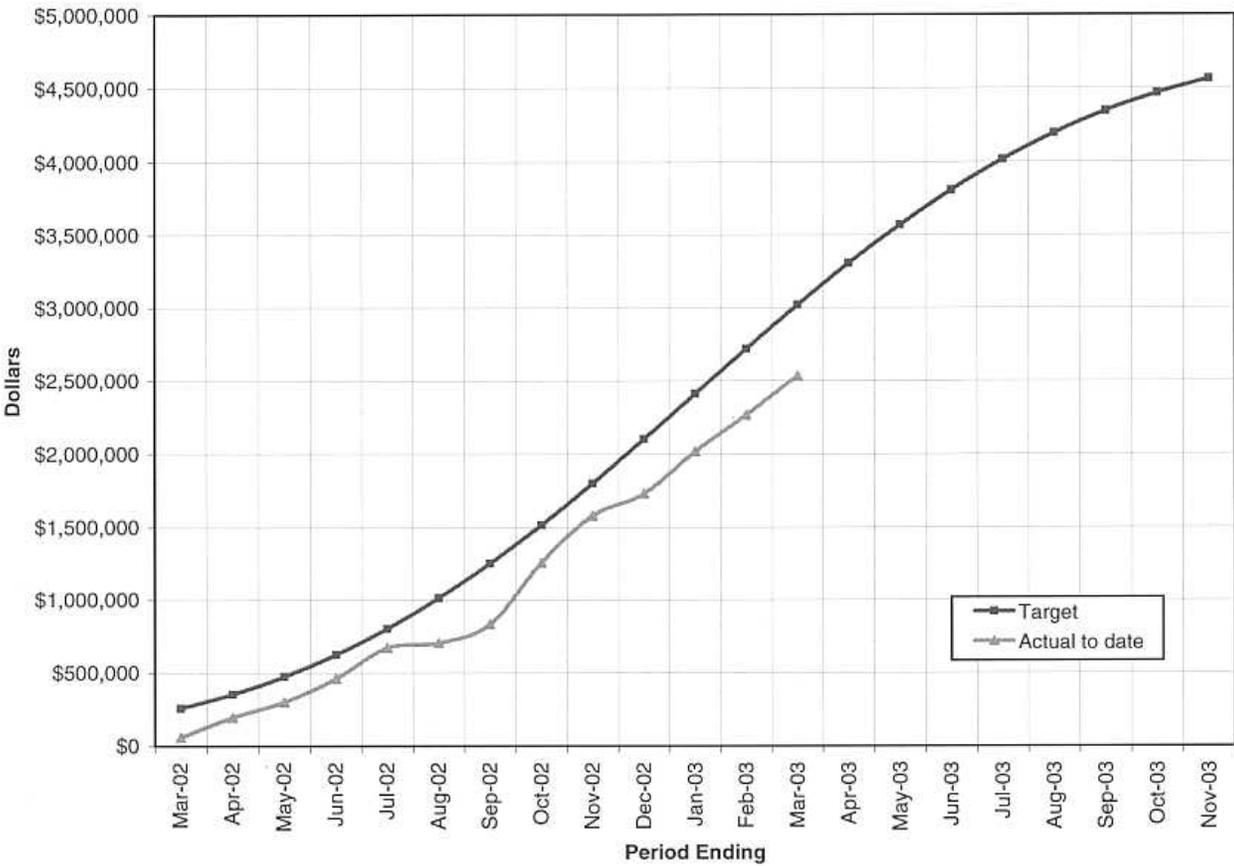
Date: 4/14/2003
 Billing: 13
 Period: 03/01/2003 to 03/31/2003

Table 3: Hours by Deliverable Report

Deliverable	Hours			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	1306	387	2660	204%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	571	72	499	87%
Development of Methodology and Road Network for FAA - Interim Working Paper	541	0	498	92%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	696	0	385	55%
Travel Demand Analysis Process Working Paper	743	0	286	38%
Existing and Future Travel Demand Working Paper	1835	94	809	44%
Analysis Area Working Paper	1623	44	1121	69%
Transportation Problems and Opportunities Report	3574	284	2812	79%
Feasible Transportation Alternatives Report	3037	208	2481	82%
Transportation Alternatives Report	4121	26	769	19%
Economic Benefits Report	1570	8	993	63%
Revenue Generation Report	1032	268	502	49%
Transportation Planning / Needs and Feasibility Report	3694	272	272	0%
Transportation Planning / Needs and Feasibility Summary Report	941	0	0	0%
Total	25284	1659	14087	56%

Table 4

Cumulative Spending Curve
CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study



ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP Planning/Need and Feasibility Study

MONTHLY PROGRESS REPORT #14

Period Ending April 30, 2003

1. Work Accomplished This Period (4 Weeks)

Strategic and Geographic Area Overview Working Paper

- This task is complete and paper is posted on project web site.

Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper

- This task is complete and paper is posted on project web site.

Travel Demand Analysis Process Working Paper

- Final draft report complete and paper is posted on project web site.

Existing and Future Travel Demand Working Paper

- Prepared draft Air Quality Analysis paper for review and comment; updated paper as required.

Analysis Area Working Paper

- This Working Paper is incorporated directly into the Transportation Problems and Opportunities Report.

Transportation Problems and Opportunities Report

- Draft report complete and posted on Project web site.

Feasible Transportation Alternatives Working Paper

- Continued assessment of Feasible Transportation Alternatives.
- Draft Working Paper completed and distributed to Team for review.

Economic Benefits Report

- Made a presentation to the steering committee on the results from the “Economic Impact at the regional and national level.”
- Prepared qualitative analysis of the Benefit cost analysis

Revenue Generation Report

- Completed and presented a memorandum on revenues generation potentials under different build alternative.

Environmental Overview

- Coordinated traffic assumptions with other Southeast Michigan projects.
- Document prepared outlining current conditions on air quality and noise issues in corridors under consideration.

Consultation

- Continued monitoring of project hotline including the preparation of daily reports and weekly overviews.
- Continued updating and management of public comment computer database.
- Met with SEMCOG to arrange for presentation to members at SEMCOG University session in June; drafted briefing document for distribution with meeting notification.
- Initiated arrangements for Consultation activities in May and second round of Public Information Open Houses in June.

Communications

- Ongoing liaison regarding updates on communications activities.
- Liaison between MTO and Transport Canada regarding approval of the acceleration of the press release.
- Liaison between the Communications Team and Transport Canada regarding the timing of the Joint Management Committee press release.
- Circulated draft Question and Answer document to Team for comments and approval.
- Liaison between MDOT and Team regarding press release updates.
- Ongoing monitoring of related media coverage and distribution.

Service Deliverables / Project Management

- Coordination of Project Team activities and internal progress teleconferences continued.

- Steering Committee Meeting on April 16, 2003 in Windsor.
- Met on April 30, 2003, with Canadian federal agencies and Ontario Ministry of the Environment to introduce study and discuss CEAA-related issues of upcoming phases of the project.
- Preparation of monthly Progress Reports and Invoicing.

2. Work Proposed for Next Period

Strategic and Geographic Area Overview Working Paper

- Prepare edits of SGAOWP for final production by the beginning of June, 2003.

Travel Demand Analysis Process Working Paper

- Respond to any comments received from the Consultation Groups.

Existing and Future Travel Demand Working Paper

- Respond to any comments received from the Consultation Groups.

Transportation Problems and Opportunities Report

- Respond to any comments received from the Consultation Groups.
- Update document to reflect work to date.

Feasible Transportation Alternatives Working Paper

- Circulate draft report for review by Partnership Working Group.
- Address comments from Working Group and prepare draft report for public review.

Economic Benefits Report

- Make changes and incorporate comments from the Partnership and Tea, regarding the "Economic Impact at the regional and national level."

Consultation

- Continue to monitor project hotline.
- Continue to update and manage public comment computer database.
- Continue to update Consultation Group contact lists.
- Finalize arrangements for Consultation activities and PIOHs.

Communications

- Establish release date for acceleration of press release and distribute to media.
- Monitor for the Joint Management Committee press release.
- Develop press release on next stage of the study.

Service Deliverables / Project Management

- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.
- Arrange for tour of project study area in June.

3. Areas of Concern/Actions Required

- The Work Plans for the TOR/NEPA processes require approval from the Partnership to provide certainty to the Consultant Team as to how to move forward in the next few months.

4. Schedule Status

Overall, we expect to complete the project within the contract completion date, and are reviewing additional opportunities to accelerate the schedule.

Please see **Table 1** and **Exhibit 1** for the current project schedule for study deliverables.

5. Budget Status

Based on invoicing received to date, a total of \$ 142,620.19 CDN was expended this billing period. Additional hours/dollars have been expended, but invoices have not been received. The total budget invoiced to date is \$ 2,640,204.38 CDN, or 58% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of 1175 person hours were invoiced this billing period. To date, 60% of the total project person hours have been invoiced. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget.

Please see **Table 4** for the project cumulative spending curve.

TABLE 1: Project Schedule for Study Deliverables
 CA - US - ON - MI Border Transportation Partnership Planning / Need and Feasibility Study



ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
OM/PNF 110 Transportation Problems and Opportunities Report						
Strategic and Geographic Area Working Paper						
11	3.1c	Submit Draft Working Paper to Project Team	23-Apr-02	27-May-02	27-May-02	
12	3.2a	Present Draft Working Paper to Project Team	30-Apr-02	12-Jun-02	12-Jun-02	
13	3.2b	Review (by Client)	14-May-02	12-Jun-02	12-Jun-02	
15	3.3	Present Working Paper to Public and Private Sector Consultation Groups	30-May-02	12-Jul-02	12-Jul-02	
16	3.4	Final Deliverable	7-Jun-02	24-Jul-02	24-Jul-02	
22	5.1a	Travel Demand Analysis for Broad Geographic Area Interim Working Paper	22-Mar-02	3-Jun-02	3-Jun-02	
23	5.1b	Methodology and Road Network for Focused Analysis Area (FAA) Interim Working Paper	5-Apr-02	3-Jun-02	3-Jun-02	
32	5.1c	Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper	10-May-02	6-Aug-02	6-Aug-02	
Travel Demand Analysis Process Working Paper						
39	5.2c	Submit Working Paper to Project Team	28-May-02	15-Nov-02	15-Nov-02	
40	5.3b	Review (by Client)	4-Jun-02	18-Nov-02	22-Nov-02	
41	5.3a	Collaborate Project Team Comments	18-Jun-02	25-Nov-02	28-Nov-02	
43	5.4	Present Working Paper to Public and Private Sector Consultation Groups	3-Jul-02	24-Jan-03	24-Jan-03	
44	5.5	Final Deliverable	12-Jul-02	6-Feb-03	6-Feb-03	
Existing and Future Travel Demand Working Paper						
52	8.1c	Submit Working Paper to Project Team	19-Jun-02	15-Nov-02	15-Nov-02	
53	8.2b	Review (by Client)	26-Jun-02	29-Nov-02	29-Nov-02	
54	8.2a	Collaborate Project Team Comments	12-Jul-02	6-Dec-02	6-Dec-02	
56	8.3	Present Working Paper to Public and Private Sector Consultation Groups	26-Jul-02	30-Jan-03	30-Jan-03	
57	8.4	Final Deliverable	29-Jul-02	2-Jun-03	NA	
Analysis Area Working Paper						
72	11.1c	Submit Working Paper to Project Team	7-Jun-02	15-Nov-02	15-Nov-02	
73	11.2b	Review (by Client)	14-Jun-02	22-Nov-02	22-Nov-02	
74	11.2a	Collaborate Project Team Comments	25-Jun-02	27-Nov-02	27-Nov-02	
76	11.3	Present Working Paper to Steering Committee	11-Jul-02	12-Dec-02	12-Dec-02	
77	11.4	Present Working Paper to Public and Private Sector Consultation Groups	18-Jul-02	30-Jan-03	30-Jan-03	
78	11.5	Final Deliverable	19-Aug-02	2-Jun-03	NA	
Transportation Problems and Opportunities Report						
86	14.1c	Submit Report to Project Team	19-Jun-02	13-Nov-02	13-Nov-02	
87	14.2b	Review (by Client)	26-Jun-02	22-Nov-02	22-Nov-02	
88	14.2a	Collaborate Project Team Comments	9-Jul-02	27-Nov-02	27-Nov-02	
90	14.3	Present Report to Steering Committee	23-Jul-02	12-Dec-02	12-Dec-02	
91	14.4	Present Working Paper to Public and Private Sector Consultation Groups	30-Jul-02	30-Jan-03	30-Jan-03	
92	14.5	Final Deliverable	29-Nov-02	2-Jun-03	NA	

* ID Refers to Project Summary Schedule

TABLE 1: Project Schedule for Study Deliverables
 CA - US - ON - MI Border Transportation Partnership Planning / Need and Feasibility Study



ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
OM/PNF 120 Transportation Alternatives Report						
Feasible Transportation Alternatives Working Paper						
101	3.1c	Submit Working Paper to Project Team	19-Jul-02	1-May-03	12-May-03	
102	3.2b	Review (by Client)	26-Jul-02	23-May-03	NA	
103	3.2a	Collaborate Project Team Comments	19-Aug-02	23-May-03	NA	
105	3.3	Present Working Paper to Steering Committee	10-Sep-02	23-May-03	NA	
106	3.4	Present Working Paper to Public Sector Advisory Group and Private Sector	17-Sep-02	23-May-03	NA	
107	3.5	Present Report to Local Government	24-Sep-02	13-Jun-03	NA	
108	3.6 PIC #1	Hold Public Information Centres / Public Information Meetings	1-Oct-02	27-Jun-03	NA	
109	3.7	Final Deliverable	29-Nov-02	13-Aug-03	NA	
OM/PNF 150 Transportation Planning / Needs and Feasibility Report						
163	5.1c	Submit Report to Project Team	13-Jun-03	23-May-03	NA	
167	5.3	Present Report to Steering Committee	12-Aug-03	6-Jun-03	NA	
168	5.4	Present Working Paper to Public and Private Sector Consultation Groups	13-Aug-03	23-May-03	NA	
169	5.5	Present Report to Local Government	4-Sep-03	13-Jun-03	NA	
170	5.6 PIC #3	Hold Third Round Public Information Centres / Public Information Meetings	11-Sep-03	27-Jun-03	NA	
171	5.7	Final Deliverable	10-Nov-03	13-Aug-03	NA	

* ID Refers to Project Summary Schedule

PROJECT SCHEDULE (TO PIOH2)



CANADA-UNITED STATES-ONTARIO - MICHIGAN BORDER TRANSPORTATION PARTNERSHIP
PLANNING / NEED AND FEASIBILITY STUDY

Task/Work #	Task Title	Start	Finish	Duration	2003								
					Feb	Mar	Apr	May	Jun	Jul	Aug		
OM/PNF 110	Prepare Transportation Problems and Opportunities Report												
6. - 8.	Existing and Future Travel Demand Working Paper	Tue 9/10/02	Mon 6/2/03	176 days									
	Incorporate Comments and Revise Working Paper	Fri 1/31/03	Fri 5/30/03	83 days									
8.4	<i>Final Deliverable: Existing and Future Travel Demand Working Paper</i>	Mon 6/2/03	Mon 6/2/03	1 day									
9. - 11.	Analysis Area Working Paper	Thu 10/10/02	Mon 6/2/03	155 days									
	Incorporate Comments and Revise Working Paper	Fri 1/31/03	Fri 5/30/03	83 days									
11.5	<i>Final Deliverable: Analysis Area Working Paper</i>	Mon 6/2/03	Mon 6/2/03	1 day									
12. - 14.	Transportation Problems and Opportunities Report	Mon 4/8/02	Mon 6/2/03	282 days									
	Incorporate Comments and Revise Working Paper	Fri 1/31/03	Fri 5/30/03	83 days									
14.5	<i>Final Deliverable: Transportation Problems and Opportunities Report</i>	Mon 6/2/03	Mon 6/2/03	1 day									
OM/PNF 120	Prepare Transportation Alternatives Report												
3.	Feasible Transportation Alternatives Working Paper	Thu 10/17/02	Wed 8/13/03	200 days									
3.1a	Prepare: Feasible Transportation Alternatives Working Paper	Thu 10/17/02	Wed 4/23/03	124 days									
3.1b	Submit: Feasible Transportation Alternatives Working Paper to CSA	Thu 4/24/03	Wed 4/30/03	5 days									
3.1c	Submit: Feasible Transportation Alternatives Working Paper	Thu 5/1/03	Thu 5/1/03	1 day									
3.2b	Review (by Client): Feasible Transportation Alternatives Working Paper	Fri 5/2/03	Fri 5/23/03	15 days									
3.2a	Collaborate Project Team Comments	Fri 5/2/03	Fri 5/23/03	15 days									
3.2c	Revise (by Consultant): Feasible Transportation Alternatives Working Paper	Tue 5/27/03	Fri 5/30/03	4 days									
3.4	Present Findings to Public and Private Sector Consultation Groups	Tue 5/20/03	Fri 5/23/03	4 days									
3.5	Present Report to Local Government	Tue 5/27/03	Fri 6/13/03	14 days									
	<i>Hold Public Information Open Houses</i>	Mon 6/16/03	Fri 6/27/03	10 days									
3.7	<i>Final Deliverable: Feasible Transportation Alternatives Working Paper</i>	Wed 8/13/03	Wed 8/13/03	1 day									
OM/PNF 150	Prepare Transportation Planning / Needs and Feasibility (P / N F) Report	Thu 5/1/03	Thu 3/25/04	222 days									
5.	Transportation Planning / Needs and Feasibility Report	Thu 5/1/03	Mon 1/19/04	174 days									
5.1a	Prepare: Draft Transportation Planning / Needs and Feasibility Report	Thu 5/1/03	Thu 5/22/03	15 days									
5.1c	Submit: Draft Transportation Planning / Needs and Feasibility Report	Fri 5/23/03	Fri 5/23/03	1 day									
5.3	Present Draft P / N F Report to Steering Committee/Working Group	Tue 5/27/03	Fri 6/6/03	9 days									
	Present Draft P / N F Report Findings to Public and Private Sector Consultation Groups	Fri 5/16/03	Fri 5/23/03	5 days									
	Present Draft P / N F Report to Local Governments	Tue 5/27/03	Fri 6/13/03	14 days									
5.7	<i>Final Deliverable: Transportation Planning / Needs and Feasibility Report</i>	Wed 8/13/03	Wed 8/13/03	1 day									

Note: Project Schedule relates to P/NF Study Activities and does not include TOR/ESIP Stage Activities

Aug 13 '03

**Ontario Michigan Border Transportation Partnership
Planning / Need and Feasibility Study**



Date: 5/21/2003
 Billing: 14
 Period: 04/01/2003 to 04/30/2003

Table 2: Budget by Deliverable Report

Deliverable	Dollars (CDN)			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	\$478,223.00	\$0.00	\$390,952.65	82%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	\$81,624.00	\$233.08	\$74,616.33	91%
Development of Methodology and Road Network for FAA - Interim Working Paper	\$85,021.00	\$0.00	\$67,115.40	79%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	\$104,413.00	\$0.00	\$98,040.08	94%
Travel Demand Analysis Process Working Paper	\$143,797.00	\$155.39	\$102,217.86	71%
Existing and Future Travel Demand Working Paper	\$297,106.00	\$1,355.94	\$244,159.98	82%
Analysis Area Working Paper	\$262,304.00	\$11,221.83	\$182,762.97	70%
Transportation Problems and Opportunities Report	\$669,637.00	\$7,773.01	\$563,208.37	84%
Feasible Transportation Alternatives Report	\$449,932.00	\$22,608.52	\$440,541.85	98%
Transportation Alternatives Report	\$652,896.00	\$37,189.28	\$159,280.20	24%
Economic Benefits Report	\$287,126.00	\$831.39	\$141,809.17	49%
Revenue Generation Report	\$211,431.00	\$23,468.64	\$107,311.88	51%
Transportation Planning / Needs and Feasibility Report	\$705,930.00	\$37,783.11	\$68,187.64	10%
Transportation Planning / Needs and Feasibility Summary Report	\$134,594.00	\$0.00	\$0.00	0%
Total	\$4,564,034.00	\$142,620.19	\$2,640,204.38	58%

Ontario Michigan Border Transportation Partnership Planning / Need and Feasibility Study



