Cole Sherman

Date: 7/12/02 Period: 6/01/02 to 6/30/02

# ONTARIO-MICHIGAN BORDER TRANSPORTATION PARTNERSHIP Planning/Need and Feasibility Study

**MONTHLY PROGRESS REPORT #4** 

Period Ending June 30, 2002

### 1. Work Accomplished This Period (4 Weeks)

### Strategic and Geographic Area Overview Working Paper

- Study Team / Partnership meeting held June 12, 2002 in Windsor to review Draft Strategic and Geographic Overview Paper.
- Edited Draft Final Strategic and Geographic Overview Paper in response to comments received from Study Team and Partnership.
- Submitted Draft Final Strategic and Geographic Overview Paper to Consultant Project Manager and placed copy on FTP site for Team review.

### Travel Demand Analysis Process for Broad Geographic Area and Methodology and Road Network for Focused Analysis Area Interim Working Paper

Completed and distributed interim working paper.

# Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper

- Initiated draft working paper.
- Initiated refinement of commercial vehicle survey data as provided by MTO.

### Travel Demand Analysis Process Working Paper

Continued draft working paper.

### Analysis Area Working Paper

Continued draft working paper.

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### Transportation Problems and Opportunities Report

- Continued mapping of Environmental Overview information gathered for the U.S. side.
- Continued gathering of Environmental Overview information for the Canadian side.

### Feasible Transportation Alternatives Working Paper

- Continued review of Feasible Transportation Alternatives as proposed by Owners/Operators/Proponents.
- Initiated review of additional alternatives as identified by the Consultant Team.

### Consultation

- Introductory presentation with Owners/Operators/Proponents Consultation Group held June 11, 2002 in Windsor.
- Continued to update list of politicians, legislators, etc. to be notified of public meetings being held over the course of the project.
- Continued to update Consultation Group contact lists; compiled a contact list of principal border users.

### Communications

Communications Team meeting held June 12, 2002 in Windsor.

### Service Deliverables / Project Management

- Coordination of Project Team activities and internal progress teleconferences continued.
- Status Report presented to the Windsor-Detroit Border Working Group on June 26, 2002.
- Web page content submitted for final review by Project Team May 23, 2002.
- Preparation of monthly Progress Reports and Invoicing.
- Updating of schedule leading up to PIC #1 in October.

## 2. Work Proposed for Next Period

### Strategic and Geographic Overview Working Paper

- Present Strategic and Geographic Overview Working Paper at the Public Sector Consultation Group and Border Users Consultation Group meetings July 11, 2002 in Port Huron.
- Finalize and distribute SGAO Working Paper.

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# Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper

Complete draft interim working paper.

### Travel Demand Analysis Process Working Paper

Submit draft working paper to Project Team.

### Existing and Future Travel Demand Working Paper

- Assess existing travel demand.
- Assess future highway/road and rail travel demand.
- Prepare and submit draft working paper for internal review.

### **Analysis Area Working Paper**

Prepare and submit draft working paper for internal review.

### Transportation Problems and Opportunities Report

- Continue reviews of Archaeological and Heritage, Natural Environment, and Environmental Mapping on both Canadian and U.S. sides.
- Initiate preparation of Draft Report.

### Feasible Transportation Alternatives Working Paper

- Develop Feasible Transportation Alternatives for consideration in the analysis and evaluation.
- Continue preparation of Draft Working Paper.

### Consultation

- Introductory Public Sector Consultation Group and Border Users Consultation Group meetings to be held July 11, 2002 in Port Huron.
- Continue to update Consultation Group contact lists.

#### Communications

Obtain approval to launch Project Web Site.

Date: 7/12/02 Period: 6/01/02 to 6/30/02

### Service Deliverables / Project Management

- Progress reporting, updating of the Project Record and Issue Management as required.
- On-going coordination of the Consultant Project Team.

### 3. Areas of Concern/Actions Required

The Consultant Team is experiencing difficulty in obtaining border crossing data for auto and commercial vehicles, and processing times from Customs and Immigration.

Commercial Vehicle Survey Information received from MTO requires further refinement. We are working to minimize the impacts of this additional work to the project schedule.

### 4. | Schedule Status

The Travel Demand Analysis Process for Broad Geographic Area and Methodology and Road Network for Focused Analysis Area Interim Working Paper was completed and distributed this period.