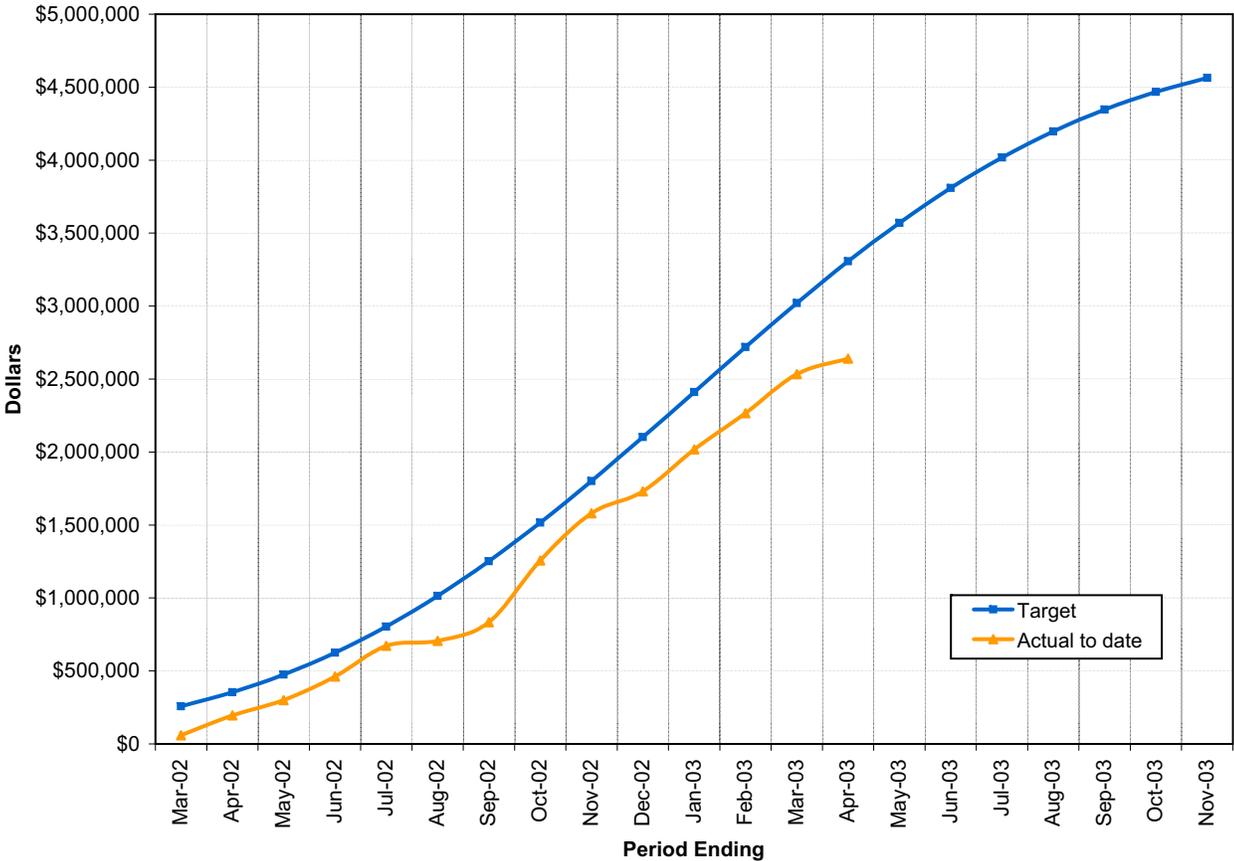
Date: 5/21/2003
 Billing: 14
 Period: 04/01/2003 to 04/30/2003

Table 3: Hours by Deliverable Report

Deliverable	Hours			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	1306	0	2660	204%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	571	3	502	88%
Development of Methodology and Road Network for FAA - Interim Working Paper	541	0	498	92%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	696	0	385	55%
Travel Demand Analysis Process Working Paper	743	2	288	39%
Existing and Future Travel Demand Working Paper	1835	10	819	45%
Analysis Area Working Paper	1623	64	1185	73%
Transportation Problems and Opportunities Report	3574	60	2872	80%
Feasible Transportation Alternatives Report	3037	178	2659	88%
Transportation Alternatives Report	4121	353	1122	27%
Economic Benefits Report	1570	7	1000	64%
Revenue Generation Report	1032	123	625	61%
Transportation Planning / Needs and Feasibility Report	3694	375	647	0%
Transportation Planning / Needs and Feasibility Summary Report	941	0	0	0%
Total	25284	1175	15262	60%

Table 4

Cumulative Spending Curve
CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study



ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP Planning/Need and Feasibility Study

MONTHLY PROGRESS REPORT #15

Period Ending May 31, 2003

1. Work Accomplished This Period (4 Weeks)

Strategic and Geographic Area Overview Working Paper

- This task is complete and paper is posted on project web site.

Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper

- This task is complete and paper is posted on project web site.

Travel Demand Analysis Process Working Paper

- Final draft report complete and paper is posted on project web site.

Existing and Future Travel Demand Working Paper

- Prepared draft Air Quality Analysis paper for review and comment; updated paper as required.

Analysis Area Working Paper

- This Working Paper is incorporated directly into the Transportation Problems and Opportunities Report.

Transportation Problems and Opportunities Report

- Draft report complete and posted on Project web site.

Feasible Transportation Alternatives Working Paper

- Continued assessment of Feasible Transportation Alternatives.
- Draft Working Paper completed and distributed to Team for review.

Economic Benefits Report

- Made a presentation to the steering committee on the results from the "Economic Impact at the regional and national level."
- Revised the Economic Impact at the regional and national level report based on inputs from the partnership.

Revenue Generation Report

- Completed and presented a memorandum on revenues generation potentials under different build alternative.

Environmental Overview

- Document distributed to Consultant Team for review and comment.

Consultation

- Continued monitoring of project hotline including the preparation of daily reports and weekly overviews.
- Continued updating and management of public comment computer database.
- Participated in Consultant Team meetings on May 7 and May 14, 2003.
- Held Public and Private Sector Consultation Group meetings on May 28, 2003 in Windsor, Ontario.
- Finalized arrangements for presentations to Councils and second round of Public Information Open Houses in June.
- Arranged for tours of the Canadian and U.S. sides of the border on June 4-5.

Communications

- Ongoing liaison regarding updates on communications activities.
- Liaison between Transport Canada, FHWA, MTO and MDOT regarding approval of the newspaper advertisement.
- Circulated draft brochure document to Communications Team and Consultant Team for comment, and to Partnership for approval.
- Liaison between the Communications Team and Transport Canada regarding the timing of the Joint Management Committee press release.
- Circulated draft Question and Answer document to Team for comments and approval.
- Liaison between MDOT and Team regarding press release updates.
- Ongoing monitoring of related media coverage and distribution.

Service Deliverables / Project Management

- Coordination of Project Team activities and internal progress teleconferences continued.
- Steering Committee Meeting on April 16, 2003 in Windsor.
- Met on April 30, 2003, with Canadian federal agencies and Ontario Ministry of the Environment to introduce study and discuss CEAA-related issues of upcoming phases of the project.
- Preparation of monthly Progress Reports and Invoicing.

2.

Work Proposed for Next Period

Strategic and Geographic Area Overview Working Paper

- Prepare edits of SGAOWP for final production by the beginning of June, 2003.

Travel Demand Analysis Process Working Paper

- Respond to any comments received from the Consultation Groups.

Existing and Future Travel Demand Working Paper

- Respond to any comments received from the Consultation Groups.

Transportation Problems and Opportunities Report

- Respond to any comments received from the Consultation Groups.
- Update document to reflect work to date.

Feasible Transportation Alternatives Working Paper

- Address comments from Partnership and prepare final draft report for public review.

Economic Benefits Report

- Finalize the report on the Economic Impact at the regional and national level.
- Finalize the revenue generation memorandum.
- Prepare scoping and budget documents for the economic analysis as part of the NEPA process.

Consultation

- Continue to monitor project hotline.
- Continue to update and manage public comment computer database.

- Continue to update Consultation Group contact lists.
- Finalize arrangements for Consultation activities and PIOHs.

Communications

- Establish release date for acceleration of press release and distribute to media.
- Monitor for the Joint Management Committee press release.
- Develop press release on next stage of the study.

Service Deliverables / Project Management

- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.

3. Areas of Concern/Actions Required

- The Work Plans for the TOR/NEPA processes require approval from the Partnership to provide certainty to the Consultant Team as to how to move forward in the next few months.

4. Schedule Status

Overall, we expect to complete the project within the contract completion date, and are reviewing additional opportunities to accelerate the schedule.

Please see **Table 1** and **Exhibit 1** for the current project schedule for study deliverables.

5. Budget Status

Based on invoicing received to date, a total of \$ 79,908.95 CDN was expended this billing period. Additional hours/dollars have been expended, but invoices have not been received. The total budget invoiced to date is \$ 2,720,113.33 CDN, or 60% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of 642 person hours were invoiced this billing period. To date, 63% of the total project person hours have been invoiced. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget.

Please see **Table 4** for the project cumulative spending curve.

TABLE 1: Project Schedule for Study Deliverables
CA - US - ON - MI Border Transportation Partnership Planning / Need and Feasibility Study



ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
OM/PNF 110 Transportation Problems and Opportunities Report						
Strategic and Geographic Area Working Paper						
11	3.1c	Submit Draft Working Paper to Project Team	23-Apr-02	27-May-02	27-May-02	
12	3.2a	Present Draft Working Paper to Project Team	30-Apr-02	12-Jun-02	12-Jun-02	
13	3.2b	Review (by Client)	14-May-02	12-Jun-02	12-Jun-02	
15	3.3	Present Working Paper to Public and Private Sector Consultation Groups	30-May-02	12-Jul-02	12-Jul-02	
16	3.4	Final Deliverable	07-Jun-02	24-Jul-02	24-Jul-02	
22	5.1a	Travel Demand Analysis for Broad Geographic Area Interim Working Paper	22-Mar-02	03-Jun-02	03-Jun-02	
23	5.1b	Methodology and Road Network for Focused Analysis Area (FAA) Interim Working Paper	05-Apr-02	03-Jun-02	03-Jun-02	
32	5.1c	Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper	10-May-02	06-Aug-02	06-Aug-02	
Travel Demand Analysis Process Working Paper						
39	5.2c	Submit Working Paper to Project Team	28-May-02	15-Nov-02	15-Nov-02	
40	5.3b	Review (by Client)	04-Jun-02	18-Nov-02	22-Nov-02	
41	5.3a	Collaborate Project Team Comments	18-Jun-02	25-Nov-02	28-Nov-02	
43	5.4	Present Working Paper to Public and Private Sector Consultation Groups	03-Jul-02	24-Jan-03	24-Jan-03	
44	5.5	Final Deliverable	12-Jul-02	06-Feb-03	06-Feb-03	
Existing and Future Travel Demand Working Paper						
52	8.1c	Submit Working Paper to Project Team	19-Jun-02	15-Nov-02	15-Nov-02	
53	8.2b	Review (by Client)	26-Jun-02	29-Nov-02	29-Nov-02	
54	8.2a	Collaborate Project Team Comments	12-Jul-02	06-Dec-02	06-Dec-02	
56	8.3	Present Working Paper to Public and Private Sector Consultation Groups	26-Jul-02	30-Jan-03	30-Jan-03	
57	8.4	Final Deliverable	29-Jul-02	02-Jun-03	NA	
Analysis Area Working Paper						
72	11.1c	Submit Working Paper to Project Team	07-Jun-02	15-Nov-02	15-Nov-02	
73	11.2b	Review (by Client)	14-Jun-02	22-Nov-02	22-Nov-02	
74	11.2a	Collaborate Project Team Comments	25-Jun-02	27-Nov-02	27-Nov-02	
76	11.3	Present Working Paper to Steering Committee	11-Jul-02	12-Dec-02	12-Dec-02	
77	11.4	Present Working Paper to Public and Private Sector Consultation Groups	18-Jul-02	30-Jan-03	30-Jan-03	
78	11.5	Final Deliverable	19-Aug-02	02-Jun-03	NA	
Transportation Problems and Opportunities Report						
86	14.1c	Submit Report to Project Team	19-Jun-02	13-Nov-02	13-Nov-02	
87	14.2b	Review (by Client)	26-Jun-02	22-Nov-02	22-Nov-02	
88	14.2a	Collaborate Project Team Comments	09-Jul-02	27-Nov-02	27-Nov-02	
90	14.3	Present Report to Steering Committee	23-Jul-02	12-Dec-02	12-Dec-02	
91	14.4	Present Working Paper to Public and Private Sector Consultation Groups	30-Jul-02	30-Jan-03	30-Jan-03	
92	14.5	Final Deliverable	29-Nov-02	02-Jun-03	NA	

* ID Refers to Project Summary Schedule

TABLE 1: Project Schedule for Study Deliverables CA - US - ON - MI Border Transportation Partnership Planning / Need and Feasibility Study						
						
ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
OM/PNF 120 Transportation Alternatives Report						
Feasible Transportation Alternatives Working Paper						
101	3.1c	Submit Working Paper to Project Team	19-Jul-02	01-May-03	12-May-03	
102	3.2b	Review (by Client)	26-Jul-02	23-May-03	NA	
103	3.2a	Collaborate Project Team Comments	19-Aug-02	23-May-03	NA	
105	3.3	Present Working Paper to Steering Committee	10-Sep-02	23-May-03	NA	
106	3.4	Present Working Paper to Public Sector Advisory Group and Private Sector	17-Sep-02	23-May-03	NA	
107	3.5	Present Report to Local Government	24-Sep-02	13-Jun-03	NA	
108	3.6 PIC #1	Hold Public Information Centres / Public Information Meetings	01-Oct-02	27-Jun-03	NA	
109	3.7	Final Deliverable	29-Nov-02	13-Aug-03	NA	
OM/PNF 150 Transportation Planning / Needs and Feasibility Report						
163	5.1c	Submit Report to Project Team	13-Jun-03	23-May-03	NA	
167	5.3	Present Report to Steering Committee	12-Aug-03	06-Jun-03	NA	
168	5.4	Present Working Paper to Public and Private Sector Consultation Groups	13-Aug-03	23-May-03	NA	
169	5.5	Present Report to Local Government	04-Sep-03	13-Jun-03	NA	
170	5.6 PIC #3	Hold Third Round Public Information Centres / Public Information Meetings	11-Sep-03	27-Jun-03	NA	
171	5.7	Final Deliverable	10-Nov-03	13-Aug-03	NA	

* ID Refers to Project Summary Schedule

ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP Planning/Need and Feasibility Study

MONTHLY PROGRESS REPORT #16

Period Ending June 30, 2003

1. Work Accomplished This Period (4 Weeks)

Strategic and Geographic Area Overview Working Paper

- This task is complete and paper is posted on project web site.

Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper

- This task is complete and paper is posted on project web site.

Travel Demand Analysis Process Working Paper

- Final draft report complete and paper is posted on project web site.

Existing and Future Travel Demand Working Paper

- This task is complete and paper is posted on project web site.

Analysis Area Working Paper

- This Working Paper is incorporated directly into the Transportation Problems and Opportunities Report.

Transportation Problems and Opportunities Report

- Draft report complete and posted on Project web site.

Feasible Transportation Alternatives Working Paper

- Draft report complete and posted on Project web site.

Economic Benefits Report

- Revised the Economic Impact at the regional and national level report based on input from the Partnership; draft report being circulated for internal review.

Revenue Generation Report

- Revised the revenue generation memorandum based on input from meetings; draft report being circulated for internal review.

Environmental Overview

- Draft report complete and posted on Project web site.

Consultation

- Continued monitoring of project hotline including the preparation of daily reports and weekly overviews.
- Continued updating and management of public comment computer database.
- Made presentations to Councils as follows:
 - Windsor Council – June 2 at 6:00 p.m.
 - Wyandotte Council – June 2 at 7:00 p.m.
 - Lambton Council – June 4 at 1:00 p.m.
 - Essex Council – June 4 at 6:15 p.m.
 - Tecumseh Council – June 10 at 5:30 p.m.
 - LaSalle Council – June 10 at 7:00 p.m.
- Made a presentation to SEMCOG representatives on June 3.
- Toured opportunity corridors on the Canadian and U.S. sides of the border on June 4 and 5.
- Participated in Consultant Team meetings on June 5 and June 25.
- Conducted second round of Public Information Open Houses as follows:
 - Cleary Centre in Windsor - June 16 from 2:00 to 9:00 p.m.
 - Biddle Hall in Wyandotte – June 17 from 3:00 to 9:00 p.m.
 - Southwestern High School in Detroit – June 18 from 3:00 to 9:00 p.m.
- Held Consultant Team teleconference on June 23.
- Created a database to track information from Sign-in and Comment sheets collected from the PIOH meetings and prepared individual response letters for each comment sheet received.

Communications

- Ongoing liaison with Communications Team regarding PIOH materials and approvals, and regarding media releases.
- Ongoing liaison with graphic designer regarding French and Spanish versions of project brochures.
- Ongoing revisions to newspaper advertisement as per input from the Communications Team leading to securing final approvals on advertising in English and French.
- Liaison with Transport Canada regarding logo usage and update, French web site, and translation of acceleration press release.
- Secured final approvals on acceleration press release and posted to Canada News Wire.
- Ongoing revisions to brochure as per input from the Communications Team, including discussions on colour schemes and logos, and liaison with translators regarding text changes and revisions.
- Coordinated final approvals for brochures in English, French and Spanish, and printing of brochures for delivery to PIOHs.
- Liaison with the Communications Team regarding pre-briefing for media on June 16 and possible Media Advisory.
- Arranged Windsor-based media regarding pre-briefing with Mr. M. Thompson and Mr. J. Wang including scheduling and materials for event.
- Liaison with The Corradino Group regarding logistics and set-up for media briefing session.
- Coordinated translation of PIOH handouts and materials.
- Liaison with media monitoring service regarding Windsor coverage and forwarding of relevant articles to Communications Team.
- Initiated preparation of communications follow-up report.
- Liaison with Mr. J. Sanford of National Post Business Magazine regarding interview with Mr. M. Thompson.

Service Deliverables / Project Management

- Coordination of Project Team activities and internal progress teleconferences continued.
- Partnership Meeting on June 17, 2003 in Windsor.
- Preparation of monthly Progress Reports and Invoicing.

2.

Work Proposed for Next Period

Strategic and Geographic Area Overview Working Paper

- Incorporate into Draft P/NF Study Report.

Travel Demand Analysis Process Working Paper

- Incorporate into Draft P/NF Study Report.

Existing and Future Travel Demand Working Paper

- Incorporate into Draft P/NF Study Report.
- Respond to any comments received from the Consultation Groups.

Transportation Problems and Opportunities Report

- Incorporate into Draft P/NF Study Report.
- Respond to any comments received from the Consultation Groups.
- Update document to reflect work to date.

Feasible Transportation Alternatives Working Paper

- Incorporate into Draft P/NF Study Report.

Economic Benefits Report

- Finalize and distribute to Partnership, then post on Project web site.

Revenue Generation Report

- Finalize and distribute to Partnership, then post on Project web site.

Consultation

- Continue to monitor project hotline.
- Continue to update and manage public comment computer database.
- Continue to update Consultation Group contact lists.
- Continue to prepare responses to PIOH 2 comment sheets as received.

Communications

- Complete communications follow-up report with recommendations for third round of PIOHs.
- Ongoing monitoring for related coverage.

Service Deliverables / Project Management

- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.

3. Areas of Concern/Actions Required

The Work Plans for the TOR/NEPA processes require approval from the Partnership to provide certainty to the Consultant Team as to how to move forward in the next few months.

4. Schedule Status

The project is proceeding on an accelerated schedule.

A revised schedule of activities will be provided once the Work Plans are approved.

5. Budget Status

Based on invoicing received to date, a total of \$ 183,023.94 CDN was expended this billing period. Additional hours/dollars have been expended, but invoices have not been received. The total budget invoiced to date is \$ 2,953,659.13 CDN, or 65% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of 1344 person hours were invoiced this billing period. To date, 68% of the total project person hours have been invoiced. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget.

Please see **Table 4** for the project cumulative spending curve.

**Ontario Michigan Border Transportation Partnership
Planning / Need and Feasibility Study**



Date: 7/15/2003
Billing: 16
Period: 06/01/2003 to 06/30/2003

Table 2: Budget by Deliverable Report

Deliverable	Dollars (CDN)			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	\$478,223.00	\$20,793.61	\$411,936.57	86%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	\$81,624.00	\$0.00	\$74,616.33	91%
Development of Methodology and Road Network for FAA - Interim Working Paper	\$85,021.00	\$0.00	\$67,115.40	79%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	\$104,413.00	\$0.00	\$98,040.08	94%
Travel Demand Analysis Process Working Paper	\$143,797.00	\$0.00	\$102,217.86	71%
Existing and Future Travel Demand Working Paper	\$297,106.00	\$0.00	\$254,810.21	86%
Analysis Area Working Paper	\$262,304.00	\$9,298.80	\$212,197.94	81%
Transportation Problems and Opportunities Report	\$669,637.00	\$44,508.66	\$615,996.91	92%
Feasible Transportation Alternatives Report	\$449,932.00	\$0.00	\$440,541.85	98%
Transportation Alternatives Report	\$652,896.00	\$38,323.30	\$225,629.75	35%
Economic Benefits Report	\$287,126.00	\$0.00	\$141,850.32	49%
Revenue Generation Report	\$211,431.00	\$0.00	\$110,390.27	52%
Transportation Planning / Needs and Feasibility Report	\$705,930.00	\$70,099.57	\$198,315.64	28%
Transportation Planning / Needs and Feasibility Summary Report	\$134,594.00	\$0.00	\$0.00	0%
Total	\$4,564,034.00	\$183,023.94	\$2,953,659.13	65%

**Ontario Michigan Border Transportation Partnership
Planning / Need and Feasibility Study**



Date: 7/15/2003
 Billing: 16
 Period: 06/01/2003 to 06/30/2003

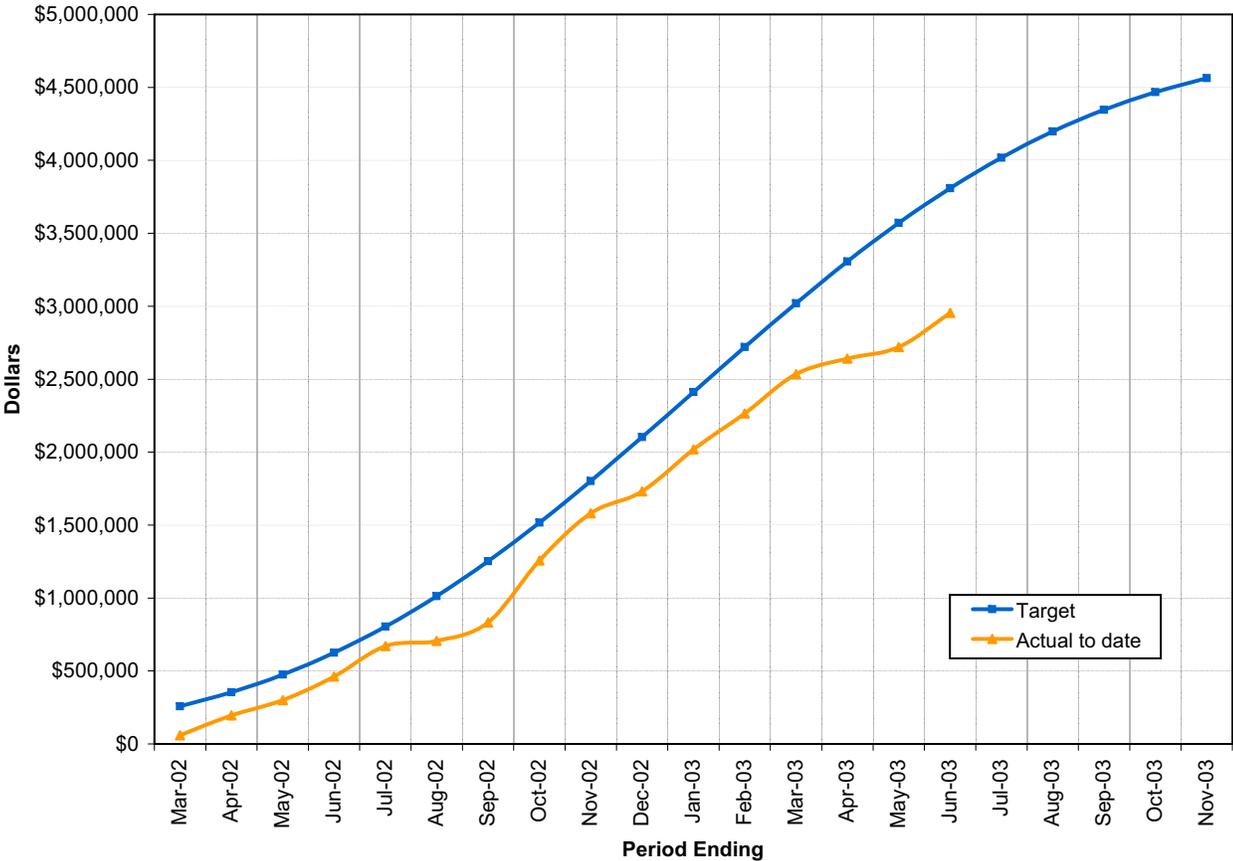
Table 3: Hours by Deliverable Report

Deliverable	Hours			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	1306	247	2909	223%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	571	0	502	88%
Development of Methodology and Road Network for FAA - Interim Working Paper	541	0	498	92%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	696	0	385	55%
Travel Demand Analysis Process Working Paper	743	0	288	39%
Existing and Future Travel Demand Working Paper	1835	0	887	48%
Analysis Area Working Paper	1623	61	1185	73%
Transportation Problems and Opportunities Report	3574	309	3222	90%
Feasible Transportation Alternatives Report	3037	0	2698	89%
Transportation Alternatives Report	4121	256	1386	34%
Economic Benefits Report	1570	0	1000	64%
Revenue Generation Report	1032	0	645	63%
Transportation Planning / Needs and Feasibility Report	3694	472	1584	43%
Transportation Planning / Needs and Feasibility Summary Report	941	0	0	0%
Total	25284	1344	17189	68%



Table 4

Cumulative Spending Curve
CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study



ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP Planning/Need and Feasibility Study

MONTHLY PROGRESS REPORT #17

Period Ending July 31, 2003

1. Work Accomplished This Period (4 Weeks)

Strategic and Geographic Area Overview Working Paper

- This task is complete and paper is posted on project web site.

Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper

- This task is complete and paper is posted on project web site.

Travel Demand Analysis Process Working Paper

- Final draft report complete and paper is posted on project web site.

Existing and Future Travel Demand Working Paper

- This task is complete and paper is posted on project web site.

Analysis Area Working Paper

- This Working Paper is incorporated directly into the Transportation Problems and Opportunities Report.

Transportation Problems and Opportunities Report

- Draft report complete and posted on Project web site.

Feasible Transportation Alternatives Working Paper

- Draft report complete and posted on Project web site.

Economic Benefits Report

- Revised the Economic Impact report at the regional and national level based on input from the Partnership.

Revenue Generation Report

- Revised the Revenue Generation memorandum based on input from meetings.

Environmental Overview

- Draft report complete and posted on Project web site.

Consultation

- Continued monitoring of project hotline including the preparation of daily reports and weekly overviews.
- Continued updating and management of public comment computer database.
- Met with Windsor West Community Truck Watch representatives on July 15.
- Met with representatives from the DRTP on July 16.
- Held Air Quality teleconference on July 14.
- Participated in Consultant Team meeting on July 24 in Toronto.
- Continued creation of database to track information from Sign-in and Comment sheets collected from the PIOH meetings.
- Continued to prepare individual response letters for each comment sheet received at the PIOH meetings.

Communications

- Communications Team discussion regarding media attendance in Detroit and Wyandotte.
- Developed and drafted draft communications report from PIOH in Windsor and circulated to Working Group and Consultant Team representatives for comments and discussion.
- Liaison with Consultant Team and graphic designer regarding illustrations and maps for National Post Business Magazine.
- Coordinated interview with Mr. Jeff Sanford at National Post Business Magazine.
- Circulated updated FAQ document for second phase of the study among Communications Team members for approvals.

Service Deliverables / Project Management

- Coordination of Project Team activities and internal progress teleconferences continued.

- Preparation of monthly Progress Reports and Invoicing.

2.

Work Proposed for Next Period

Strategic and Geographic Area Overview Working Paper

- Incorporate into Draft P/NF Study Report.

Travel Demand Analysis Process Working Paper

- Incorporate into Draft P/NF Study Report.

Existing and Future Travel Demand Working Paper

- Incorporate into Draft P/NF Study Report.
- Respond to any comments received from the Consultation Groups.

Transportation Problems and Opportunities Report

- Incorporate into Draft P/NF Study Report.
- Respond to any comments received from the Consultation Groups.
- Update document to reflect work to date.

Feasible Transportation Alternatives Working Paper

- Incorporate into Draft P/NF Study Report.

Economic Benefits Report

- Finalize the report on the Economic Impact at the regional and national levels.
- Prepare a scope and budget of the Economic Analysis as part of the NEPA process.

Revenue Generation Report

- Finalize the Revenue Generation memorandum based on input from the meetings.

Consultation

- Continue to monitor project hotline.
- Continue to update and manage public comment computer database.
- Continue to update Consultation Group contact lists.
- Continue to prepare responses to PIOH 2 comment sheets and web form submissions as received.

Communications

- Complete communications follow-up report with recommendations for PIOH #3.
- Ongoing monitoring for project related coverage.

Service Deliverables / Project Management

- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.

3. Areas of Concern/Actions Required

The Work Plans for the TOR/NEPA processes require approval from the Partnership to provide certainty to the Consultant Team as to how to move forward in the next few months.

4. Schedule Status

The project is proceeding on an accelerated schedule.

A revised schedule of activities will be provided once the Work Plans are approved.

5. Budget Status

Based on invoicing received to date, a total of \$ 131,357.93 CDN was expended this billing period. Additional hours/dollars have been expended, but invoices have not been received. The total budget invoiced to date is \$ 3,085,017.06 CDN, or 68% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of 790.5 person hours were invoiced this billing period. To date, 71% of the total project person hours have been invoiced. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget.

Please see **Table 4** for the project cumulative spending curve.

**Ontario Michigan Border Transportation Partnership
Planning / Need and Feasibility Study**



Date: 8/13/2003
 Billing: 17
 Period: 07/01/2003 to 07/31/2003

Table 2: Budget by Deliverable Report

Deliverable	Dollars (CDN)			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	\$478,223.00	\$11,038.14	\$422,974.71	88%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	\$81,624.00	\$0.00	\$74,616.33	91%
Development of Methodology and Road Network for FAA - Interim Working Paper	\$85,021.00	\$6,418.22	\$73,533.62	86%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	\$104,413.00	\$0.00	\$98,040.08	94%
Travel Demand Analysis Process Working Paper	\$143,797.00	\$0.00	\$102,217.86	71%
Existing and Future Travel Demand Working Paper	\$297,106.00	\$0.00	\$254,810.21	86%
Analysis Area Working Paper	\$262,304.00	\$0.00	\$212,197.94	81%
Transportation Problems and Opportunities Report	\$669,637.00	\$0.00	\$615,996.91	92%
Feasible Transportation Alternatives Report	\$449,932.00	\$0.00	\$440,541.85	98%
Transportation Alternatives Report	\$652,896.00	\$47,661.24	\$273,290.99	42%
Economic Benefits Report	\$287,126.00	\$0.00	\$141,850.32	49%
Revenue Generation Report	\$211,431.00	\$0.00	\$110,390.27	52%
Transportation Planning / Needs and Feasibility Report	\$705,930.00	\$66,240.33	\$264,555.97	37%
Transportation Planning / Needs and Feasibility Summary Report	\$134,594.00	\$0.00	\$0.00	0%
Total	\$4,564,034.00	\$131,357.93	\$3,085,017.06	68%

**Ontario Michigan Border Transportation Partnership
Planning / Need and Feasibility Study**



Date: 8/13/2003
 Billing: 17
 Period: 07/01/2003 to 07/31/2003

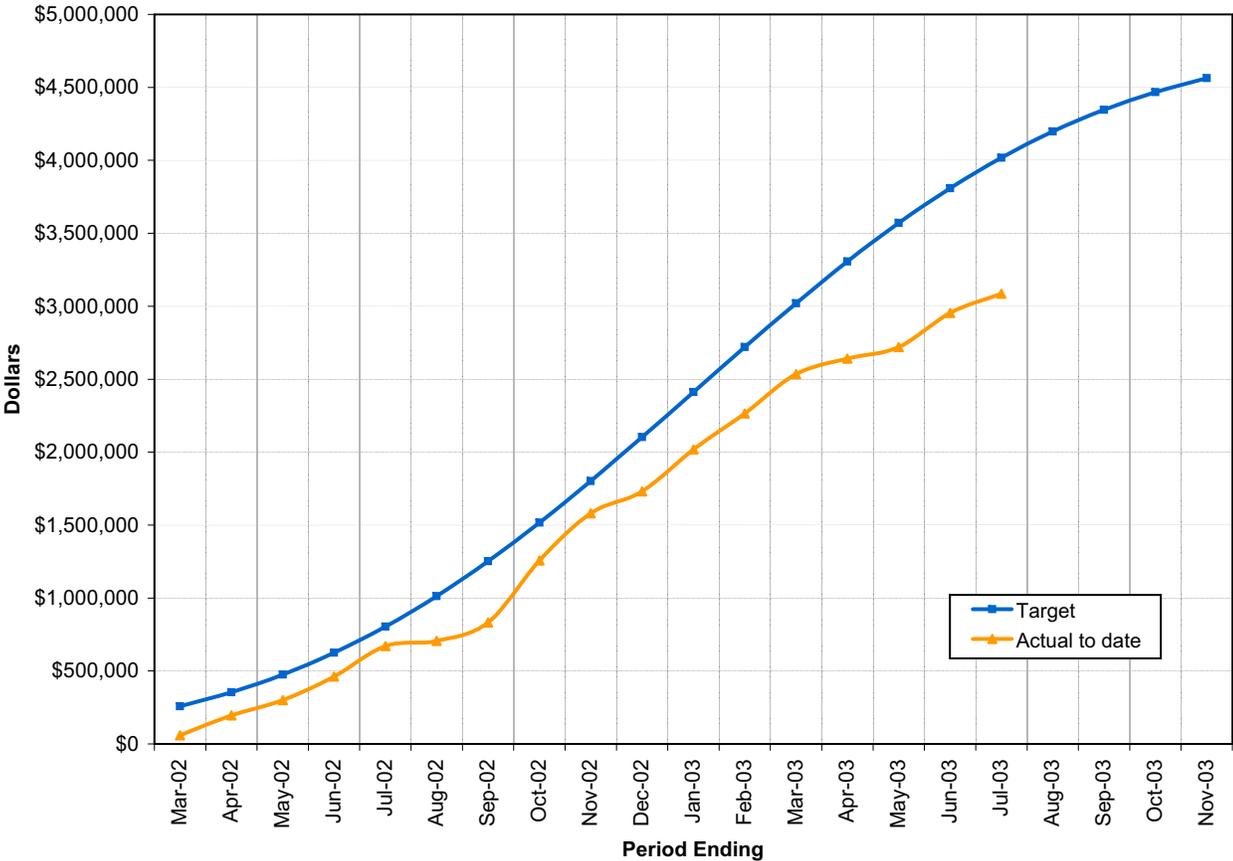
Table 3: Hours by Deliverable Report

Deliverable	Hours			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	1306	157	3066	235%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	571	0	502	88%
Development of Methodology and Road Network for FAA - Interim Working Paper	541	10	508	94%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	696	0	385	55%
Travel Demand Analysis Process Working Paper	743	0	288	39%
Existing and Future Travel Demand Working Paper	1835	0	887	48%
Analysis Area Working Paper	1623	0	1185	73%
Transportation Problems and Opportunities Report	3574	0	3222	90%
Feasible Transportation Alternatives Report	3037	0	2698	89%
Transportation Alternatives Report	4121	300	1686	41%
Economic Benefits Report	1570	0	1000	64%
Revenue Generation Report	1032	0	645	63%
Transportation Planning / Needs and Feasibility Report	3694	325	1909	52%
Transportation Planning / Needs and Feasibility Summary Report	941	0	0	0%
Total	25284	791	17981	71%



Table 4

Cumulative Spending Curve
CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study



ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP Planning/Need and Feasibility Study

MONTHLY PROGRESS REPORT #18

Period Ending August 31, 2003

1. Work Accomplished This Period (4 Weeks)

Strategic and Geographic Area Overview Working Paper

- This task is complete and paper is posted on project web site.

Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper

- This task is complete and paper is posted on project web site.

Travel Demand Analysis Process Working Paper

- Final draft report complete and paper is posted on project web site.

Existing and Future Travel Demand Working Paper

- This task is complete and paper is posted on project web site.

Analysis Area Working Paper

- This Working Paper is incorporated directly into the Transportation Problems and Opportunities Report.

Transportation Problems and Opportunities Report

- Draft report complete and posted on Project web site.

Feasible Transportation Alternatives Working Paper

- Draft report complete and posted on Project web site.

Economic Benefits Report

- Finalized and submitted the Economic Impact at the regional and national level.

Revenue Generation Report

- Revised the Revenue Generation memorandum based on input from meetings.

Environmental Overview

- Draft report complete and posted on Project web site.

Consultation

- Continued monitoring of project hotline including the preparation of daily reports and weekly overviews.
- Continued updating and management of public comment computer database including track web site comment forms and response letters.
- Held Project Managers teleconference on August 1.
- Met separately with representatives from Huron Church Businesses and representatives from Talbot Road Residents & Ratepayers on August 6 in Windsor.
- Met with LaSalle representatives on August 12 in LaSalle.
- Delivered project status presentation to Southwest Detroit Business Association on August 13.
- Consultant Team meeting held in Toronto on August 14.
- Participated in DRTP's Technical meeting in Mississauga on August 20.
- Conducted an Air Quality Assessment meeting on August 21 in Toronto.
- Attended LaSalle Council meeting on August 26.
- Continued creation of database to track information from Sign-in and Comment sheets collected from the PIOH meetings.
- Continued to prepare individual response letters for each comment sheet received at the PIOH meetings.

Communications

- Continued draft communications report from PIOH in Windsor and circulated to Working Group and Consultant Team representatives for comments and discussion.
- Coordinated interview with Mr. John Partridge from the Globe & Mail.

Service Deliverables / Project Management

- Coordination of Project Team activities and internal progress teleconferences continued.
- Preparation of monthly Progress Reports and Invoicing.

2.

Work Proposed for Next Period

Strategic and Geographic Area Overview Working Paper

- Review comments received and update report as required.
- Incorporate into Draft P/NF Study Report.

Travel Demand Analysis Process Working Paper

- Incorporate into Draft P/NF Study Report.

Existing and Future Travel Demand Working Paper

- Incorporate into Draft P/NF Study Report.
- Respond to any comments received from the Consultation Groups.

Transportation Problems and Opportunities Report

- Incorporate into Draft P/NF Study Report.
- Respond to any comments received from the Consultation Groups.
- Update document to reflect work to date.

Feasible Transportation Alternatives Working Paper

- Incorporate into Draft P/NF Study Report.

Economic Benefits Report

- Develop evaluation criteria at the corridor level, and Conduct the preliminary evaluation to be presented at the public meeting in November
- Prepare a scope and budget of the economic analysis as part of the NEPA process

Revenue Generation Report

- Finalize the Revenue Generation memorandum based on input from meetings.

Consultation

- Continue to monitor project hotline.
- Continue to update and manage public comment computer database.
- Continue to update Consultation Group contact lists.
- Continue to prepare responses to PIOH 2 comment sheets and web form submissions as received.

Communications

- Complete communications follow-up report with recommendations for PIOH #3.
- Ongoing monitoring for project related coverage.

Service Deliverables / Project Management

- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.

3. Areas of Concern/Actions Required

The Work Plans for the TOR/NEPA processes require approval from the Partnership to provide certainty to the Consultant Team as to how to move forward in the next few months.

4. Schedule Status

The project is proceeding on an accelerated schedule.

A revised schedule of activities will be provided once the Work Plans are approved.

5. Budget Status

Based on invoicing received to date, a total of \$ 117,340.18 CDN was expended this billing period. Additional hours/dollars have been expended, but invoices have not been received. The total budget invoiced to date is \$ 4,564,034.00 CDN, or 70% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of 887 person hours were invoiced this billing period. To date, 75% of the total project person hours have been invoiced. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget.

Please see **Table 4** for the project cumulative spending curve.