Delays in receiving the Commercial Vehicle Survey data from MTO have delayed the first round Public Information Centre to November 2002 (Exhibit 1). We are currently working on a strategy to minimize the impacts of this additional work to the project schedule.

Overall, we expect to complete the project within the contract completion date.

Please see **Table 1** and **Exhibit 1** for the current project schedule for study deliverables.

Date: 7/12/02

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# 5. Budget Status

A total of \$162,172 CDN was expended this billing period. The total budget spent to date is \$461,448 CDN, or 10% of the total budget. Please see **Table 2** for a breakdown of budget spent by project deliverable and interim deliverable.

A total of 1215 person hours were used this billing period. To date, 15 % of the total project person hours have been used. Please see **Table 3** for a breakdown of hours by project deliverable and interim deliverable.

To date, 56% of the total Strategic Geographic Area Overview Working Paper budget and 142% of the total Strategic Geographic Area Overview Working Paper person hours have been billed. The excess person hours is attributed to delays resulting from the OPSEU Strike, leading to extended co-ordination efforts.

Overall, we expect to complete the project within the total budget.

Please see **Table 4** for the project cumulative spending curve.

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Fri 12/07/02

CANADA-UNITED STATES-ONTARIO - MICHIGAN BORDER TRANSPORTATION PARTNERSHIP PLANNING / NEED AND FEASIBILITY STUDY

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14.2b         Review (by Client): Transportation Problems and Opportunities Report         Mon 16/09/02         Thu 26/09/02           14.2a         Collaborate Project Team Comments         Fri 27/09/02         Thu 03/10/02           14.3         Present Report to Public and Private Sector Consultation Groups         Mon 14/10/02         Fri 13/09/02           3.1c         Submit: Feasible Transportation Alternatives Working Paper         Fri 13/09/02         Fri 13/09/02           3.2b         Review (by Client): Feasible Transportation Alternatives Working Paper         Mon 16/09/02         Thu 26/09/02           3.2a         Collaborate Project Team Comments         Fri 27/09/02         Thu 26/09/02           3.3         Present Working Paper to Steering Committee         Mon 14/10/02         Fri 13/10/02           3.4         Present Working Paper to Public and Private Sector Consultation Groups         Mon 28/10/02         Fri 25/10/02           3.5         Present Working Paper to Public and Private Sector Consultation Groups         Mon 28/10/02         Fri 25/10/02	88	14.10	Submit: Transportation Problems and Opportunities Report	Fri 13/09/02	Fri 13/09/02	1 day			•	
14.2a         Collaborate Project Team Comments         Fri 27/09/02         Thu 03/10/02           14.3         Present Report to Steering Committee         Mon 14/10/02         Fri 18/10/02           14.4         Present Report to Steering Committee         Mon 14/10/02         Fri 13/09/02           3.1c         Submit: Feasible Transportation Alternatives Working Paper         Fri 13/09/02         Fri 13/09/02           3.2b         Review (by Client): Feasible Transportation Alternatives Working Paper         Mon 16/09/02         Thu 03/10/02           3.2a         Collaborate Project Team Comments         Fri 27/09/02         Thu 03/10/02           3.2a         Present Working Paper to Steering Committee         Fri 27/09/02         Fri 13/09/02           3.3         Present Working Paper to Public and Private Sector Consultation Groups         Mon 14/10/02         Fri 13/10/02           3.5         Present Hooft to Local Government         Mon 28/10/02         Fri 10/1/10/2	87	14.2b	Review (by Client): Transportation Problems and Opportunities Report	Mon 16/09/02	Thu 26/09/02	9 days				
14.3         Present Report to Steering Committee         Mon 14/10/02         Fri 18/10/02           14.4         Present Report to Public and Private Sector Consultation Groups         Mon 21/10/02         Fri 25/10/02           3.1c         Submit: Feasible Transportation Alternatives Working Paper         Fri 13/09/02         Fri 13/09/02           3.2a         Review (by Client): Feasible Transportation Alternatives Working Paper         Fri 27/09/02         Thu 26/09/02           3.2a         Collaborate Project Team Comments         Fri 27/09/02         Fri 27/09/02           3.3         Present Working Paper to Steering Committee         Mon 21/10/02         Fri 13/10/02           3.4         Present Working Paper to Public and Private Sector Consultation Groups         Mon 21/10/02         Fri 25/10/02           3.5         Present Working Paper to Public and Private Sector Consultation Groups         Mon 21/10/02         Fri 25/10/02	88	14.2a	Collaborate Project Team Comments	Fri 27/09/02	Thu 03/10/02	5 days			2	