**Ontario Michigan Border Transportation Partnership
Planning / Need and Feasibility Study**



Date: 9/10/2003
Billing: 18
Period: 08/01/2003 to 08/31/2003

Table 2: Budget by Deliverable Report

Deliverable	Dollars (CDN)			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	\$478,223.00	\$27,884.05	\$450,858.76	94%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	\$81,624.00	\$0.00	\$74,616.33	91%
Development of Methodology and Road Network for FAA - Interim Working Paper	\$85,021.00	\$9,752.14	\$83,285.76	98%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	\$104,413.00	\$0.00	\$98,040.08	94%
Travel Demand Analysis Process Working Paper	\$143,797.00	\$0.00	\$102,217.86	71%
Existing and Future Travel Demand Working Paper	\$297,106.00	\$0.00	\$254,810.21	86%
Analysis Area Working Paper	\$262,304.00	\$0.00	\$212,197.94	81%
Transportation Problems and Opportunities Report	\$669,637.00	\$0.00	\$615,996.91	92%
Feasible Transportation Alternatives Report	\$449,932.00	\$0.00	\$440,541.85	98%
Transportation Alternatives Report	\$652,896.00	\$26,800.58	\$300,091.57	46%
Economic Benefits Report	\$287,126.00	\$0.00	\$141,850.32	49%
Revenue Generation Report	\$211,431.00	\$0.00	\$110,390.27	52%
Transportation Planning / Needs and Feasibility Report	\$705,930.00	\$52,903.41	\$317,459.38	45%
Transportation Planning / Needs and Feasibility Summary Report	\$134,594.00	\$0.00	\$0.00	0%
Total	\$4,564,034.00	\$117,340.18	\$3,202,357.24	70%

**Ontario Michigan Border Transportation Partnership
Planning / Need and Feasibility Study**



Date: 9/11/2003
 Billing: 18
 Period: 08/01/2003 to 08/31/2003

Table 3: Hours by Deliverable Report

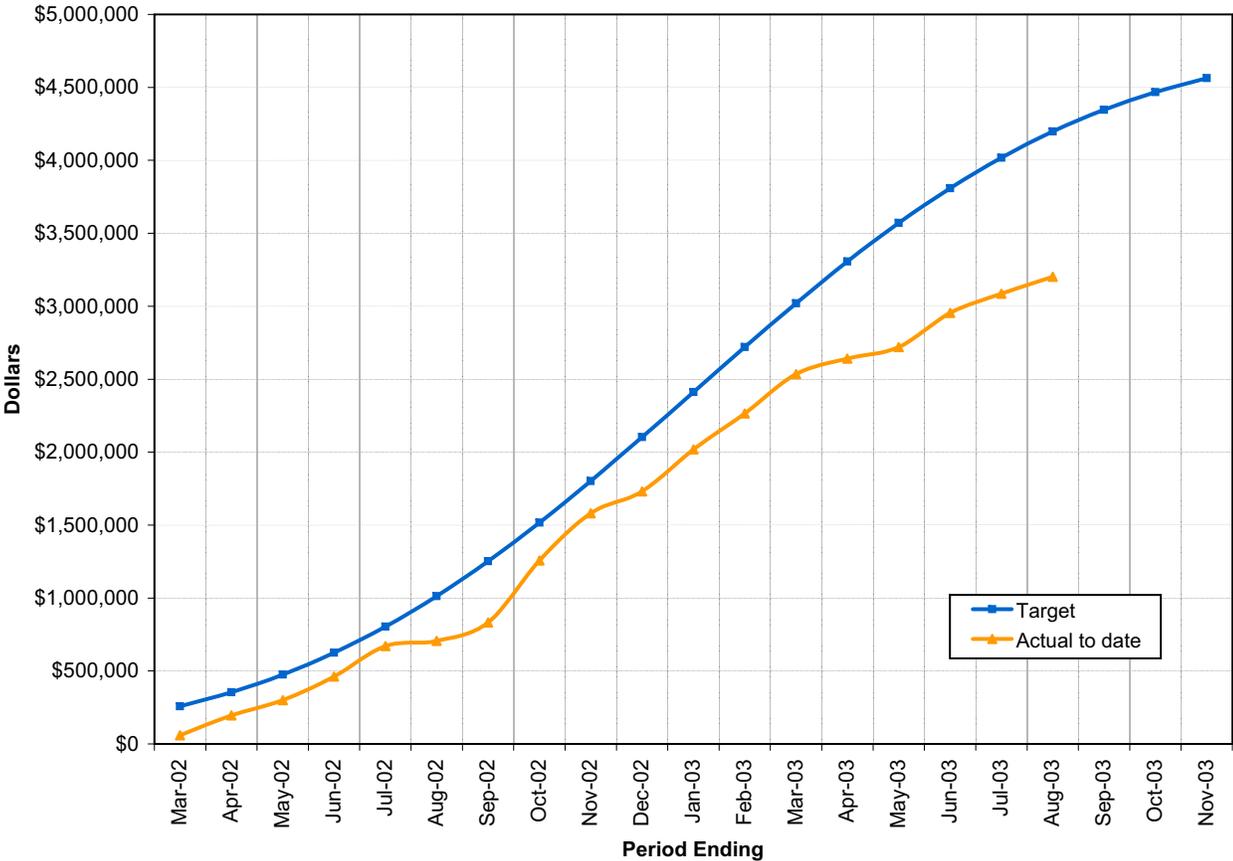
Deliverable	Hours			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	1306	161	3227	247%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	571	0	502	88%
Development of Methodology and Road Network for FAA - Interim Working Paper	541	74	582	108%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	696	0	385	55%
Travel Demand Analysis Process Working Paper	743	0	288	39%
Existing and Future Travel Demand Working Paper	1835	0	887	48%
Analysis Area Working Paper	1623	0	1185	73%
Transportation Problems and Opportunities Report	3574	0	3222	90%
Feasible Transportation Alternatives Report	3037	0	2698	89%
Transportation Alternatives Report	4121	241	1927	47%
Economic Benefits Report	1570	0	1000	64%
Revenue Generation Report	1032	0	645	63%
Transportation Planning / Needs and Feasibility Report	3694	411	2320	63%
Transportation Planning / Needs and Feasibility Summary Report	941	0	0	0%
Total	25284	887	18868	75%



Table 4

Cumulative Spending Curve

CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study



ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP Planning/Need and Feasibility Study

MONTHLY PROGRESS REPORT #19

Period Ending September 30, 2003

1. Work Accomplished This Period (4 Weeks)

Strategic and Geographic Area Overview Working Paper

- This task is complete and paper is posted on project web site.

Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper

- This task is complete and paper is posted on project web site.

Travel Demand Analysis Process Working Paper

- Final draft report complete and paper is posted on project web site.

Existing and Future Travel Demand Working Paper

- This task is complete and paper is posted on project web site.

Analysis Area Working Paper

- This Working Paper is incorporated directly into the Transportation Problems and Opportunities Report.

Transportation Problems and Opportunities Report

- Draft report complete and posted on Project web site.

Feasible Transportation Alternatives Working Paper

- Draft report complete and posted on Project web site.

Economic Benefits Report

- Economic Impact at the regional and national level submitted.

Revenue Generation Report

- Developed evaluation criteria at the corridor level.
- Conducted preliminary evaluation to be presented at the next round of consultation.

Environmental Overview

- Draft report complete and posted on Project web site.

Air Quality

- Drafted Air Quality Initial Understanding for use at Working Group meeting in October.

Consultation

- Continued monitoring of project hotline including the preparation of daily reports and weekly overviews.
- Continued updating and management of public comment computer database including track web site comment forms and response letters.
- Held Project Managers teleconferences on September 2, 11, 17, 24 and 26.
- Consultant Team meetings held September 4 in Toronto and September 10 & 11 in Lansing.
- Met with representatives from the Partnership Working Group on September 12 in St. Catharines.
- Attended Transport Canada Shortsea Shipping Workshop on September 23 in Windsor.
- Continued creation of database to track information from Sign-in and Comment sheets collected from the PIOH meetings.
- Continued to prepare individual response letters for each comment sheet received at the PIOH meetings.
- Continued working with legal counsel to obtain understanding of existing border crossing franchises and options for future franchises.
- Produced draft white paper and series of key questions that remain to be answered regarding existing and future franchises.

Communications

- Drafted communications follow-up report with recommendations for PIOH #3.

Service Deliverables / Project Management

- Coordination of Project Team activities and internal progress teleconferences continued.

- Preparation of monthly Progress Reports and Invoicing.

2. Work Proposed for Next Period

Strategic and Geographic Area Overview Working Paper

- Review comments received and update report as required.
- Incorporate into Draft P/NF Study Report.

Travel Demand Analysis Process Working Paper

- Incorporate into Draft P/NF Study Report.

Existing and Future Travel Demand Working Paper

- Incorporate into Draft P/NF Study Report.

Transportation Problems and Opportunities Report

- Incorporate into Draft P/NF Study Report.
- Update document to reflect work to date.

Feasible Transportation Alternatives Working Paper

- Incorporate into Draft P/NF Study Report.

Economic Benefits Report

- Prepare a scope and budget of the economic analysis as part of the NEPA process.

Revenue Generation Report

- Finalize the Revenue Generation memorandum based on input from meetings.

Consultation

- Continue to monitor project hotline.
- Continue to update and manage public comment computer database.
- Prepare and maintain binder of comments from all sources for presentation to Working Group in October.
- Continue to update Consultation Group contact lists.
- Continue to prepare responses to PIOH 2 comment sheets and web form submissions as received.

Communications

- Ongoing monitoring for project related coverage.

Service Deliverables / Project Management

- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.

3. Areas of Concern/Actions Required

The Work Plans for the TOR/NEPA processes require approval from the Partnership to provide certainty to the Consultant Team as to how to move forward in the next few months.

4. Schedule Status

The project is proceeding on an accelerated schedule.

A revised schedule of activities will be provided once the Work Plans are approved.

5. Budget Status

Based on invoicing received to date, a total of \$ 77,510.04 CDN was expended this billing period. Additional hours/dollars have been expended, but invoices have not been received. The total budget invoiced to date is \$ 3,279,867.28 CDN, or 72% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of 444 person hours were invoiced this billing period. To date, 76% of the total project person hours have been invoiced. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget.

Please see **Table 4** for the project cumulative spending curve.

**Ontario Michigan Border Transportation Partnership
Planning / Need and Feasibility Study**



Date: 10/16/2003
Billing: 19
Period: 09/01/2003 to 09/30/2003

Table 2: Budget by Deliverable Report

Deliverable	Dollars (CDN)			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	\$478,223.00	\$0.00	\$475,622.18	99%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	\$81,624.00	\$0.00	\$74,616.33	91%
Development of Methodology and Road Network for FAA - Interim Working Paper	\$85,021.00	\$0.00	\$83,285.76	98%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	\$104,413.00	\$0.00	\$98,040.08	94%
Travel Demand Analysis Process Working Paper	\$143,797.00	\$0.00	\$102,217.86	71%
Existing and Future Travel Demand Working Paper	\$297,106.00	\$0.00	\$254,810.21	86%
Analysis Area Working Paper	\$262,304.00	\$0.00	\$212,197.94	81%
Transportation Problems and Opportunities Report	\$669,637.00	\$23,500.13	\$615,996.91	92%
Feasible Transportation Alternatives Report	\$449,932.00	\$0.00	\$440,541.85	98%
Transportation Alternatives Report	\$652,896.00	\$14,261.46	\$313,089.74	48%
Economic Benefits Report	\$287,126.00	\$0.00	\$141,850.32	49%
Revenue Generation Report	\$211,431.00	\$0.00	\$110,390.27	52%
Transportation Planning / Needs and Feasibility Report	\$705,930.00	\$39,748.45	\$357,207.83	51%
Transportation Planning / Needs and Feasibility Summary Report	\$134,594.00	\$0.00	\$0.00	0%
Total	\$4,564,034.00	\$77,510.04	\$3,279,867.28	72%

**Ontario Michigan Border Transportation Partnership
Planning / Need and Feasibility Study**



Date: 10/16/2003
 Billing: 19
 Period: 09/01/2003 to 09/30/2003

Table 3: Hours by Deliverable Report

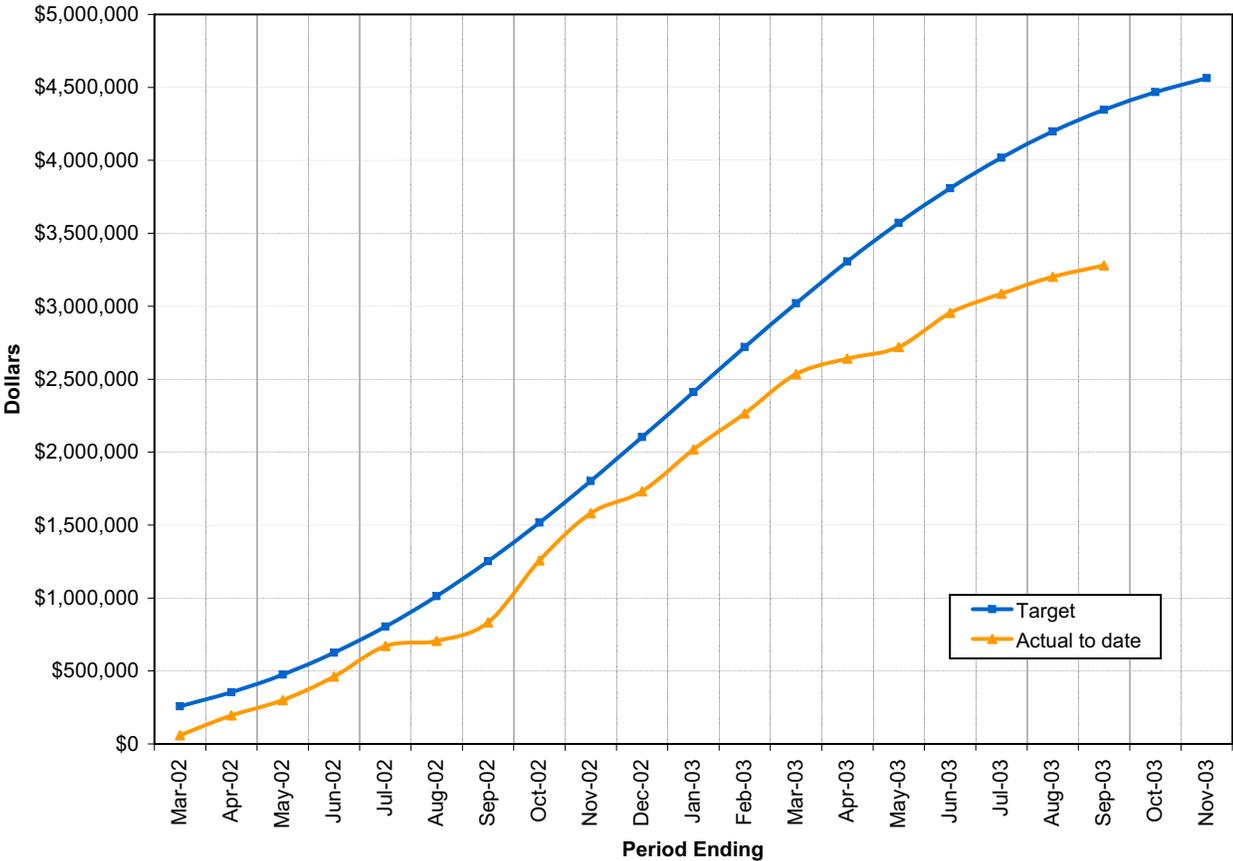
Deliverable	Hours			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	1306	0	3356	257%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	571	0	502	88%
Development of Methodology and Road Network for FAA - Interim Working Paper	541	0	582	108%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	696	0	385	55%
Travel Demand Analysis Process Working Paper	743	0	288	39%
Existing and Future Travel Demand Working Paper	1835	0	887	48%
Analysis Area Working Paper	1623	0	1185	73%
Transportation Problems and Opportunities Report	3574	119	3222	90%
Feasible Transportation Alternatives Report	3037	0	2698	89%
Transportation Alternatives Report	4121	93	2010	49%
Economic Benefits Report	1570	0	1000	64%
Revenue Generation Report	1032	0	645	63%
Transportation Planning / Needs and Feasibility Report	3694	233	2553	69%
Transportation Planning / Needs and Feasibility Summary Report	941	0	0	0%
Total	25284	444	19313	76%



Table 4

Cumulative Spending Curve

CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study



ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP Planning/Need and Feasibility Study

MONTHLY PROGRESS REPORT #20

Period Ending October 31, 2003

1. Work Accomplished This Period (4 Weeks)

Strategic and Geographic Area Overview Working Paper

- Compiling final edits for completion of P/NF.

Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper

- This task is complete and paper is posted on project web site.

Travel Demand Analysis Process Working Paper

- Final draft report complete and paper is posted on project web site.

Existing and Future Travel Demand Working Paper

- Compiling final edits for completion of P/NF.

Analysis Area Working Paper

- This Working Paper is incorporated directly into the Transportation Problems and Opportunities Report.

Transportation Problems and Opportunities Report

- Compiling final edits for completion of P/NF.

Feasible Transportation Alternatives Working Paper

- Draft report complete and posted on Project web site.

Economic Benefits Report

- Task is complete.

Revenue Generation Report

- Task is complete.

Environmental Overview

- Task is complete.

Planning/Need and Feasibility Study

- Preparing draft report.

Air Quality

- Prepared an Air Quality plan for developing coordinated bi-national approach.

Other Documents

- Prepared Position Paper on DRTP for consideration by the Partnership.
- Prepared Position Paper on Governance for consideration by the Partnership.
- Initiated review of design criteria for a road connection alternative.
- Initiated draft of OEA Terms of Reference.

Consultation

- Continued monitoring of project hotline including the preparation of daily reports and weekly overviews.
- Continued updating and management of public comment computer database and binder including track web site comment forms and response letters.
- Continued to prepare individual response letters for each comment sheet received at the PIOH meetings.
- Teleconferences held on October 7 and 14.
- Attended LaSalle Public Information Meeting on October 7.
- Participated in Partnership Working Group Meeting on October 8 in Detroit.
- Attended October 8 Detroit City Council Meeting.
- Made a presentation and delivered a handout to the Detroit Chamber of Commerce Task Force on October 28 regarding border crossing issues.
- Attended Transportation 101 Forum on October 28 in Windsor.

Communications

- Drafted communications follow-up report with recommendations for PIOH #3.

Service Deliverables / Project Management

- Received Contract Amendment from MDOT regarding extension of Contract for the period February 21, 2002, to May 1, 2004.
- Coordination of Project Team activities and internal progress teleconferences continued.
- Preparation of monthly Progress Reports and Invoicing.

2.

Work Proposed for Next Period

Strategic and Geographic Area Overview Working Paper

- Issue final document.

Travel Demand Analysis Process Working Paper

- Issue final document.

Existing and Future Travel Demand Working Paper

- Issue final document.

Transportation Problems and Opportunities Report

- Issue final document.

Feasible Transportation Alternatives Working Paper

- Issue final document.

Planning/Need and Feasibility Study

- Prepare internal draft report for review and comment.

OEA Terms of Reference

- Issue internal draft for review and comment.

Consultation

- Continue to monitor project hotline.
- Continue to update and manage public comment computer database.
- Continue to update Consultation Group contact lists.
- Continue to prepare responses to comment sheets and web form submissions as received.
- Establish public consultation schedule.

Communications

- Ongoing monitoring for project related coverage.
- Prepare materials in support of the next round of Public Information Open Houses (newspaper advertising, brochure updating and messaging).

Service Deliverables / Project Management

- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.

3. Areas of Concern/Actions Required

The Work Plan for the TOR/NEPA processes requires approval from the Partnership to provide certainty to the Consultant Team as to how to move forward in the next few months. The Work Plan tasks are generally agreed to, but budget will need to be reallocated to suit the changes in scope.

4. Schedule Status

The project is proceeding on an accelerated schedule.

A revised schedule of activities will be provided once the Work Plans are approved. It is intended that the OEA Terms of Reference will be submitted by the end of February.

5. Budget Status

Based on invoicing received to date, a total of \$ 109,734.65 CDN was expended this billing period. Additional hours/dollars have been expended, but invoices have not been received. The total budget invoiced to date is \$ 3,389,601.93 CDN, or 74% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of 1006 person hours were invoiced this billing period. To date, 80% of the total project person hours have been invoiced. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget. However, a reallocation of budget is required to address changes in scope.

Please see **Table 4** for the project cumulative spending curve.

**Ontario Michigan Border Transportation Partnership
Planning / Need and Feasibility Study**



Date: 11/13/2003
Billing: 20
Period: 10/01/2003 to 10/31/2003

Table 2: Budget by Deliverable Report

Deliverable	Dollars (CDN)			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	\$478,223.00	\$10,670.37	\$461,529.13	97%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	\$81,624.00	\$0.00	\$74,616.33	91%
Development of Methodology and Road Network for FAA - Interim Working Paper	\$85,021.00	\$0.00	\$83,285.76	98%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	\$104,413.00	\$0.00	\$98,040.08	94%
Travel Demand Analysis Process Working Paper	\$143,797.00	\$0.00	\$102,217.86	71%
Existing and Future Travel Demand Working Paper	\$297,106.00	\$0.00	\$254,810.21	86%
Analysis Area Working Paper	\$262,304.00	\$0.00	\$212,197.94	81%
Transportation Problems and Opportunities Report	\$669,637.00	\$677.18	\$640,174.22	96%
Feasible Transportation Alternatives Report	\$449,932.00	\$9,390.15	\$449,932.00	100%
Transportation Alternatives Report	\$652,896.00	\$72,595.90	\$386,948.93	59%
Economic Benefits Report	\$287,126.00	\$4,169.43	\$146,019.75	51%
Revenue Generation Report	\$211,431.00	\$0.00	\$110,390.27	52%
Transportation Planning / Needs and Feasibility Report	\$705,930.00	\$8,881.08	\$366,088.91	52%
Transportation Planning / Needs and Feasibility Summary Report	\$134,594.00	\$3,350.54	\$3,350.54	2%
Total	\$4,564,034.00	\$109,734.65	\$3,389,601.93	74%

**Ontario Michigan Border Transportation Partnership
Planning / Need and Feasibility Study**



Date: 11/13/2003
 Billing: 20
 Period: 10/01/2003 to 10/31/2003

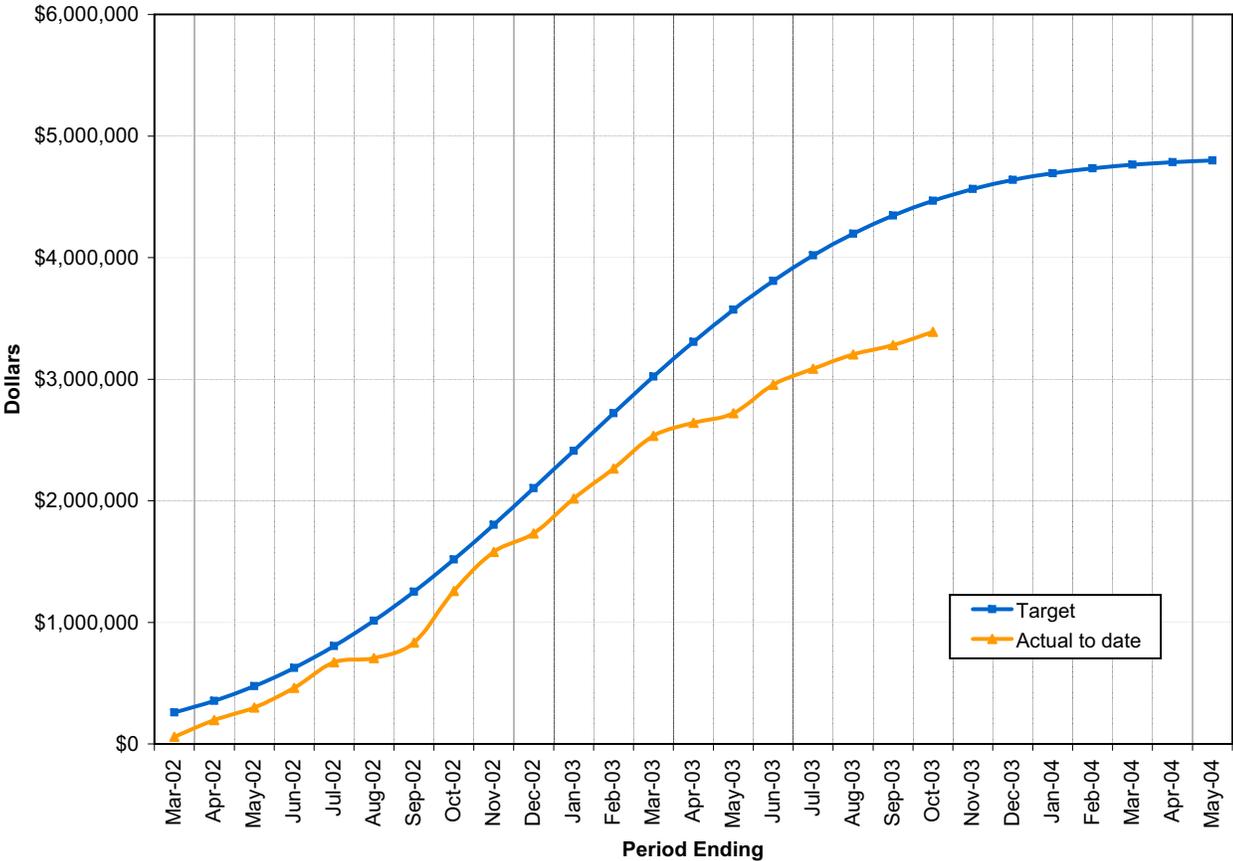
Table 3: Hours by Deliverable Report

Deliverable	Hours			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	1306	51	3407	261%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	571	0	502	88%
Development of Methodology and Road Network for FAA - Interim Working Paper	541	0	582	108%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	696	0	385	55%
Travel Demand Analysis Process Working Paper	743	0	288	39%
Existing and Future Travel Demand Working Paper	1835	0	887	48%
Analysis Area Working Paper	1623	0	1185	73%
Transportation Problems and Opportunities Report	3574	7	3229	90%
Feasible Transportation Alternatives Report	3037	57	2755	91%
Transportation Alternatives Report	4121	738	2748	67%
Economic Benefits Report	1570	44	1044	66%
Revenue Generation Report	1032	0	645	63%
Transportation Planning / Needs and Feasibility Report	3694	101	2654	72%
Transportation Planning / Needs and Feasibility Summary Report	941	8	8	1%
Total	25284	1006	20319	80%



Table 4

Cumulative Spending Curve
CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study



11/14/2003

Note: Spending curve reflects changes to project completion date as per Addendum to Contract Agreement

ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP Planning/Need and Feasibility Study

MONTHLY PROGRESS REPORT #21

Period Ending November 30, 2003

1. Work Accomplished This Period (4 Weeks) Strategic and Geographic Area Overview Working Paper

- Compiling final edits for completion of P/NF.

Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper

- This task is complete and paper is posted on project web site.

Travel Demand Analysis Process Working Paper

- Final draft report complete and paper is posted on project web site.

Existing and Future Travel Demand Working Paper

- Compiling final edits for completion of P/NF.

Analysis Area Working Paper

- This Working Paper is incorporated directly into the Transportation Problems and Opportunities Report.

Transportation Problems and Opportunities Report

- Compiling final edits for completion of P/NF.

Feasible Transportation Alternatives Working Paper

- Compiling final edits for completion of P/NF.

Economic Benefits Report

- Task is complete.

Revenue Generation Report

- Task is complete.

Environmental Overview

- Task is complete.

Planning/Need and Feasibility Study

- Draft report prepared and circulated to the Partnership for review and comment.

Air Quality

- Prepared an Air Quality plan for developing a coordinated bi-national approach.
- Identified candidate members for Air Quality Task Force and arranged a meeting for December 18 in Windsor.

Other Documents

- Initiated review of design criteria for a road connection alternative.
- Drafted OEA Terms of Reference.
- Preliminary work completed on sub-reports dealing with comparison of traffic levels and growth rates across several crossing regions, analysis and comparison of border clearance processes at various crossing frontiers, and review of the forecast assumptions.

Consultation

- Continued monitoring of project hotline including the preparation of daily reports and weekly overviews.
- Continued updating and management of public comment computer database and binder including track web site comment forms and response letters.
- Continued to prepare individual response letters for each comment sheet received at the PIOH meetings.
- Attended Trade Corridors conference on November 3 in Niagara-on-the-Lake.
- Project Manager's Conference Call held on November 6.
- Progress meeting with MDOT on November 13 in Lansing, Michigan.

Communications

- Liaison with CKIW Windsor regarding Town of LaSalle meeting and spokesperson for the Partnership.
- Liaison with Consultant Team regarding PIOH #3 and messaging for the Partnership.

- Sample media analysis report prepared for weekly conferences.
- Updated media relations tracking chart provided to MTO for review.
- Ongoing liaison with the Partnership regarding timing of PIOH #3.
- Liaison with MTO regarding change to Communications Team.
- Ongoing review of weekly coverage report.

Service Deliverables / Project Management

- Received and signed back Contract Amendment from MDOT regarding extension of Contract for the period February 21, 2002, to May 1, 2004.
- Coordination of Project Team activities and internal progress teleconferences continued.
- Preparation of monthly Progress Reports and Invoicing.

2.

Work Proposed for Next Period

Strategic and Geographic Area Overview Working Paper

- Issue final document.

Travel Demand Analysis Process Working Paper

- Issue final document.

Existing and Future Travel Demand Working Paper

- Issue final document.

Transportation Problems and Opportunities Report

- Issue final document.

Feasible Transportation Alternatives Working Paper

- Issue final document.

Planning/Need and Feasibility Study

- Incorporate Partnership comments on internal draft report and finalize.

OEA Terms of Reference

- Issue draft report to key agencies in advance of January public review.

Consultation

- Continue to monitor project hotline.

- Continue to update and manage public comment computer database.
- Continue to update Consultation Group contact lists.
- Continue to prepare responses to comment sheets and web form submissions as received.
- Establish public consultation schedule.

Communications

- Ongoing monitoring for project related coverage.
- Prepare materials in support of the next round of Public Information Open Houses (newspaper advertising, brochure updating and messaging).

Service Deliverables / Project Management

- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.

3. Areas of Concern/Actions Required

The Work Plan for the TOR/NEPA processes requires approval from the Partnership to provide certainty to the Consultant Team as to how to move forward in the next few months. The Work Plan tasks are generally agreed to, but budget will need to be reallocated to suit the changes in scope.

4. Schedule Status

The project is proceeding on an accelerated schedule.

A revised schedule of activities will be provided once the Work Plans are approved. It is intended that the OEA Terms of Reference will be submitted by the end of February.

5. Budget Status

Based on invoicing received to date, a total of \$ 65,141.30 CDN was expended this billing period. Additional hours/dollars have been expended, but invoices have not been received. The total budget invoiced to date is \$ 3,454,743.23 CDN, or 76% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of 524 person hours were invoiced this billing period. To date, 80% of the total project person hours have been invoiced. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget. However, a reallocation of budget is required to address changes in scope.

Please see **Table 4** for the project cumulative spending curve.

**Ontario Michigan Border Transportation Partnership
Planning / Need and Feasibility Study**



Date: 12/15/2003
Billing: 21
Period: 11/01/2003 to 11/30/2003

Table 2: Budget by Deliverable Report

Deliverable	Dollars (CDN)			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	\$478,223.00	\$0.00	\$461,529.13	97%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	\$81,624.00	\$6,901.40	\$81,517.73	100%
Development of Methodology and Road Network for FAA - Interim Working Paper	\$85,021.00	\$0.00	\$83,285.76	98%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	\$104,413.00	\$0.00	\$98,040.08	94%
Travel Demand Analysis Process Working Paper	\$143,797.00	\$0.00	\$102,217.86	71%
Existing and Future Travel Demand Working Paper	\$297,106.00	\$0.00	\$254,810.21	86%
Analysis Area Working Paper	\$262,304.00	\$0.00	\$212,197.94	81%
Transportation Problems and Opportunities Report	\$669,637.00	\$0.00	\$640,174.22	96%
Feasible Transportation Alternatives Report	\$449,932.00	\$0.00	\$449,932.00	100%
Transportation Alternatives Report	\$652,896.00	\$52,875.88	\$439,824.81	67%
Economic Benefits Report	\$287,126.00	\$1,294.51	\$147,314.26	51%
Revenue Generation Report	\$211,431.00	\$0.00	\$110,390.27	52%
Transportation Planning / Needs and Feasibility Report	\$705,930.00	\$4,069.51	\$370,158.42	52%
Transportation Planning / Needs and Feasibility Summary Report	\$134,594.00	\$0.00	\$3,350.54	2%
Total	\$4,564,034.00	\$65,141.30	\$3,454,743.23	76%

**Ontario Michigan Border Transportation Partnership
Planning / Need and Feasibility Study**



Date: 12/15/2003
 Billing: 21
 Period: 11/01/2003 to 11/30/2003

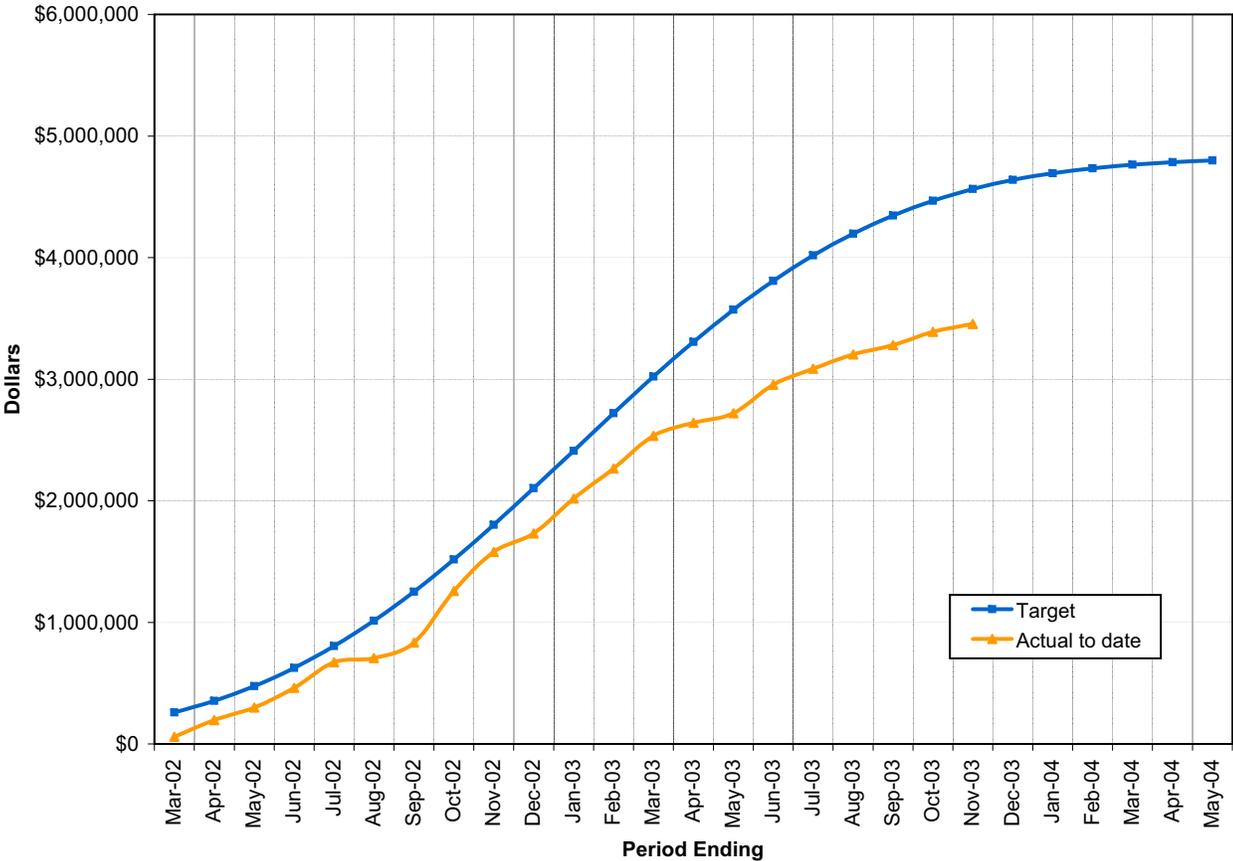
Table 3: Hours by Deliverable Report

Deliverable	Hours			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	1306	0	3407	261%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	571	26	502	88%
Development of Methodology and Road Network for FAA - Interim Working Paper	541	0	582	108%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	696	0	385	55%
Travel Demand Analysis Process Working Paper	743	0	288	39%
Existing and Future Travel Demand Working Paper	1835	0	887	48%
Analysis Area Working Paper	1623	0	1185	73%
Transportation Problems and Opportunities Report	3574	7	3229	90%
Feasible Transportation Alternatives Report	3037	0	2755	91%
Transportation Alternatives Report	4121	438	2748	67%
Economic Benefits Report	1570	11	1044	66%
Revenue Generation Report	1032	0	645	63%
Transportation Planning / Needs and Feasibility Report	3694	43	2654	72%
Transportation Planning / Needs and Feasibility Summary Report	941	0	8	1%
Total	25284	524	20319	80%



Table 4

Cumulative Spending Curve
CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study



12/15/2003

Note: Spending curve reflects changes to project completion date as per Addendum to Contract Agreement

ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP Planning/Need and Feasibility Study

MONTHLY PROGRESS REPORT #22

Period Ending December 31, 2003

1. Work Accomplished This Period (4 Weeks)

Strategic and Geographic Area Overview Working Paper

- Compiling final edits for completion of P/NF.

Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper

- This task is complete and paper is posted on project web site.

Travel Demand Analysis Process Working Paper

- Final draft report complete and paper is posted on project web site.

Existing and Future Travel Demand Working Paper

- Compiling final edits for completion of P/NF.

Analysis Area Working Paper

- This Working Paper is incorporated directly into the Transportation Problems and Opportunities Report.

Transportation Problems and Opportunities Report

- Compiling final edits for completion of P/NF.

Feasible Transportation Alternatives Working Paper

- Compiling final edits for completion of P/NF.

Economic Benefits Report

- Task is complete.

Revenue Generation Report

- Task is complete.

Environmental Overview

- Task is complete.

Planning/Need and Feasibility Study

- Draft report being finalized to reflect comments received from the Partnership.

Air Quality

- Prepared a Draft Air Quality Impact Assessment Work Plan for developing a coordinated bi-national approach.
- Identified candidate members for Air Quality Task Force and held a meeting December 18 in Windsor.

Draft OEAA TOR

- Met with MOE Staff on December 16 to discuss the Draft OEAA TOR.
- Awaiting MOE comments on draft document, due the week of January 12, 2004.

Other Documents

- Reviewed Belzer Report and Cambridge Systematics Report; drafting internal response for the Partnership's consideration.

Consultation

- Continued monitoring of project hotline including the preparation of daily reports and weekly overviews.
- Continued updating and management of public comment computer database and binder including track web site comment forms and response letters.
- Meeting with Partnership representatives on December 3 in St. Catharines.
- Project Manager's Conference Call held on December 8.
- Partnership Working Group meeting on December 9 in Windsor.
- Attended Detroit Chamber of Commerce meeting on December 9.
- Presented to a delegation of U.S. Congressional Staffers in Windsor December 18.

Communications

- Liaison with Consultant Team regarding PIOH #3 and messaging for the Partnership.
- Sample media analysis report prepared for weekly conferences.
- Updated media relations tracking chart provided to MTO for review.
- Ongoing liaison with the Partnership regarding timing of PIOH #3.
- Liaison with MTO regarding change to Communications Team.

- Ongoing review of weekly coverage report.

Service Deliverables / Project Management

- Submitted a letter to the Partnership identifying changes of scope and adjustments to the project budget.
- Coordination of Project Team activities and internal progress teleconferences continued.
- Preparation of monthly Progress Reports and Invoicing.

2.

Work Proposed for Next Period

Strategic and Geographic Area Overview Working Paper

- Issue final document.

Travel Demand Analysis Process Working Paper

- Issue final document.

Existing and Future Travel Demand Working Paper

- Issue final document.

Transportation Problems and Opportunities Report

- Issue final document.

Feasible Transportation Alternatives Working Paper

- Issue final document.

Planning/Need and Feasibility Study

- Issue final document.

Air Quality

- Collect comments on the draft Air Quality Impact Assessment Work Plan.
- A teleconference is scheduled for January 20, 2004, to discuss the comments.
- If required, a meeting with Air Quality agencies has been tentatively arranged for February 5, 2004, in Romulus, Michigan, to discuss any outstanding issues pertaining to the Work Plan.

OEA Terms of Reference

- Incorporate MOE comments and prepared revised Draft in advance of public circulation.

NEPA Purpose and Need

- Submit required (2-page) Purpose and Need Statement to the Partnership for comment.
- Establish appropriate consultation strategy for concurring agencies.

Consultation

- Continue to monitor project hotline.
- Continue to update and manage public comment computer database.
- Continue to update Consultation Group contact lists.
- Continue to prepare responses to comment sheets and web form submissions as received.
- Establish public consultation schedule for draft OEA TOR.
- Establish agency consultation schedule for draft Purpose and Need Statement.

Communications

- Ongoing monitoring for project related coverage.
- Prepare materials in support of the next round of Public Information Open Houses (newspaper advertising, brochure updating and messaging).

Service Deliverables / Project Management

- Follow-up on letter identifying changes in scope and budget adjustments in support of Amendment approval.
- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.

3. Areas of Concern/Actions Required

None identified.

4. Schedule Status

The project is proceeding on an accelerated schedule.

A revised schedule of activities will be provided once the Work Plans are approved. It is intended that the OEA Terms of Reference will be submitted by the end of February.

5. Budget Status

Based on invoicing received to date, a total of \$ 85,369.47 CDN was expended this billing period. Additional hours/dollars have been expended, but invoices have not been received. The total budget invoiced to date is \$ 3,540,112.70 CDN, or 78% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of 537 person hours were invoiced this billing period. To date, 80% of the total project person hours have been invoiced. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget. However, a reallocation of budget is required to address changes in scope. Details of this reallocation have been provided to the Partnership for consideration.

Please see **Table 4** for the project cumulative spending curve.