14.4         Present Report to Public and Private Sector Consultation Groups         Mon 21/10/02         Fri 25/10/02           3.1c         Submit: Feasible Transportation Alternatives Working Paper         Fri 13/09/02         Fri 13/09/02           3.2a         Review (by Clienty): Feasible Transportation Alternatives Working Paper         Fri 27/09/02         Thu 26/09/02           3.2a         Collaborate Project Team Comments         Fri 27/09/02         Thu 03/10/02           3.3         Present Working Paper to Steering Committee         Mon 14/10/02         Fri 13/10/02           3.4         Present Working Paper to Public and Private Sector Consultation Groups         Mon 21/10/02         Fri 25/10/02           9.5         Present Hold Dutil Information Content of Dutil Information Content Content Consultation Content Cont	8	14.3	Present Report to Steering Committee	Mon 14/10/02	Fri 18/10/02	5 days				
3.2b         Review (by Cilent): Feasible Transportation Alternatives Working Paper         Fri 13/09/02         Fri 13/09/02           3.2b         Review (by Cilent): Feasible Transportation Alternatives Working Paper         Mon 16/09/02         Thu 26/09/02           3.2a         Collaborate Project Team Comments         Fri 27/09/02         Thu 03/10/02           3.3         Present Working Paper to Steering Committee         Mon 14/10/02         Fri 18/10/02           3.4         Present Working Paper to Public and Private Sector Consultation Groups         Mon 28/10/02         Fri 01/11/02           DIC #1         Hold Build Information Committee         Mon 28/10/02         Fri 01/11/02	5	14.4	Present Report to Public and Private Sector Consultation Groups	Mon 21/10/02	Fri 25/10/02	5 days				
3.2a         Collaborate Project Team Comments         Thu 26/09/02         Thu 26/09/02           3.2a         Collaborate Project Team Comments         Fri 27/09/02         Thu 03/10/02           3.3         Present Working Paper to Steering Committee         Mon 14/10/02         Fri 12/10/02           3.4         Present Working Paper to Public and Private Sector Consultation Groups         Mon 28/10/02         Fri 25/10/02           3.5         Present Round to Local Government         Mon 28/10/02         Fri 01/11/02	101	3.1c	Submit: Feasible Transportation Alternatives Working Paper	Fri 13/09/02	Fri 13/09/02	1 day			•	
3.2a         Collaborate Project Team Comments         Fri 27/09/02         Thu 03/10/02           3.3         Present Working Paper to Steering Committee         Mon 14/10/02         Fri 18/10/02           3.4         Present Working Paper to Public and Private Sector Consultation Groups         Mon 21/10/02         Fri 25/10/02           3.5         Present Report to Local Government         Mon 28/10/02         Fri 01/11/02	102	3.2b	Review (by Client): Feasible Transportation Alternatives Working Paper	Mon 16/09/02	Thu 26/09/02	9 days	W	***************************************		
3.3         Present Working Paper to Steeling Committee         Mon 14/10/02         Fri 18/10/02           3.4         Present Working Paper to Public and Private Sector Consultation Groups         Mon 21/10/02         Fri 25/10/02           3.5         Present Report to Local Government         Mon 28/10/02         Fri 01/11/02	8	3.2a	Collaborate Project Team Comments	Fri 27/09/02	Thu 03/10/02	5 days			2	
3.4         Present Working Paper to Public and Private Sector Consultation Groups         Mon 21/10/02         Fri 25/10/02           3.5         Present Report to Local Government         Mon 28/10/02         Fri 01/11/02	105	3.3	Present Working Paper to Steering Committee	Mon 14/10/02	Fri 18/10/02	5 days			ia	
3.5 Present Report to Local Government Mon 28/10/02 Fri 01/11/02 PIC #1 Hald Build Information Content ( Dutil Legislation Content ( Dutil Leg	901	3.4	Present Working Paper to Public and Private Sector Consultation Groups	Mon 21/10/02	Fri 25/10/02	5 days				
DIC #4 Hold Divible Information Content (Divible Information Final Information Final Information Infor	107	3.5	Present Report to Local Government	Mon 28/10/02	Fri 01/11/02	5 days				
Fri da'11/02 Fri 0a/11/02 Fri 0a/11/02	98	PIC #1	Hold Public Information Centres / Public Information Meetings	Mon 04/11/02	Fri 08/11/02	5 days			PIC#1	