**Ontario Michigan Border Transportation Partnership
Planning / Need and Feasibility Study**



Date: 1/15/2004
Billing: 22
Period: 12/01/2003 to 12/31/2003

Table 2: Budget by Deliverable Report

Deliverable	Dollars (CDN)			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	\$478,223.00	\$0.00	\$461,529.13	97%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	\$81,624.00	\$0.00	\$81,517.73	100%
Development of Methodology and Road Network for FAA - Interim Working Paper	\$85,021.00	\$0.00	\$83,285.76	98%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	\$104,413.00	\$0.00	\$98,040.08	94%
Travel Demand Analysis Process Working Paper	\$143,797.00	\$0.00	\$102,217.86	71%
Existing and Future Travel Demand Working Paper	\$297,106.00	\$0.00	\$254,810.21	86%
Analysis Area Working Paper	\$262,304.00	\$0.00	\$212,197.94	81%
Transportation Problems and Opportunities Report	\$669,637.00	\$0.00	\$640,174.22	96%
Feasible Transportation Alternatives Report	\$449,932.00	\$0.00	\$449,932.00	100%
Transportation Alternatives Report	\$652,896.00	\$68,238.08	\$508,062.89	78%
Economic Benefits Report	\$287,126.00	\$1,403.54	\$148,717.80	52%
Revenue Generation Report	\$211,431.00	\$0.00	\$110,390.27	52%
Transportation Planning / Needs and Feasibility Report	\$705,930.00	\$14,648.80	\$384,807.22	55%
Transportation Planning / Needs and Feasibility Summary Report	\$134,594.00	\$1,079.05	\$4,429.59	3%
Total	\$4,564,034.00	\$85,369.47	\$3,540,112.70	78%

**Ontario Michigan Border Transportation Partnership
Planning / Need and Feasibility Study**



Date: 1/15/2004
 Billing: 22
 Period: 12/01/2003 to 12/31/2003

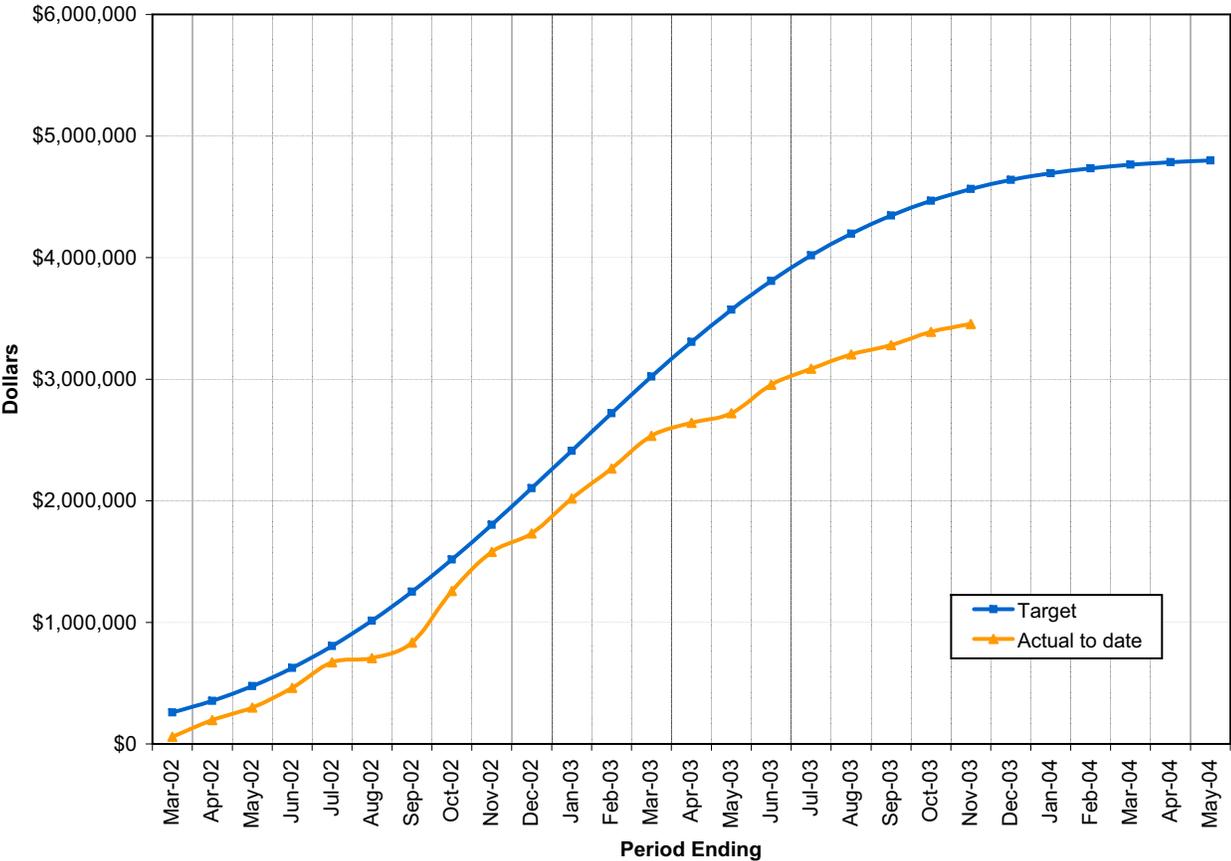
Table 3: Hours by Deliverable Report

Deliverable	Hours			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	1306	0	3407	261%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	571	0	502	88%
Development of Methodology and Road Network for FAA - Interim Working Paper	541	0	582	108%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	696	0	385	55%
Travel Demand Analysis Process Working Paper	743	0	288	39%
Existing and Future Travel Demand Working Paper	1835	0	887	48%
Analysis Area Working Paper	1623	0	1185	73%
Transportation Problems and Opportunities Report	3574	0	3229	90%
Feasible Transportation Alternatives Report	3037	0	2755	91%
Transportation Alternatives Report	4121	497	2748	67%
Economic Benefits Report	1570	8	1044	66%
Revenue Generation Report	1032	0	645	63%
Transportation Planning / Needs and Feasibility Report	3694	32	2654	72%
Transportation Planning / Needs and Feasibility Summary Report	941	0	8	1%
Total	25284	537	20319	80%



Table 4

Cumulative Spending Curve
CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study



1/15/2004

Note: Spending curve reflects changes to project completion date as per Addendum to Contract Agreement

ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP Planning/Need and Feasibility Study

MONTHLY PROGRESS REPORT #23

Period Ending January 31, 2004

1. Work Accomplished This Period (4 Weeks)

Strategic and Geographic Area Overview Working Paper

- Finalized edits for completion of P/NF and paper is posted on project web site.

Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper

- This task is complete.

Travel Demand Analysis Process Working Paper

- Final report complete and paper is posted on project web site.

Existing and Future Travel Demand Working Paper

- Finalized edits for completion of P/NF and paper is posted on project web site.

Analysis Area Working Paper

- This Working Paper is incorporated directly into the Transportation Problems and Opportunities Report.

Transportation Problems and Opportunities Report

- Finalized edits for completion of P/NF and paper is posted on project web site.

Feasible Transportation Alternatives Working Paper

- Finalized edits for completion of P/NF and paper is posted on project web site.

Economic Benefits Report

- Task is complete and paper is posted on project web site.

Revenue Generation Report

- Task is complete.

Environmental Overview

- Task is complete and paper is posted on project web site.

Planning/Need and Feasibility Study

- Report finalized and paper is posted on project web site.

Air Quality

- Developed Draft Air Quality Assessment Work Plan based on interaction from the AQ Task Force meeting in Windsor on December 18.
- Prepared a matrix summarizing air quality analysis techniques (for Partnership discussion at next Steering Committee meeting).
- A teleconference was held on January 20, 2004, to discuss MOE comments on the draft Air Quality Impact Assessment Work Plan.

Draft OEAA TOR

- Met with MOE Staff on January 23 to discuss the Draft OEAA TOR.
- Received MOE comments on draft document.

Other Documents

- Drafted 2-page Purpose and Need Statement to the Partnership for comment.

Consultation

- Continued monitoring of project hotline including the preparation of daily reports and weekly overviews.
- Continued updating and management of public comment computer database and binder including track web site comment forms and response letters.

Communications

- Liaison with Consultant Team regarding PIOH #3 and messaging for the Partnership.
- Update of media relations tracking chart.
- Ongoing liaison with the Partnership regarding timing of PIOH #3.
- Ongoing review of weekly coverage report.

Service Deliverables / Project Management

- Coordination of Project Team activities and internal progress teleconferences continued.
- Preparation of monthly Progress Reports and Invoicing.
- Teleconference with MDOT held on January 8.

2.**Work Proposed for Next Period****Strategic and Geographic Area Overview Working Paper**

- Issue final document.

Travel Demand Analysis Process Working Paper

- Issue final document.

Existing and Future Travel Demand Working Paper

- Issue final document.

Transportation Problems and Opportunities Report

- Issue final document.

Feasible Transportation Alternatives Working Paper

- Issue final document.

Planning/Need and Feasibility Study

- Issue final document.
- Distribute document for public review.

Air Quality

- Teleconference with Air Quality Task Force scheduled for February 4.
- If required, a meeting with Air Quality agencies has been tentatively arranged for February 5, 2004, in Romulus, Michigan, to discuss any outstanding issues pertaining to the Work Plan.

OEA Terms of Reference

- Incorporate MOE comments and prepared revised draft in advance of public circulation.

NEPA Purpose and Need

- Finalize Draft Purpose and Need Statement.
- Establish appropriate consultation strategy for concurring agencies.

Consultation

- Continue to monitor project hotline.
- Continue to update and manage public comment computer database.
- Continue to update Consultation Group contact lists.

- Continue to prepare responses to comment sheets and web form submissions as received.
- Establish public consultation schedule for draft OEA TOR.
- Establish agency consultation schedule for draft Purpose and Need Statement.

Communications

- Ongoing monitoring for project related coverage.
- Prepare materials in support of the next round of Public Information Open Houses (newspaper advertising, brochure updating and messaging).
- Finalize media relations planning and commence outreach in support of next Public Information Open House.

Service Deliverables / Project Management

- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.
- Prepare for and attend Steering Committee meeting in Romulus, MI on February 6.

3. Areas of Concern/Actions Required

Amendment has been submitted to the Partnership regarding redistribution of Project Budget – MDOT reviewing.

4. Schedule Status

The project is proceeding on an accelerated schedule.

It is intended that the draft OEA Terms of Reference will be submitted by the end of February.

PIOHs and other consultation are proposed for March 2004. It is anticipated that the Final TOR will be submitted by the end of April 2004.

5. Budget Status

Based on invoicing received to date, a total of \$ 91,750.09 CDN was expended this billing period. Additional hours/dollars have been expended, but invoices have not been received. The total budget invoiced to date is \$ 3,631,862.79 CDN, or 80% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of approximately 617 person hours were invoiced this billing period. To date, 80% of the total project person hours have been invoiced. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget. However, a reallocation of budget is required to address changes in scope. Details of this reallocation have been provided to the Partnership for consideration.

Please see **Table 4** for the project cumulative spending curve.

**Ontario Michigan Border Transportation Partnership
Planning / Need and Feasibility Study**



Date: 2/17/2004
Billing: 23
Period: 01/01/2004 to 01/31/2004

Table 2: Budget by Deliverable Report

Deliverable	Dollars (CDN)			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	\$478,223.00	\$0.00	\$461,529.13	97%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	\$81,624.00	\$0.00	\$81,517.73	100%
Development of Methodology and Road Network for FAA - Interim Working Paper	\$85,021.00	\$0.00	\$83,285.76	98%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	\$104,413.00	\$0.00	\$98,040.08	94%
Travel Demand Analysis Process Working Paper	\$143,797.00	\$13,095.90	\$102,217.86	80%
Existing and Future Travel Demand Working Paper	\$297,106.00	\$0.00	\$254,810.21	86%
Analysis Area Working Paper	\$262,304.00	\$0.00	\$212,197.94	81%
Transportation Problems and Opportunities Report	\$669,637.00	\$0.00	\$640,174.22	96%
Feasible Transportation Alternatives Report	\$449,932.00	\$0.00	\$449,932.00	100%
Transportation Alternatives Report	\$652,896.00	\$50,296.79	\$508,062.89	86%
Economic Benefits Report	\$287,126.00	\$3,728.00	\$148,717.80	53%
Revenue Generation Report	\$211,431.00	\$0.00	\$110,390.27	52%
Transportation Planning / Needs and Feasibility Report	\$705,930.00	\$24,629.40	\$384,807.22	58%
Transportation Planning / Needs and Feasibility Summary Report	\$134,594.00	\$0.00	\$4,429.59	3%
Total	\$4,564,034.00	\$91,750.09	\$3,540,112.70	78%

**Ontario Michigan Border Transportation Partnership
Planning / Need and Feasibility Study**



Date: 2/17/2004
 Billing: 23
 Period: 01/01/2004 to 01/31/2004

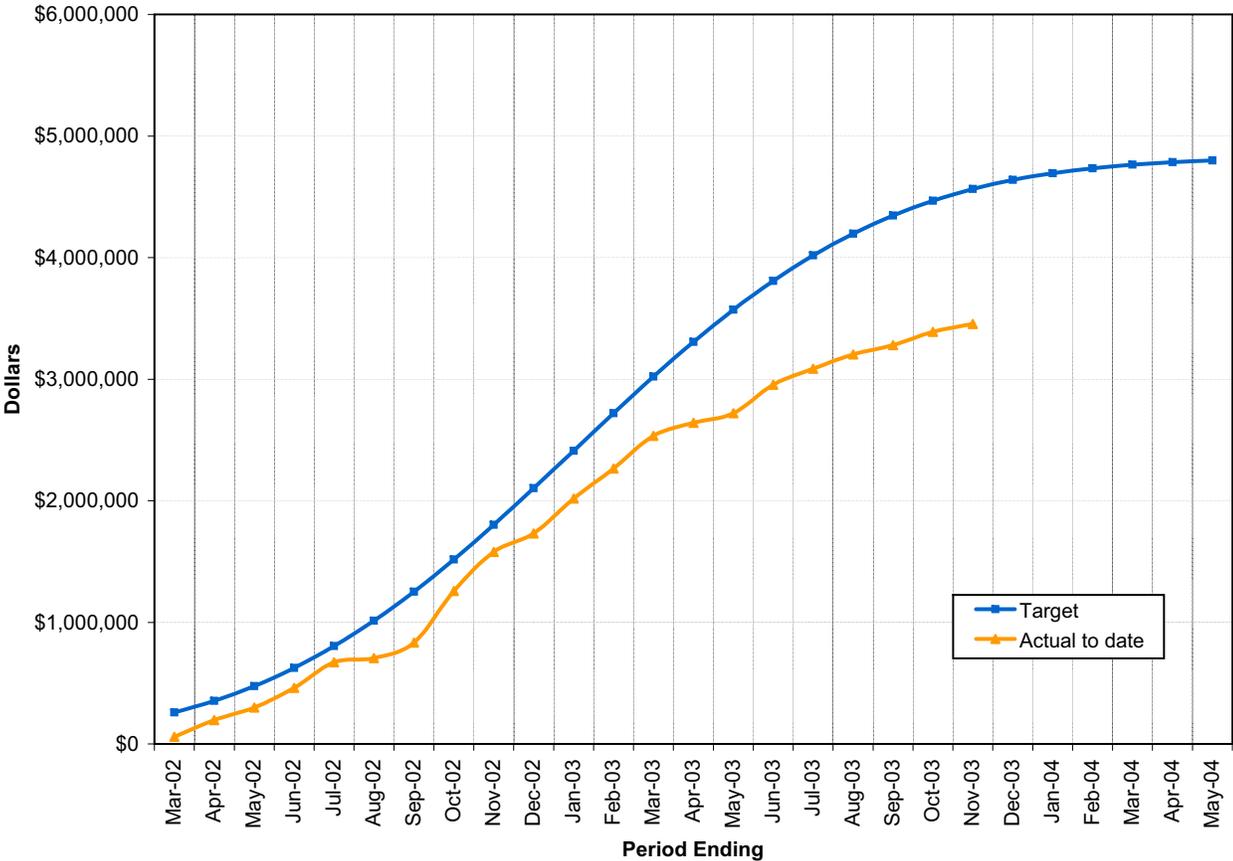
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Strategic and Geographic Area Overview Working Paper	1306	0	3407	261%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	571	0	502	88%
Development of Methodology and Road Network for FAA - Interim Working Paper	541	0	582	108%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	696	0	385	55%
Travel Demand Analysis Process Working Paper	743	23	288	39%
Existing and Future Travel Demand Working Paper	1835	0	887	48%
Analysis Area Working Paper	1623	0	1185	73%
Transportation Problems and Opportunities Report	3574	0	3229	90%
Feasible Transportation Alternatives Report	3037	0	2755	91%
Transportation Alternatives Report	4121	465	2748	67%
Economic Benefits Report	1570	45	1044	66%
Revenue Generation Report	1032	0	645	63%
Transportation Planning / Needs and Feasibility Report	3694	85	2654	72%
Transportation Planning / Needs and Feasibility Summary Report	941	0	8	1%
Total	25284	617	20319	80%



Table 4

Cumulative Spending Curve
CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study



2/17/2004

Note: Spending curve reflects changes to project completion date as per Addendum to Contract Agreement

ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP Planning/Need and Feasibility Study

MONTHLY PROGRESS REPORT #24

Period Ending February 29, 2004

1. Work Accomplished This Period (4 Weeks)

P/NF

- Final Report and supporting documents are complete.
- Draft Summary P/NF report circulated for comments.

Air Quality

- Conducted meeting of the Air Quality Task Force via teleconference February 4. Revised the Preliminary Draft Air Quality Assessment Work Plan for circulation.

Draft OEA TOR

- Received MOE comments on draft document.
- Updated document in preparation for agency and public distribution in March.

Draft NEPA Purpose and Need Statement

- Draft Purpose and Need Statement distributed to the Partnership for comment.

Consultation

- Continued monitoring of project hotline including the preparation of daily reports and weekly overviews.
- Continued updating and management of public comment computer database and binder including track web site comment forms and response letters.
- Attended and participated in Bridgeway Detroit meeting February 2.

Communications

- Liaison with Consultant Team regarding PIOH #3 and messaging for the Partnership.
- Draft Stage 2 messaging materials prepared for Partnership review, including Government Notice, Study Update and Question and Answer documents.
- Update of media relations tracking chart.

- Identified and initiated contact with venues in preparation for PIOH #3 in March.
- Ongoing review of weekly coverage report.

Service Deliverables / Project Management

- Coordination of Project Team activities and internal progress teleconferences continued.
- Preparation of monthly Progress Reports and Invoicing.
- Steering Committee meeting held February 6 in Romulus.
- Project Team meeting held February 9 in Lansing.
- Met February 17 in Lansing with Partnership members to discuss purpose and need.
- Meeting with Transport Canada February 18 in Ottawa.
- Project Team teleconference conducted February 24.
- February 24 meeting in LaSalle and February 25 meetings in Windsor and Amherstburg regarding upcoming consultation activities and draft Detroit River International Crossing Environmental Assessment Terms of Reference.

2.

Work Proposed for Next Period

P/NF Summary Report

- Compile comments from Partnership and finalize.

Air Quality

- Distribute the working draft Air Quality Assessment Work Plan.
- Teleconference with the Air Quality Task Force as required.

OEA Terms of Reference

- Carry out consultation on draft TOR.
- Circulate document to agencies and public for review and comment.
- Compile comments and prepare responses.

NEPA Purpose and Need

- Finalize Draft Purpose and Need Statement.
- Establish appropriate consultation strategy for concurring agencies.

Consultation

- Continue to monitor project hotline.
- Continue to update and manage public comment computer database.
- Continue to update Consultation Group contact lists.

- Continue to prepare responses to comment sheets and web form submissions as received.

Communications

- Ongoing monitoring for project related coverage.
- Prepare materials in support of the next round of Public Information Open Houses (newspaper advertising and messaging material update).
- Finalize media relations planning and commence outreach in support of next Public Information Open House.

Service Deliverables / Project Management

- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.
- Prepare for and attend Steering Committee meeting in Windsor, ON March 16.

3. Areas of Concern/Actions Required

Consultant Team has identified activities to maintain progress on the project during the summer of 2004. The Consultant Team is to submit a list for Partnership consideration.

4. Schedule Status

The project is proceeding on an accelerated schedule.

It is anticipated that the Final TOR will be submitted by the end of April 2004.

5. Budget Status

Based on invoicing received to date, a total of \$ 115,782.26 CDN was expended this billing period. Additional hours/dollars have been expended, but invoices have not been received. The total budget invoiced to date is \$ 3,747,645.05 CDN, or 82% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of approximately 852 person hours were invoiced this billing period. To date, 80% of the total project person hours have been invoiced. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget. However, a reallocation of budget is required to address changes in scope. Details of this reallocation have been provided to the Partnership for consideration.

Please see **Table 4** for the project cumulative spending curve.

**Ontario Michigan Border Transportation Partnership
Planning / Need and Feasibility Study**



Date: 3/18/2004
Billing: 24
Period: 02/01/2004 to 02/29/2004

Table 2: Budget by Deliverable Report

Deliverable	Dollars (CDN)			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	\$478,223.00	\$0.00	\$461,529.13	97%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	\$81,624.00	\$0.00	\$81,517.73	100%
Development of Methodology and Road Network for FAA - Interim Working Paper	\$85,021.00	\$0.00	\$83,285.76	98%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	\$104,413.00	\$0.00	\$98,040.08	94%
Travel Demand Analysis Process Working Paper	\$143,797.00	\$0.00	\$102,217.86	80%
Existing and Future Travel Demand Working Paper	\$297,106.00	\$0.00	\$254,810.21	86%
Analysis Area Working Paper	\$262,304.00	\$0.00	\$212,197.94	81%
Transportation Problems and Opportunities Report	\$669,637.00	\$0.00	\$640,174.22	96%
Feasible Transportation Alternatives Report	\$449,932.00	\$0.00	\$449,932.00	100%
Transportation Alternatives Report	\$652,896.00	\$59,130.70	\$508,062.89	86%
Economic Benefits Report	\$287,126.00	\$21,343.84	\$148,717.80	53%
Revenue Generation Report	\$211,431.00	\$0.00	\$110,390.27	52%
Transportation Planning / Needs and Feasibility Report	\$705,930.00	\$35,307.72	\$384,807.22	58%
Transportation Planning / Needs and Feasibility Summary Report	\$134,594.00	\$0.00	\$4,429.59	3%
Total	\$4,564,034.00	\$115,782.26	\$3,540,112.70	78%

**Ontario Michigan Border Transportation Partnership
Planning / Need and Feasibility Study**



Date: 3/18/2004
 Billing: 24
 Period: 02/01/2004 to 02/29/2004

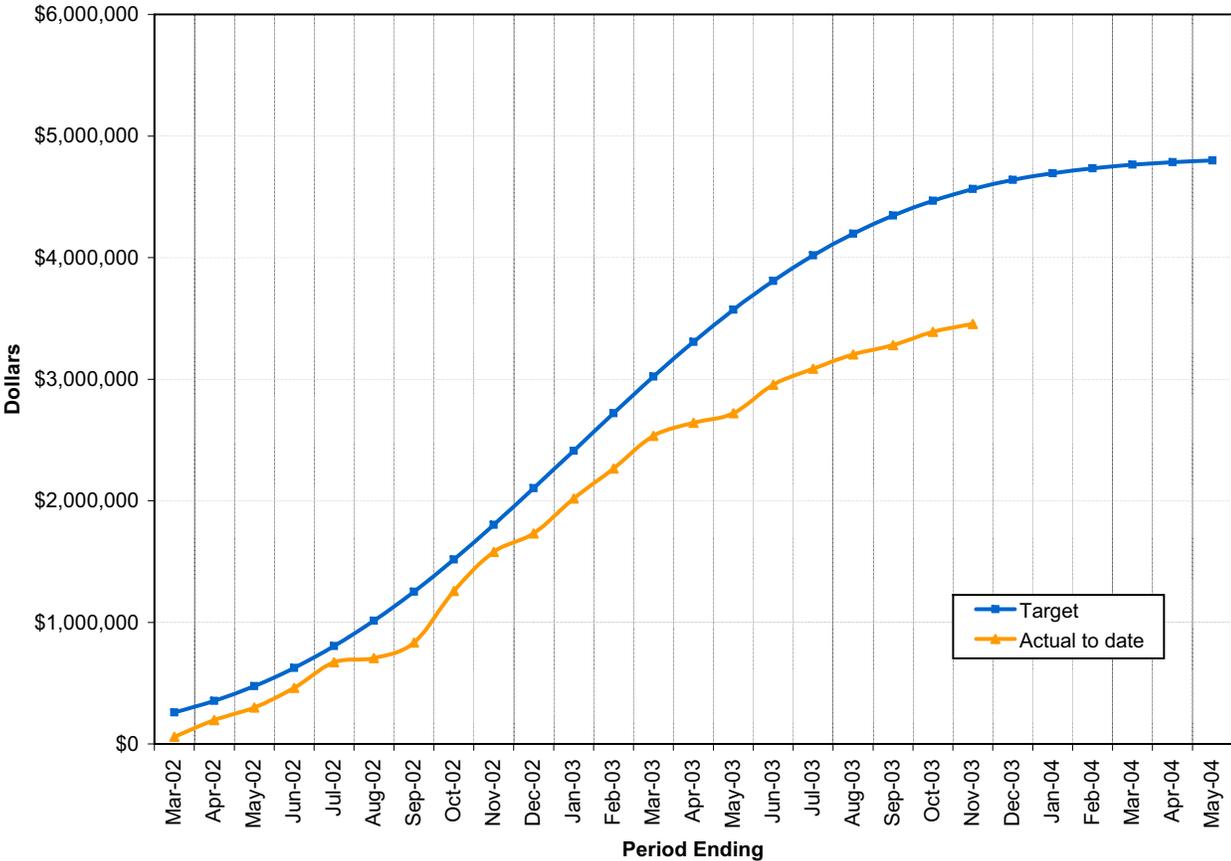
Table 3: Hours by Deliverable Report

Deliverable	Hours			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	1306	0	3407	261%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	571	0	502	88%
Development of Methodology and Road Network for FAA - Interim Working Paper	541	0	582	108%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	696	0	385	55%
Travel Demand Analysis Process Working Paper	743	0	288	39%
Existing and Future Travel Demand Working Paper	1835	0	887	48%
Analysis Area Working Paper	1623	0	1185	73%
Transportation Problems and Opportunities Report	3574	0	3229	90%
Feasible Transportation Alternatives Report	3037	0	2755	91%
Transportation Alternatives Report	4121	496	2748	67%
Economic Benefits Report	1570	91	1044	66%
Revenue Generation Report	1032	0	645	63%
Transportation Planning / Needs and Feasibility Report	3694	266	2654	72%
Transportation Planning / Needs and Feasibility Summary Report	941	0	8	1%
Total	25284	852	20319	80%



Table 4

Cumulative Spending Curve
CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study



3/18/2004

Note: Spending curve reflects changes to project completion date as per Addendum to Contract Agreement

ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP

MONTHLY PROGRESS REPORT #24

Period Ending March 31, 2004

1. Work Accomplished This Period (4 Weeks)

P/NF

- Final Report and supporting documents are complete.
- Draft P/NF Study Summary Report circulated for comments.

Air Quality

- Conducted meeting of the Air Quality Task Force via teleconference March 30.
- Revised the Preliminary Draft Air Quality Assessment Work Plan for circulation.
- This document is essentially “on hold” until the next stage.

Draft OEA TOR

- Carried out consultation activities related to release of draft TOR.
 - Attended and made presentations to councils of Windsor, Tecumseh and LaSalle on March 9; Essex on March 10; and Amherstburg on March 15.
 - Public Information Open Houses held March 22 in Windsor, March 23 in LaSalle, March 24 in Amherstburg, March 25 in Tecumseh, and March 27 again in Windsor.
 - Public and Private Sector Consultation Group meetings held March 10.
- Document made available for agency and public review.

Draft NEPA Purpose and Need Statement

- Revised and resubmitted draft Purpose and Need Statement to MDOT.

Consultation

- Continued monitoring of project hotline including the preparation of daily reports and weekly overviews.
- Continued updating and management of public comment computer database and binder including track web site comment forms and response letters.
- Arranged Transport Canada Tour regarding the Windsor Gateway Action Plan and Canadian Customs on March 17.

- Presentation made to representatives of the Consultant Team by the community group Border Gateways on March 31 in Toronto.

Communications

- Finalized Stage 2 messaging materials in preparation for the Public Information Open Houses, including the Government Notice, Study Update and Question and Answer documents.
- Newspaper display ads placed in the Windsor Star, Kingsville Reporter, Amherstburg Echo, Leamington Post, Essex Free Press, Le Rempart, LaSalle Post and LaSalle Silhouette the weeks of March 6-12 and March 20-26.
- Organized and facilitated a Media Session prior to the PIOH meetings.
- Update of media relations tracking chart.
- Ongoing review of weekly coverage report.
- Drafted Government Notice announcing extension of review period for comments on the Draft TOR document, for publication in study area papers in April.

Service Deliverables / Project Management

- Coordination of Project Team activities and internal progress teleconferences continued.
- Preparation of monthly Progress Reports and Invoicing.
- Partnership Steering Committee meeting held March 16.

2.

Work Proposed for Next Period

P/NF Summary Report

- Compile comments from Partnership and finalize Summary Report.

Air Quality

- Teleconference with the Air Quality Task Force (as required).

OEA Terms of Reference

- Record and respond to comments.
- Prepare final TOR for submission to MOE.

NEPA Purpose and Need

- Finalize Draft Purpose and Need Statement and submit to Partnership.
- Support consultation strategy for concurring agencies.

Consultation

- Continue to monitor project hotline.
- Continue to update and manage public comment computer database.
- Continue to update Consultation Group contact lists.
- Continue to prepare responses to comment sheets and web form submissions as received.

Communications

- Ongoing monitoring for project related coverage.
- Prepare materials in support of the next round of Public Information Open Houses (newspaper advertising and messaging material update).
- Finalize media relations planning and commence outreach in support of next Public Information Open House.

Additional Data Gathering

- The Partnership has agreed to have some additional secondary data collected on the Detroit River area to supplement that gathered under the P/NF Study. The Consultant Team will liaise with the Partnership Working Group as to the nature and extent of the data collection required; expected to have the data compiled by August 2004.

Service Deliverables / Project Management

- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.
- Prepare for and attend Steering Committee meeting in Windsor, ON March 16.

3. Areas of Concern/Actions Required

None at this time.

4. Schedule Status

It is anticipated that the Final TOR will be submitted to the Ontario Minister of the Environment in May 2004.

In accordance with the recent (March 1, 2004) amendment, the contract completion date has been extended through September 30, 2004. The Consultant Team will strive to complete any remaining work activities well in advance of that date.

5.**Budget Status**

A total of \$ 141,927.77 CDN was expended this billing period. Additional hours/dollars have been expended, but invoices have not been received. The total budget invoiced to date is \$ 3,889,572.82 CDN, or 85% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of approximately 808 person hours were invoiced this billing period. To date, 84% of the total project person hours have been invoiced. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget. However, a reallocation of budget is required to address the most recent (March 1, 2004) amendment. Details of this reallocation will be included in the next progress report.

Please see **Table 4** for the project cumulative spending curve.



Date: 4/15/2004
 Billing: 25
 Period: 03/01/2004 to 03/31/2004

Table 2: Budget by Deliverable Report

Deliverable	Dollars (CDN)			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	\$461,529.00	\$0.00	\$461,529.13	100%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	\$81,518.00	\$0.00	\$81,517.73	100%
Development of Methodology and Road Network for FAA - Interim Working Paper	\$83,286.00	\$0.00	\$83,285.76	100%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	\$98,040.00	\$0.00	\$98,040.08	100%
Travel Demand Analysis Process Working Paper	\$115,314.00	\$0.00	\$115,313.76	100%
Existing and Future Travel Demand Working Paper	\$254,810.00	\$0.00	\$254,810.21	100%
Analysis Area Working Paper	\$212,198.00	\$0.00	\$212,197.94	100%
Transportation Problems and Opportunities Report	\$640,174.00	\$0.00	\$640,174.22	100%
Feasible Transportation Alternatives Report	\$449,932.00	\$0.00	\$449,932.00	100%
Transportation Alternatives Report	\$617,490.00	\$0.00	\$617,490.38	100%
Economic Benefits Report	\$180,639.00	\$6,848.90	\$180,638.54	100%
Revenue Generation Report	\$121,239.00	\$10,848.46	\$121,238.73	100%
Transportation Planning / Needs and Feasibility Report	\$469,668.42	\$24,924.08	\$469,668.42	100%
Transportation Planning / Needs and Feasibility Summary Report	\$43,544.00	\$39,114.11	\$43,543.70	100%
NEPA Purpose & Need Statement / OEAA TOR	\$439,099.00	\$51,553.73	\$51,553.73	12%
Air Quality Impact Assessment Methodology	\$159,759.00	\$8,638.49	\$8,638.49	5%
Contingency	\$135,794.58	\$0.00	\$0.00	0%
Total	\$4,564,034.00	\$141,927.77	\$3,889,572.82	85%



Date: 4/15/2004
 Billing: 25
 Period: 03/01/2004 to 03/31/2004

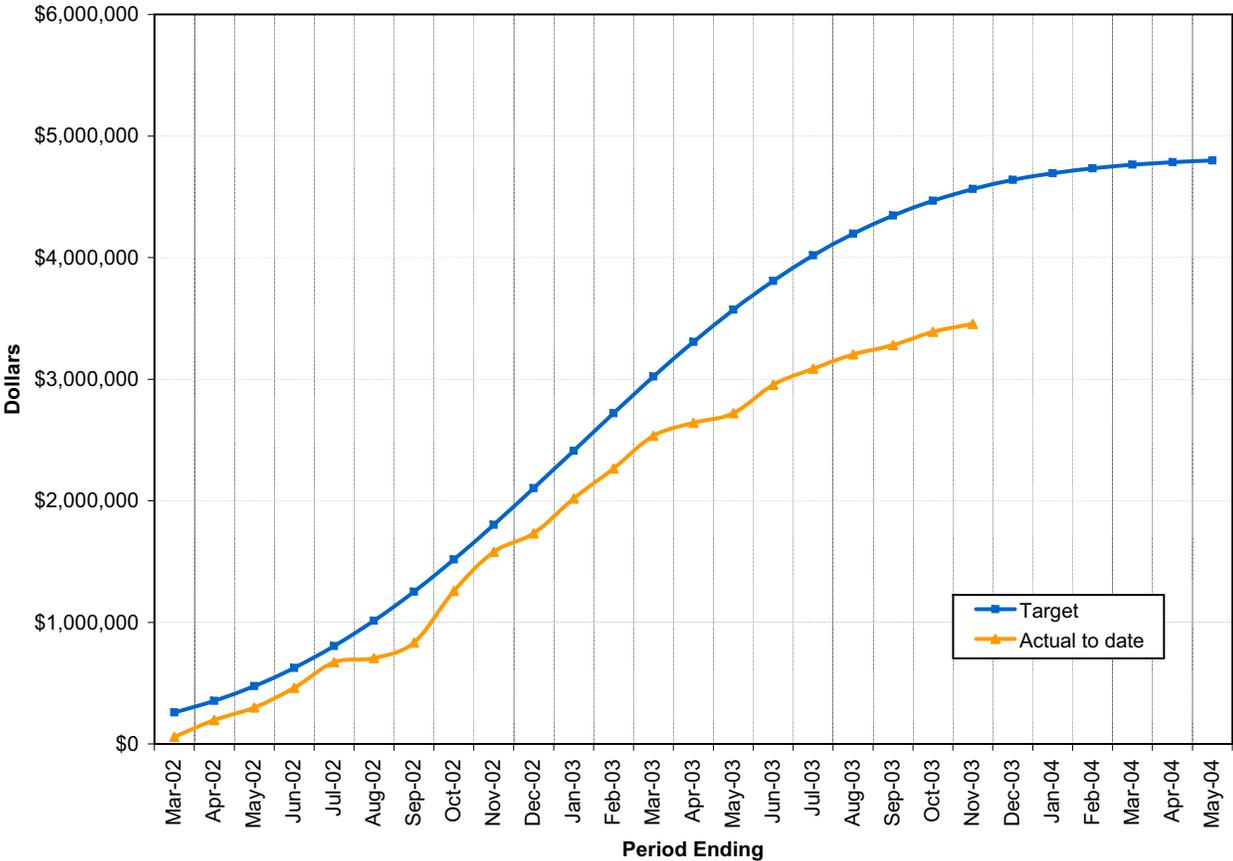
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Existing and Future Travel Demand Working Paper	1835	0	887	48%
Analysis Area Working Paper	1623	0	1185	73%
Transportation Problems and Opportunities Report	3574	0	3229	90%
Feasible Transportation Alternatives Report	3037	0	2755	91%
Transportation Alternatives Report	4121	0	2748	67%
Economic Benefits Report	1570	40	1084	69%
Revenue Generation Report	1032	45	690	67%
Transportation Planning / Needs and Feasibility Report	3694	163	2817	76%
Transportation Planning / Needs and Feasibility Summary Report	941	39	47	5%
NEPA Purpose & Need Statement / OEAA TOR	TBD	504	504	TBD
Air Quality Impact Assessment Methodology	TBD	19	19	TBD
Total	25284	808	21129	84%



Table 4

Cumulative Spending Curve
CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study



4/14/2004

Note: Spending curve reflects changes to project completion date as per Addendum to Contract Agreement

ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP

MONTHLY PROGRESS REPORT #26

Period Ending April 30, 2004

1. Work Accomplished This Period (4 Weeks)

P/NF

- Comments received on draft P/NF Study Summary Report.
- Produced final P/NF Study Summary Report.

Air Quality

- Revised Preliminary Draft Air Quality Assessment Work Plan.
- This document is essentially “on hold” until the next stage.
- Extended discussion period on the revised Air Quality Assessment Work Plan to allow continued discussions between US EPA and FHWA.

Draft OEA TOR

- Document made available for agency and public review.
- Received and tracked comments on draft TOR.

Draft NEPA Purpose and Need Statement

- Ongoing discussions to refine the Purpose and Need Statement.
- Continued to work with MDOT staff to prepare a new Purpose and Need Statement.

Consultation

- Continued monitoring of project hotline including the preparation of daily reports and weekly overviews.
- Continued updating and management of public comment computer database and binder including track web site comment forms and response letters.
- Northern Border Working Group meeting held April 1.
- Meeting with U.S. Border Agencies held April 1 in Windsor.
- Attended Trade Corridors conference April 25 - 27.

Communications

- Ongoing review of weekly coverage report.
- Published Government Notice in study are papers announcing extension of review period for comments on the Draft TOR document.

Service Deliverables / Project Management

- Coordination of Project Team activities and internal progress teleconferences continued.
- Preparation of monthly Progress Reports and Invoicing.

2.

Work Proposed for Next Period

P/NF Summary Report

- Finalize Summary Report.

Air Quality

- US EPA has requested additional review time to hold further discussions with FHWA and MDEQ.
- Continue to consult with Air Quality Task Force members, especially EPA and FHWA regarding the content of the Draft Air Quality Assessment Work Plan.
- Teleconference with Air Quality Task Force, if required (need will be determined based on comments received on draft document circulated mid-March).

OEA Terms of Reference

- Record and respond to comments.
- Prepare final TOR for submission to MOE.

NEPA Purpose and Need

- Finalized Purpose and Need Statement.

Consultation

- Continue to monitor project hotline.
- Continue to update and manage public comment computer database.
- Continue to update Consultation Group contact lists.
- Continue to prepare responses to comment sheets and web form submissions as received.

Communications

- Ongoing monitoring for project related coverage.

Additional Data Gathering

- The Partnership has agreed to have some additional secondary data collected on the Detroit River area to supplement that gathered under the P/NF Study. The Consultant Team will liaise with the Partnership Working Group as to the nature and extent of the data collection required; expected to have the data compiled by August 2004.

Service Deliverables / Project Management

- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.

3. Areas of Concern/Actions Required

None at this time.

4. Schedule Status

The Final TOR will be submitted to the Ontario Minister of the Environment on May 20, 2004.

In accordance with the recent (March 1, 2004) amendment, the contract completion date has been extended through September 30, 2004. The Consultant Team will strive to complete any remaining work activities well in advance of that date.

5. Budget Status

A total of \$ 124,374.69 CDN was expended this billing period. Additional hours/dollars have been expended, but invoices have not been received. The total budget invoiced to date is \$ 4,013,947.51 CDN, or 88% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of approximately 724 person hours were invoiced this billing period. To date, 90% of the total project person hours have been invoiced. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget. However, a reallocation of budget is required to address the most recent (March 1, 2004) amendment. Details of this reallocation will be included in the next progress report.

Please see **Table 4** for the project cumulative spending curve.



Date: 5/17/2004
 Billing: 26
 Period: 04/01/2004 to 04/30/2004

Table 2: Budget by Deliverable Report

Deliverable	Dollars (CDN)			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	\$461,529.00	\$0.00	\$461,529.13	100%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	\$81,518.00	\$0.00	\$81,517.73	100%
Development of Methodology and Road Network for FAA - Interim Working Paper	\$83,286.00	\$0.00	\$83,285.76	100%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	\$98,040.00	\$0.00	\$98,040.08	100%
Travel Demand Analysis Process Working Paper	\$115,314.00	\$0.00	\$115,313.76	100%
Existing and Future Travel Demand Working Paper	\$254,810.00	\$0.00	\$254,810.21	100%
Analysis Area Working Paper	\$212,198.00	\$0.00	\$212,197.94	100%
Transportation Problems and Opportunities Report	\$640,174.00	\$0.00	\$640,174.22	100%
Feasible Transportation Alternatives Report	\$449,932.00	\$0.00	\$449,932.00	100%
Transportation Alternatives Report	\$617,490.00	\$0.00	\$617,490.38	100%
Economic Benefits Report	\$180,639.00	\$0.00	\$180,638.54	100%
Revenue Generation Report	\$121,239.00	\$0.00	\$121,238.73	100%
Transportation Planning / Needs and Feasibility Report	\$469,668.42	\$0.00	\$469,668.42	100%
Transportation Planning / Needs and Feasibility Summary Report	\$43,544.00	\$0.00	\$43,543.70	100%
NEPA Purpose & Need Statement / OEAA TOR	\$439,099.00	\$90,770.52	\$142,324.25	32%
Air Quality Impact Assessment Methodology	\$159,759.00	\$33,604.17	\$42,242.66	26%
Contingency	\$135,794.58	\$0.00	\$0.00	0%
Total	\$4,564,034.00	\$124,374.69	\$4,013,947.51	88%



Date: 5/17/2004
 Billing: 26
 Period: 04/01/2004 to 04/30/2004

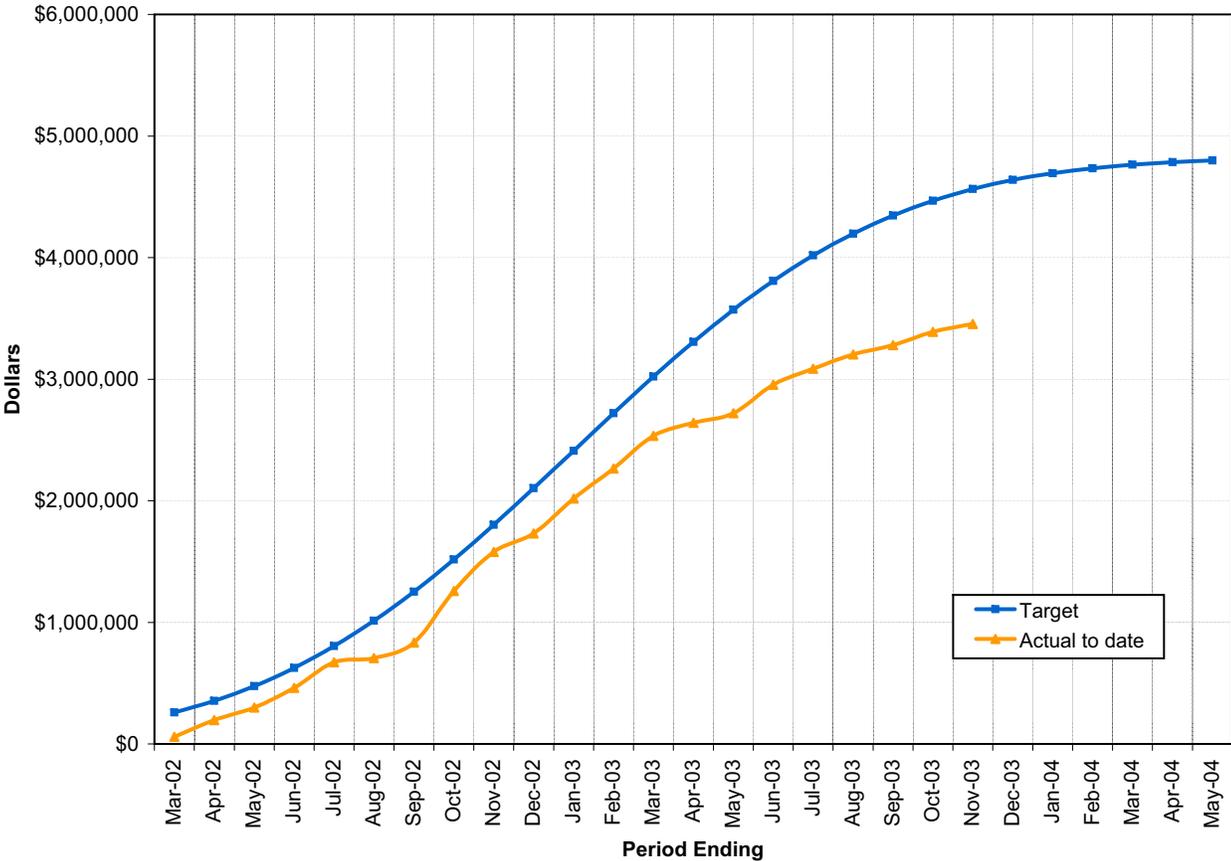
Table 3: Hours by Deliverable Report

Deliverable	Hours			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	1306	0	3407	261%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	571	0	502	88%
Development of Methodology and Road Network for FAA - Interim Working Paper	541	0	582	108%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	696	0	385	55%
Travel Demand Analysis Process Working Paper	743	0	288	39%
Existing and Future Travel Demand Working Paper	1835	0	887	48%
Analysis Area Working Paper	1623	0	1185	73%
Transportation Problems and Opportunities Report	3574	0	3229	90%
Feasible Transportation Alternatives Report	3037	0	2755	91%
Transportation Alternatives Report	4121	0	2748	67%
Economic Benefits Report	1570	0	1084	69%
Revenue Generation Report	1032	0	690	67%
Transportation Planning / Needs and Feasibility Report	3694	0	2817	76%
Transportation Planning / Needs and Feasibility Summary Report	941	0	47	5%
NEPA Purpose & Need Statement / OEAA TOR	TBD	460	964	TBD
Air Quality Impact Assessment Methodology	TBD	265	284	TBD
Total	25284	724	21854	90%



Table 4

Cumulative Spending Curve
CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study



5/17/2004

Note: Spending curve reflects changes to project completion date as per Addendum to Contract Agreement

ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP

MONTHLY PROGRESS REPORT #27

Period Ending May 31, 2004

1. Work Accomplished This Period (4 Weeks)

P/NF

- Comments received on draft P/NF Study Summary Report.
- Produced final P/NF Study Summary Report.