		TABLE 1: Pro CA - US - ON - MI Border Transpo				d Feasibility Study
ID*	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
OM	/PNF 110	Transportation Problems and Opportu	nities Repor			
		Strategic and Geographic Area Working Pape	er			
11	3.1c	Submit Draft Working Paper to Project Team	23-Apr-02	27-May-02	27-May-02	
12	3.2a	Present Draft Working Paper to Project Team	30-Apr-02	12-Jun-02	12-Jun-02	
13	3.2b	Review (by Client)	14-May-02	12-Jun-02	12-Jun-02	
15	3.3	Present Working Paper to Public and Private Sector Consultation Groups	30-May-02	12-Jul-02	NA	TATALA TA
16	3.4	Final Deliverable	07-Jun-02	24-Jul-02	NA	VI NORTH LAND AND AND AND AND AND AND AND AND AND
22	5.1a	Travel Demand Analysis for Broad Geographic Area Interim Working Paper	22-Mar-02	03-Jun-02	03-Jun-02	V 100 110 110 110 110 110 110 110 110 11
23	5.1b	Methodology and Road Network for Focused Analysis Area (FAA) Interim Working Paper	05-Apr-02	03-Jun-02	03-Jun-02	
32	5,1c	Traffic Analysis Zone System and Trip Tables for FAA Interim Working Paper	10-May-02	19-Jul-02	NA	
		Travel Demand Analysis Process Working Pa	per			
39	5.2c	Submit Working Paper to Project Team	28-May-02	31-Jul-02	NA	
40	5.3b	Review (by Client)	04-Jun-02	28-Aug-02	NA	
41	5.3a	Collaborate Project Team Comments	18-Jun-02	05-Sep-02	NA NA	
43	5.4	Present Working Paper to Public and Private Sector Consultation Groups	03-Jul-02	01-Oct-02	NA	
44	5.5	Final Deliverable	12-Jul-02	09-Oct-02	NA	
		Existing and Future Travel Demand Working	Paper			
52	8.1c	Submit Working Paper to Project Team	19-Jun-02	15-Aug-02	NA	
53	8.2b	Review (by Client)	26-Jun-02	28-Aug-02	NA	
54	8.2a	Collaborate Project Team Comments	12-Jul-02	05-Sep-02	NA	
56	8.3	Present Working Paper to Public and Private Sector Consultation Groups	26-Jul-02	01-Oct-02	NA	
57	8.4	Final Deliverable	29-Jui-02	09-Oct-02	NA NA	
		Analysis Area Working Paper				
72	11.1c	Submit Working Paper to Project Team	07-Jun-02	15-Aug-02	NA	
73	11.2b	Review (by Client)	14-Jun-02	28-Aug-02	NA	
74	11.2a	Collaborate Project Team Comments	25-Jun-02	05-Sep-02	NA	
76	11.3	Present Working Paper to Steering Committee Present Working Paper to Public and Private Sector	11-Jul-02	04-Sep-02	NA	
77	11.4	Consultation Groups	18-Jul-02	01-Oct-02	NA	
78	11.5	Final Deliverable	19-Aug-02	09-Oct-02	NA	
		Transportation Problems and Opportunities F	Report			
86	14.1c	Submit Report to Project Team	19-Jun-02	13-Sep-02	NA	
87	14.2b	Review (by Client)	26-Jun-02	26-Sep-02	NA	
88	14.2a	Collaborate Project Team Comments	09-Jul-02	03-Oct-02	NA	
90	14.3	Present Report to Steering Committee	23-Jul-02	18-Oct-02	NA	
91		Present Working Paper to Public and Private Sector	go 7 1 og	25.0		<del></del>
92	14,4	Consultation Groups	30-Jul-02	25-Oct-02	NA NA	V.
74	14.3	Final Deliverable	29-Nov-02	21-Jan-03	NA	