Air Quality

- Revised Preliminary Draft Air Quality Assessment Work Plan.
- Extended discussion period on the revised Air Quality Assessment Work Plan to allow continued discussions between US EPA and FHWA.
- This document is essentially “on hold” until the next stage.

OEA Terms of Reference

- Produced final document for submission to the Minister of the Environment.

Draft NEPA Purpose and Need Statement

- Ongoing discussions to refine the Purpose and Need Statement.
- Continued to work with MDOT staff to prepare a new Purpose and Need Statement.

Consultation

- Continued monitoring of project hotline including the preparation of daily reports and weekly overviews.
- Continued updating and management of public comment computer database and binder including track web site comment forms and response letters.

Communications

- Ongoing review of weekly coverage report.
- Published Government Notice in study area papers announcing submission of Final TOR to MOE.
- Finalized Question and Answer document and Public Information Open House Media Wrap-Up Report.

Service Deliverables / Project Management

- Coordination of Project Team activities and internal progress teleconferences continued.
- Preparation of monthly Progress Reports and Invoicing.
- Attended and participated in Partnership Steering Committee meeting held May 12 in Romulus, Michigan.

2.

Work Proposed for Next Period

P/NF Summary Report

- Prepare French translation of P/NF Study Summary Report for posting on web site (along with translation of key web pages).

Air Quality

- US EPA has requested additional review time to hold further discussions with FHWA and MDEQ.
- Continue to consult with Air Quality Task Force members, especially EPA and FHWA regarding the content of the Draft Air Quality Assessment Work Plan.
- Teleconference with Air Quality Task Force, if required (need will be determined based on comments received on draft document circulated mid-March).

OEA Terms of Reference

- Final TOR with MOE – no action scheduled for next period.

NEPA Purpose and Need

- Finalize Purpose and Need Statement.

Consultation

- Continue to monitor project hotline.
- Continue to update and manage public comment computer database.
- Continue to update contact lists.
- Continue to prepare responses to web form submissions as received.

Communications

- Ongoing monitoring for project related coverage.

Additional Data Gathering

- The Partnership has agreed to have some additional secondary data collected on the Detroit River area to supplement that gathered under the P/NF Study. The Consultant Team will liaise with the Partnership Working Group as to the

nature and extent of the data collection required; expected to have the data compiled by August 2004.

Service Deliverables / Project Management

- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.

3. Areas of Concern/Actions Required

None at this time.

4. Schedule Status

The Final TOR was submitted to the Ontario Minister of the Environment on May 20, 2004.

In accordance with the March 1, 2004 amendment, the contract completion date has been extended through September 30, 2004. The Consultant Team will strive to complete any remaining work activities well in advance of that date.

5. Budget Status

A total of \$ 58,516.11 CDN was expended this billing period. Additional hours/ dollars have been expended, but invoices have not been received. The total budget invoiced to date is \$ 4,072,463.62 CDN, or 89% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of approximately 407 person hours were invoiced this billing period. To date, 90% of the total project person hours have been invoiced. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget. However, a reallocation of budget is required to address the most recent (March 1, 2004) amendment. Details of this reallocation will be included in the next progress report.

Please see **Table 4** for the project cumulative spending curve.



Date: 6/16/2004
 Billing: 27
 Period: 05/01/2004 to 05/31/2004

Table 2: Budget by Deliverable Report

Deliverable	Dollars (CDN)			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	\$461,529.00	\$0.00	\$461,529.13	100%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	\$81,518.00	\$0.00	\$81,517.73	100%
Development of Methodology and Road Network for FAA - Interim Working Paper	\$83,286.00	\$0.00	\$83,285.76	100%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	\$98,040.00	\$0.00	\$98,040.08	100%
Travel Demand Analysis Process Working Paper	\$115,314.00	\$0.00	\$115,313.76	100%
Existing and Future Travel Demand Working Paper	\$254,810.00	\$0.00	\$254,810.21	100%
Analysis Area Working Paper	\$212,198.00	\$0.00	\$212,197.94	100%
Transportation Problems and Opportunities Report	\$640,174.00	\$0.00	\$640,174.22	100%
Feasible Transportation Alternatives Report	\$449,932.00	\$0.00	\$449,932.00	100%
Transportation Alternatives Report	\$617,490.00	\$0.00	\$617,490.38	100%
Economic Benefits Report	\$180,639.00	\$0.00	\$180,638.54	100%
Revenue Generation Report	\$121,239.00	\$0.00	\$121,238.73	100%
Transportation Planning / Needs and Feasibility Report	\$469,668.42	\$0.00	\$469,668.42	100%
Transportation Planning / Needs and Feasibility Summary Report	\$43,544.00	\$0.00	\$43,543.70	100%
NEPA Purpose & Need Statement / OEAA TOR	\$439,099.00	\$46,098.11	\$142,324.25	43%
Air Quality Impact Assessment Methodology	\$159,759.00	\$12,418.00	\$42,242.66	34%
Contingency	\$135,794.58	\$0.00	\$0.00	0%
Total	\$4,564,034.00	\$58,516.11	\$4,013,947.51	89%



Date: 6/16/2004
 Billing: 27
 Period: 05/01/2004 to 05/31/2004

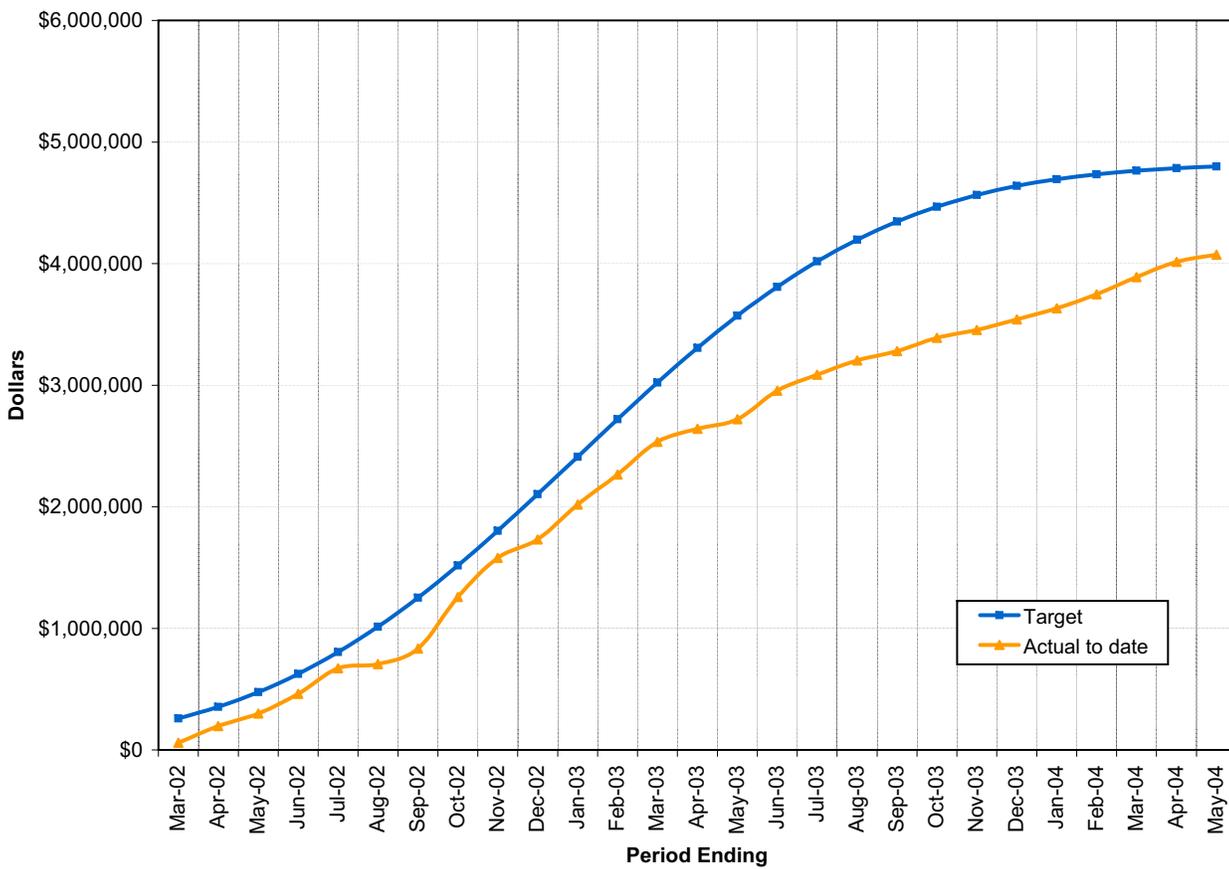
Table 3: Hours by Deliverable Report

Deliverable	Hours			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	1306	0	3407	261%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	571	0	502	88%
Development of Methodology and Road Network for FAA - Interim Working Paper	541	0	582	108%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	696	0	385	55%
Travel Demand Analysis Process Working Paper	743	0	288	39%
Existing and Future Travel Demand Working Paper	1835	0	887	48%
Analysis Area Working Paper	1623	0	1185	73%
Transportation Problems and Opportunities Report	3574	0	3229	90%
Feasible Transportation Alternatives Report	3037	0	2755	91%
Transportation Alternatives Report	4121	0	2748	67%
Economic Benefits Report	1570	0	1084	69%
Revenue Generation Report	1032	0	690	67%
Transportation Planning / Needs and Feasibility Report	3694	0	2817	76%
Transportation Planning / Needs and Feasibility Summary Report	941	0	47	5%
NEPA Purpose & Need Statement / OEAA TOR	TBD	281	964	TBD
Air Quality Impact Assessment Methodology	TBD	126	284	TBD
Total	25284	407	21854	90%



Table 4

Cumulative Spending Curve
CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study



6/16/2004

Note: Spending curve reflects changes to project completion date as per Addendum to Contract Agreement

ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP

MONTHLY PROGRESS REPORT #28

Period Ending June 30, 2004

1. Work Accomplished This Period (4 Weeks)

P/NF

- Final P/NF Study Summary Report complete.
- French translation of P/NF Study Summary Report prepared for posting on web site (along with translation of key web pages).

Air Quality

- No new progress.

OEA Terms of Reference

- Final document submitted to the Minister of the Environment.
- Consultant Team liaison with Partnership.

Draft NEPA Purpose and Need Statement

- Ongoing discussions with MDOT staff to refine the Purpose and Need Statement.

Additional Data Gathering

- The Partnership has agreed to have some additional secondary data collected on the Detroit River area to supplement that gathered under the P/NF Study. The Consultant Team will liaise with the Partnership Working Group as to the nature and extent of the data collection required. The Partnership provided a CD of the coverage area.

Consultation

- Continued monitoring of project hotline including the preparation of daily reports and weekly overviews.
- Continued updating and management of public comment computer database and binder including track web site comment forms and response letters.

2.

Communications

- Ongoing review of weekly coverage report.

Service Deliverables / Project Management

- Coordination of Project Team activities and internal progress teleconferences continued.
- Preparation of monthly Progress Reports and Invoicing.

Work Proposed for Next Period

P/NF Summary Report

- No new work proposed.

Air Quality

- Continue to monitor.

OEA Terms of Reference

- Final TOR with MOE.
- Consultant Team to continue to liaise/provide responses to MOE/Partnership queries.

NEPA Purpose and Need

- Finalize Purpose and Need Statement.

Consultation

- Continue to monitor project hotline.
- Continue to update and manage public comment computer database.
- Continue to update contact lists.
- Continue to prepare responses to web form submissions as received.
- Consultant Team to arrange and provide tour of Windsor-Detroit area for Transport Canada representatives.

Communications

- Ongoing monitoring for project related coverage.

Additional Data Gathering

- Expected to have the additional data compiled and mapped.

Service Deliverables / Project Management

- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.

3. Areas of Concern/Actions Required

None at this time.

4. Schedule Status

The Final TOR was submitted to the Ontario Minister of the Environment on May 20, 2004.

In accordance with the March 1, 2004 amendment, the contract completion date has been extended through September 30, 2004. The Consultant Team will strive to complete any remaining work activities well in advance of that date.

5. Budget Status

A total of \$ 17,466.78 CDN was expended this billing period. Additional hours/ dollars have been expended, but invoices have not been received. The total budget invoiced to date is \$ 4,107,397.18 CDN, or 90% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of approximately 88.8 person hours were invoiced this billing period. To date, 90% of the total project person hours have been invoiced. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

Overall, we expect to complete the project within the total budget. However, a reallocation of budget is required to address the most recent (March 1, 2004) amendment. Details of this reallocation will be included in the next progress report.

Please see **Table 4** for the project cumulative spending curve.



Date: 7/15/2004
 Billing: 28
 Period: 06/01/2004 to 06/30/2004

Table 2: Budget by Deliverable Report

Deliverable	Dollars (CDN)			
	Budget	This Period	To Date	% Used
Strategic and Geographic Area Overview Working Paper	\$461,529.00	\$0.00	\$461,529.13	100%
Travel Demand Analysis Process for Broad Geographic Area - Interim Working Paper	\$81,518.00	\$0.00	\$81,517.73	100%
Development of Methodology and Road Network for FAA - Interim Working Paper	\$83,286.00	\$0.00	\$83,285.76	100%
Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	\$98,040.00	\$0.00	\$98,040.08	100%
Travel Demand Analysis Process Working Paper	\$115,314.00	\$0.00	\$115,313.76	100%
Existing and Future Travel Demand Working Paper	\$254,810.00	\$0.00	\$254,810.21	100%
Analysis Area Working Paper	\$212,198.00	\$0.00	\$212,197.94	100%
Transportation Problems and Opportunities Report	\$640,174.00	\$0.00	\$640,174.22	100%
Feasible Transportation Alternatives Report	\$449,932.00	\$0.00	\$449,932.00	100%
Transportation Alternatives Report	\$617,490.00	\$0.00	\$617,490.38	100%
Economic Benefits Report	\$180,639.00	\$0.00	\$180,638.54	100%
Revenue Generation Report	\$121,239.00	\$0.00	\$121,238.73	100%
Transportation Planning / Needs and Feasibility Report	\$469,668.42	\$0.00	\$469,668.42	100%
Transportation Planning / Needs and Feasibility Summary Report	\$43,544.00	\$0.00	\$43,543.70	100%
NEPA Purpose & Need Statement / OEAA TOR	\$439,099.00	\$13,400.51	\$201,822.87	46%
Air Quality Impact Assessment Methodology	\$159,759.00	\$21,533.05	\$76,193.71	48%
Contingency	\$135,794.58	\$0.00	\$0.00	0%
Total	\$4,564,034.00	\$34,933.56	\$4,107,397.18	90%



Date: 7/15/2004
 Billing: 28
 Period: 06/01/2004 to 06/30/2004

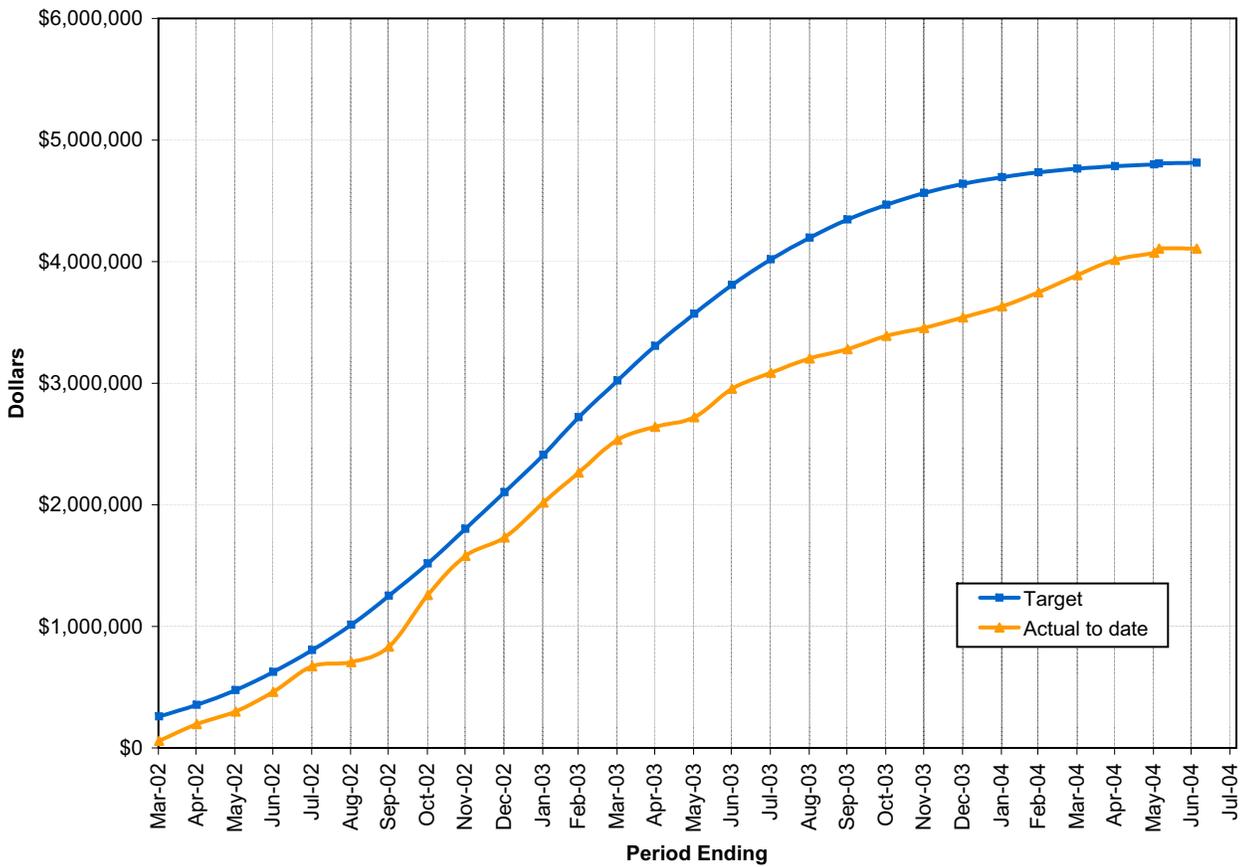
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Development of Traffic Analysis Zone System and Trip Tables for FAA - Interim Working Paper	696	0	385	55%
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Feasible Transportation Alternatives Report	3037	0	2755	91%
Transportation Alternatives Report	4121	0	2748	67%
Economic Benefits Report	1570	0	1084	69%
Revenue Generation Report	1032	0	690	67%
Transportation Planning / Needs and Feasibility Report	3694	0	2817	76%
Transportation Planning / Needs and Feasibility Summary Report	941	0	47	5%
NEPA Purpose & Need Statement / OEAA TOR	TBD	54	1018	TBD
Air Quality Impact Assessment Methodology	TBD	35	319	TBD
Total	25284	89	21943	90%

Table 4



Cumulative Spending Curve
 CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study



7/15/2004

Note: Spending curve reflects changes to project completion date as per Addendum to Contract Agreement