,•	Task / Work Step #	Task Title	Original Schedule Completion Date	Current Schedule Completion Date	Actual Completion Date	Comment
)MC	PNF 120	Transportation Alternatives Report				
		Feasible Transportation Alternatives Working	ј Рарег			
)1	3.1c	Submit Working Paper to Project Team	19-Jul-02	13-Sep-02	NA	
12	3.2b	Review (by Client)	26-Jul-02	26-Sep-02	NA	
13	3.2a	Collaborate Project Team Comments	19-Aug-02	03-Oct-02	NA	
)5	3.3	Present Working Paper to Steering Committee	10-Sep-02	18-Oct-02	NA	
6	3.4	Present Working Paper to Public Sector Advisory Group and Private Sector	17-Sep-02	25-Oct-02	NA	
7	3.5	Present Report to Local Government	24-Sep-02	01-Nov-02	NA NA	AND THE RESIDENCE OF THE PARTY
	27.55	Hold First Round Public Information Centres / Public	2+ ocp 02	01-1107-02		
8	3.6 PIC #1	Information Meetings	01-Oct-02	08-Nov-02	NA	
9	3.7	Final Deliverable	29-Nov-02	21-Jan-03	NA	
		Transportation Alternatives Report				
6	5.1c	Submit Report to Project Team	07-Nov-02	17-Dec-02	NA	
7	5.26	Review (by Client)	14-Nov-02	07-Jan-03	NA	
8	5.2a	Collaborate Project Team Comments	06-Dec-02	28-Jan-03	NA NA	177
20	5.3	Present Report to Steering Committee	10-Jan-03	18-Feb-03	NA	
21	5.4	Present Working Paper to Public and Private Sector Consultation Groups	24-Jan-03	04-Mar-03	NA	
22	5.5	Present Report to Local Government	11-Feb-03	20-Mar-03	NA NA	
t		Hold Second Round Public Information Centres /	11 125 05	20-14111 0.5		
2.3	5.6 PIC #2	Public Information Meetings	18-Feb-03	27-Mar-03	NA	
24	5.7	Final Deliverable	16-Apr-03	28-May-03	NA	
OM/	PNF 130	Economic Benefits Report				
32	2.1c	Submit Report to Project Team	31-Mar-03	08-May-03	NA	
3	2.2b	Review (by Client)	07-Apr-03	15-May-03	NA NA	
4	2.2a	Collaborate Project Team Comments	22-Apr-03	02-Jun-03	NA NA	
36	2.3	Present Report to Steering Committee	05-May-03	13-Jun-03	NA	
37	2.4	Final Deliverable	07-May-03	17-Jun-03	NA	
)MC	PNF 140	Revenue Generation Report				
7	4.1c	Submit Report to Project Team	24-Mar-03	08-May-03	NA	
8	4.2b	Review (by Client)	31-Mar-03	15-May-03	NA	
19	4.2a	Collaborate Project Team Comments	14-Apr-03	02-Jun-03	NA	
1	4.3	Present Report to Steering Committee	05-May-03	13-Jun-03	NA ·	
2	4.4	Final Deliverable	07-May-03	17-Jun-03	NA.	
)M/	PNF 150	Transportation Planning / Needs and Fe	easibility Re	port		
3	5.1c	Submit Report to Project Team	13-Jun-03	17-Jul-03	NA	
4	5.2b	Review (by Client)	20-Jun-03	24-Jul-03	NA	
5	5.2a	Collaborate Project Team Comments	15-Jul-03	14-Aug-03	NA	
7	5.3	Present Report to Steering Committee	12-Aug-03	12-Sep-03	NA	
8		Present Working Paper to Public and Private Sector	12 4 02	15 0 03		
9	5.4 5.5	Consultation Groups Present Report to Local Government	13-Aug-03 04-Sep-03	15-Sep-03 06-Oct-03	NA NA	
	7.7	Hold Third Round Public Information Centres /	0-r-3cp-03	00-061-03	NA	
0	5.6 PIC #3	Public Information Meetings	11-Sep-03	14-Oct-03	NA	
1	5.7	Final Deliverable	10-Nov-03	11-Dec-03	NA	
)M/	PNF 160	Summary Transportation Planning / Ne	eds and Fea	sibility Sumr	nary Report	
8	1.1c	Submit Report to Project Team	10-Oct-03	12-Nov-03	NA	
9	1.1d	Review (by Client)	27-Oct-03	26-Nov-03	NA NA	
1	1.2	Final Deliverable	10-Nov-03	11-Dec-03	NA NA	

CAN - US - ON - MI Transportation Partnership Planning / Need and Feasibility Study **Cumulative Spending Curve** 

Table 4

